

**EVANSTON CITY COUNCIL
Second Regular Meeting
March 15, 2016**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of March was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Councilmember Perkes led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, David Welling, Sandra Meyer, and Wendy Schuler.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; City Treasurer, Kathy Defa; City Engineer, Brian Honey; Public Works Director, Oop Hansen; Associate Planner, DuWayne Jacobsen; Director of Parks and Recreation, Jay Dee Nielsen; and Deputy City Clerk, Nancy Stevenson. Police Chief, Jon Kirby was excused. A group of interested citizens were also present.

Approve Agenda

Councilmember Welling moved, Councilmember Meyer seconded, to approve the agenda. The motion passed unanimously with 7 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer, Schuler.

Approve Minutes

The official record of proceedings for the City Council Meeting held March 1, 2016, a Special City Council Meeting held March 8, 2016 and the Work Session Meeting held March 8, 2016 were approved as presented.

Bills

Councilmember Schuler moved, Councilmember Perkes seconded, to approve the following bills for payment:

March 2, 2016 to March 15, 2016

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	2,330.68
Beneficial Life Insurance	Payroll	269.68
Blue Cross Blue Shield	Payroll	121,548.08
Delta Dental	Payroll	7,401.40
FlexShare	Payroll	2,959.00
ING Life Insurance	Payroll	29.20
IRS Tax Deposit	Payroll	47,990.44
NCPERS	Payroll	80.00
Orchard Trust	Payroll	646.12
Parks and Recreation	Payroll	196.05
The Hartford	Payroll	216.80
Uinta County Court	Payroll	606.70
United Way	Payroll	11.00
Utah Child Support Services	Payroll	181.01
Vantage Point	Payroll	851.14
Vision Service Plan	Payroll	1,141.55
WEBT	Payroll	979.00
Wells Fargo	Payroll	216.00
Wyoming Dept of Employment	Payroll	9,940.90
Wyoming Retirement	Payroll	47,222.41
Payroll	Payroll	119,852.86
Uinta County Circuit Court	Reimbursement	75.00
American Electric	Electrical	489.80
All West	Internet Services	1,349.38
American Planning Association	Dues	249.00
Boys & Girls Club of Evanston	Contract	12,500.00
Dennis M. Boal	Legal Services	6,188.00
Brian's Muffler Shop	Supplies	23.00
Calibration Tech & Supply	Repairs	205.00
Caselle	Support/Maintenance	523.67
Casper Star Tribune	Ad	687.50
Cazin's	Supplies	85.18
CD's Electric	Electrical	165.86

