

**EVANSTON CITY COUNCIL  
Second Regular Meeting  
May 17, 2016**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of May was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Boy Scout, Conrad Short of Troop 83 led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, David Welling, Sandra Meyer, and Wendy Schuler.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; City Treasurer, Kathy Defa; City Engineer, Brian Honey; Police Chief, Jon Kirby; Public Works Director, Oop Hansen; Associate Planner, DuWayne Jacobsen; Director of Parks and Recreation, Jay Dee Nielsen