Centennial Construction	Services	1,000.00
Century Equipment	Parts	2,093.31
Certified Balance Service	Services	160.00
City of Evanston	Utilities	2,029.25
Communication Technologies	Equipment	578.78
Verizon Wireless	Cell Phones	422.84
CCI Network	Utilities	227.52
Cook Brothers Broadcasting	Ads	338.00
Crum Electric	Supplies	496.25
Cummins Rocky Mountain	Parts	215.18
Norco	Supplies	132.96
Evanston Chamber of Commerce	Promotional	1,000.00
Evanston Parks & Recreation	City Subsidy	95,449.00
Foreup	Contract	367.00
First Bank	Visa	7,986.10
Fastenal	Supplies	21.90
Flare Construction	Contract	24,150.52
Freeway Tire	Tires	719.92
Murdochs	Supplies	1,104.74
Hach Company	Supplies	446.58
Harrington Industrial Plastics	Parts	83.45
Jack's Truck & Equipment	Parts	91.82
J-Mac Radiator Service	Repairs	232.50
Kallas Automotive	Parts	1,258.22
Modern Cleaners	Laundry Service	878.10
Morcon Industrial	Supplies	128.36
Mtn West Business Solutions	Contract	244.80
Questar Gas	Utilities	12,777.98
Real Kleen Janitorial	Supplies	396.70
Rip's	Supplies	136.28
Safety Supply & Sign	Signs	170.49
Simplot Partners	Supplies	4,448.50
Signalscape Inc	Equipment	17,134.28
Six States	Parts	3,044.12
Skaggs Companies	Supplies	684.74
Paul R. Skog	Legal Services	3,716.00
Smith's Food & Drug	Supplies	312.35
Standard Plumbing	Parts	70.69
Local Gov't Liability Pool	Insurance	39,161.00
Alsco	Laundry Services	481.89
Tom's HVAC	Repairs	4,105.98
Turf Equipment	Parts	186.93
Uinta County Herald	Ads	3,769.64
Uinta County Solid Waste	Landfill Fees	12,372.20
Uinta Engineering	Services	9,772.00
Century Link	Utilities	2,413.15
Rocky Mountain Power	Utilities	44,033.10
Utah Media Group	Ads	602.48
Valley Kubota	Parts	151.02
Vision Auto Glass	Windshield	280.00
Wyoming Waste Systems	Services	54.49
Westar Printing	Printing	2,272.00
Stotz Equipment	Supplies	131.38
White Mountain Lumber	Supplies	88.51
Uinta County Public Health	Vaccinations	152.00
Wyo Dept of Transportation	Materials/Maintenance	3,870.68
Golden Rule	Services	48.00
Semi Service	Parts	318.88
Michael Sellers	Reimbursement	1,440.00
USPS - Neopost	Postage	15,000.00
Media Skills	Advertising	13,585.00
Zaq Anderson	Restitution	800.33
Judy Williams	Refund	100.00
Juan Pu	Refund	500.00
James Salyer	Restitution	500.00
Jose Hernandez	Restitution	1,031.61
Adam Atkinson	Refund	100.00
Sonia Diaz	Refund	100.00
Keith Carter	Refund	815.80
Amy Pearson	Refund	450.00
SAFV Task Force	Reimbursement	80.48
Best Western Dunmar	Rooms	179.98

The motion passed unanimously with 7 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer, Schuler.

Council Comments

Councilmember Kopp asked when the City's new phone system would be installed. Mrs. Defa advised him that hopefully it would be installed within the next six weeks.

Councilmember Welling welcomed Boy Scout Troop 81 to the meeting and thanked them for attending.

Councilmember Schuler reminded everyone that the Celtic Festival is this week and encouraged everyone to attend.

Mayor Williams read a statement he had prepared encouraging everyone to look for ways to be positive and upbeat, rather than looking at all the negative.

Appointments to Planning and Zoning Commission/Board of Adjustments

Councilmember Schuler moved, Councilmember Welling seconded, to confirm Mayor Williams' appointments of Robert Smith, Heath Beaudry, and Rowdy Dean to the Planning and Zoning Commission, with their terms ending January 2017. The motion passed with 5 yes votes: Lynch, Perkes, Welling, Meyer, Schuler. 1 abstain: Kopp

Councilmember Perkes moved, Councilmember Lynch seconded, to confirm Mayor Williams' appointments of Kevin Adams and Kimberly Begalla to the Planning and Zoning Commission, with their terms ending January 2018. The motion passed unanimously with 6 yes votes: Kopp, Lynch, Perkes, Welling, Meyer, Schuler.

Councilmember Welling moved, Councilmember Kopp seconded, to confirm Mayor Williams' appointments of Colton Ellingford and Maryl Thompson to the Planning and Zoning Commission, with their terms ending January 2019. The motion passed unanimously with 6 yes votes: Kopp, Lynch, Perkes, Welling, Meyer, Schuler.

Ordinance 16-01

Councilmember Welling moved, Councilmember Schuler seconded, to pass Ordinance 16-01 on third and final reading.

Ordinance 16-01: AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SUBSECTION 2-71 A. OF THE CITY CODE TO REDUCE THE NUMBER OF MEMBERS OF THE PLANNING AND ZONING COMMISSION FROM NINE TO SEVEN.

WHEREAS, the governing body has determined that the efficiency and workability of the Planning and Zoning Commission may be improved by reducing its number of members from nine to seven;

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, as follows:

Section 1: Subsection 2-71 A. Of the Evanston City Code is hereby amended and reenacted to provide as follows:

§ 2-71 Planning and zoning commission generally.

A. There is hereby created a planning and zoning commission of the City, consisting of seven members, to be appointed by the mayor and confirmed by the city council. Of the members first appointed, three members shall be appointed for a term of one year, two members shall be appointed for a term of two years and two members shall be appointed for a term of three years. All subsequent appointments shall be for a three-year term or until a successor is appointed, such appointment to be made by the mayor and City council. Such members may be eligible for reappointment.

PASSED AND APPROVED on First Reading this 1st day of March, 2016.

PASSED AND APPROVED on Second Reading this 8th day of March, 2016

PASSED AND APPROVED on Third and Final Reading this 15th day of March, 2016.

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Ordinance 16-02

Councilmember Perkes moved, Councilmember Welling seconded, to pass Ordinance 16-02 on third and final reading.

Ordinance 16-02: AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SUBSECTION 24-101 A. OF THE CITY CODE TO REDUCE THE NUMBER OF MEMBERS OF THE BOARD OF ADJUSTMENT FROM SEVEN TO FIVE.

WHEREAS, the governing body has determined that the efficiency and workability of the Board of Adjustments may be improved by reducing its number of members from seven to five;

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, as follows:

Section 1: Subsection 24-101 A. of the Evanston City Code is hereby amended and reenacted to provide as follows:

§ 24-101 Organization of a board of zoning adjustment.

A. There is hereby created the City a board of adjustment which shall consist of members consisting of five members who shall be residents of the City and who shall serve without compensation. Members shall be appointed by the mayor with the consent of a majority of the city council. Of the initial appointments, two members shall be appointed for a term of one year, two members shall be appointed for a term of two years, and one member shall be appointed for a term of three years. All subsequent appointments shall be for a three year term or until a successor is appointed is appointed by the mayor with the consent of a majority of the City council. Any member may be eligible for reappointment.

PASSED AND APPROVED on First Reading this 1st day of March, 2016.
PASSED AND APPROVED on Second Reading this 8th day of March, 2016
PASSED AND APPROVED on Third and Final Reading this 15th day of March, 2016.

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

2016 Fireworks/Additional Dates

Councilmember Meyer moved, Councilmember Welling seconded, to designate (2) two additional days (July 1st and 2nd), for fireworks to be discharged within the City of Evanston for the 2016 season, The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Resolution 16-07

Councilmember Lynch introduced Resolution 16-07. Councilmember Lynch moved, Councilmember Meyer seconded, to adopt Resolution 16-07.

Resolution 16-07: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A ENFORCING UNDERAGE DRINKING CONTRACT WITH THE WYOMING ASSOCIATION OF SHERIFFS AND CHIEFS OF POLICE.

WHEREAS, funds are available from the Wyoming Association of Sheriffs and Chiefs of Police which are to be used to reduce underage drinking of alcohol within the community;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Police Department of the City of Evanston is authorized to accept and execute the attached Enforcing Underage Drinking Contract with the Wyoming Association of Sheriffs and Chiefs of Police.

Section 2. The Mayor, City Clerk and Police Department are authorized to sign and attest all documents and take all other actions which are necessary to accept and receive the funds.

PASSED, APPROVED AND ADOPTED the 15th day of March, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Resolution 16-08

Councilmember Perkes introduced Resolution 16-08. Councilmember Perkes moved, Councilmember Welling seconded, to adopt Resolution 16-08.

Resolution 16-08: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A EMPLOYER PLAN SELECTION WITH THE WYOMING EDUCATOR'S BENEFIT TRUST (WEBT) TO PROVIDE ADMINISTRATIVE AND ADVISORY SERVICES WITH RESPECT TO THE CITY EMPLOYEE MEDICAL, VISION, LIFE INSURANCE PROGRAMS.

WHEREAS, one of the benefits the City provides to its employees is medical, vision and life insurance programs;

WHEREAS, the Wyoming Educator's Benefit Trust (WEBT) provides administrative and advisory services for the City, with respect to the programs; and

WHEREAS, the City needs to make a plan selection for WEBT to administer;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1. The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Employer Plan Selection between the City of Evanston and the Wyoming Educator's Benefit Trust (WEBT) a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 15th day of March, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Resolution 16-09

Councilmember Meyer introduced Resolution 16-09. Councilmember Meyer moved, Councilmember Schuler seconded, to adopt Resolution 16-09.

Resolution 16-09: RESOLUTION OF THE CITY OF EVANSTON, WYOMING SUPPORTING THE SUBMISSION OF AN APPLICATION FOR A WYOMING CULTURAL TRUST FUND GRANT BY THE EVANSTON URBAN RENEWAL DISTRICT TO OBTAIN FUNDS TO PROVIDE ACOUSTIC WALL PANELS AND STAGE LIGHTING EQUIPMENT FOR THE STRAND THEATER.

WHEREAS, there are Wyoming Cultural Trust Fund Grants which can be used to restore and repair historical structures such as the Strand Theater located in Evanston's Historic Downtown District;

WHEREAS, the Evanston Urban Renewal Agency will submit an application for a Wyoming Cultural Trust Fund Grant to obtain funds which it intends to use to provide acoustic wall panels and stage lighting equipment for the Strand Theater; and

WHEREAS, the public benefit of this Project is to develop and promote a strong cultural/arts center in the heart of Evanston's downtown, thus creating a more robust and vibrant local economy;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston supports the submission of an application for a Wyoming Cultural Trust Fund Grant by the Evanston Urban Renewal Agency to obtain funds to provide acoustic wall panels and stage lighting equipment for the Strand Theater.

PASSED, APPROVED AND ADOPTED the 15th day of March, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Resolution 16-10

Councilmember Perkes introduced Resolution 16-10. Councilmember Perkes moved, Councilmember Kopp seconded, to adopt Resolution 16-10.

Resolution 16-10: A RESOLUTION APPROVING AND AUTHORIZING THE FINAL PLAT FOR THE REX ADDITION, A SUBDIVISION WITHIN THE CITY OF EVANSTON, WYOMING AS MORE PARTICULARLY DESCRIBED HEREIN.

WHEREAS, Jared Rex and Amber Ruth Rex,(the "Subdivider"), has made application to the governing body of the City of Evanston, Wyoming for approval and authorization of the proposed subdivision entitled the Rex Addition, a subdivision located within the City of Evanston, Wyoming; and

WHEREAS, the City of Evanston finds that said subdivision is a minor subdivision and can be approved pursuant to Section 22-10 of the Evanston City Code.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming, that:

Section 1. The final plat of the Rex Addition is hereby approved, accepted and authorized and described in particularity as follows, to-wit:

Rex Addition to the City of Evanston, Wyoming, a replatting of Lots 29 and 30, Brook Hollow Phase 2, City of Evanston, Uinta County, Wyoming, as said Brook Hollow Phase 2 is platted and recorded in the Office of the Uinta County Clerk, said Rex Addition being located in the NE1/4 SE1/4 of Section 28, Township 15 North, Range 120 West, 6th P.M., City of Evanston, Uinta County, Wyoming, lying entirely within the corporate limits of the City of Evanston, and being more particularly described as follows:

Commencing at the Southeast corner of said Brook Hollow Phase 2, from which point the East one-quarter corner of said Section bears N 0°04'40" W, 562.19 feet; and running thence S 80°20'00" W, 6.37 feet along the South boundary of said Brook Hollow Phase 2 to the original Southeast corner of said Lot 30 and the POINT OF BEGINNING;

thence continuing S 80°20'00" W, 245.98 feet along the original Southerly boundary of said Lot 30 and said Lot 29 to the original Southwest corner of said Lot 29;

thence N 9°40'00" W, 87.77 feet along the original Westerly boundary of said Lot 29 to the original Northwest corner thereof, said corner lying on a curve to the left having a radius of 171.28 feet, from which point a radial line bears N 9°40'00" W;

thence northeasterly 130.09 feet along the arc of said curve and the original northwesterly boundary of said Lot 29 and said Lot 30 through a central angle of 43°31'02", the long chord of which bears N 58°34'29" E, 126.98 feet, to the original northernmost corner of said Lot 30;

thence S 53°11'01" E, 185.95 feet along the original Northeasterly boundary of said Lot 30 to the POINT OF BEGINNING.

Said Rex Addition containing 0.476 acres, more or less.

Section 2. The Mayor and City Clerk are hereby authorized and directed to enforce the mandates of chapter 22 of the Code of the City Evanston with regard to the filing of the final plat with the County Clerk of Uinta County, Wyoming as by law required.

PASSED, APPROVED AND ADOPTED the 15th day of March, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Resolution 16-11

Councilmember Lynch introduced Resolution 16-11. Councilmember Lynch moved, Councilmember Perkes seconded, to adopt Resolution 16-11.

Resolution 16-11: A RESOLUTION APPROVING AND AUTHORIZING THE FINAL PLAT FOR THE SOUTH STATION ADDITION, A SUBDIVISION WITHIN THE CITY OF EVANSTON, WYOMING AS MORE PARTICULARLY DESCRIBED HEREIN.

WHEREAS, the Uinta County Fire Protection and Emergency Services Joint Powers Board,(the "Subdivider"), has made application to the governing body of the City of Evanston, Wyoming for approval and authorization of the proposed subdivision entitled the South Station Addition, a subdivision located within the City of Evanston, Wyoming; and

WHEREAS, the City of Evanston finds that said subdivision is a minor subdivision and can be approved pursuant to Section 22-10 of the Evanston City Code.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming, that:

Section 1. The final plat of the South Station Addition is hereby approved, accepted and authorized and described in particularity as follows, to-wit:

A tract of land being all of Lots 10 and 11 of the South Valley Subdivision No. 2, all in the City of Evanston, Uinta County, Wyoming, said tract being more particularly described as follows:

BEGINNING at the Southwest corner of said Lot 11, running thence the following eight (8) courses along the combined boundary of said Lots 10 and 11:

N 25°55'48" W, 388.00 feet;

thence N 64°31'18" E, 24.13 feet to the Point of Curvature of a curve concave to the Northwest and having a radius of 288.36 feet;

thence Northeasterly 111.51 feet along the arc of said curve, through a central angle of 22°09'25", the long chord of which bears N 53°26'35" E, 110.82 feet;

thence N 42°21'53" E, 62.15 feet to the Point of Curvature of a curve concave to the Southeast and having a radius of 259.37 feet;

thence Northeasterly 51.29 feet along the arc of said curve, through a central angle of $11^{\circ}19'46''$, the long chord of which bears $N 48^{\circ}01'46'' E$, 51.20 feet;
thence $S 25^{\circ}55'48'' E$, 436.42 feet to the Point of Curvature of a non-tangent curve concave to the Northwest, from which the radius point bears $N 38^{\circ}42'45'' W$, 361.58 feet;
thence Southwesterly 80.67 feet along the arc of said curve, through a central angle of $12^{\circ}46'57''$, the long chord of which bears $S 57^{\circ}40'43'' W$, 80.50 feet;
thence $S 64^{\circ}04'12'' W$, 160.00 feet to the POINT OF BEGINNING.

Said tract containing 2.248, acres, more or less.

Section 2. The Mayor and City Clerk are hereby authorized and directed to enforce the mandates of chapter 22 of the Code of the City Evanston with regard to the filing of the final plat with the County Clerk of Uinta County, Wyoming as by law required.

PASSED, APPROVED AND ADOPTED the 15th day of March, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:20 p.m.

Kent H. Williams, Mayor

Amy L. Grenfell, City Clerk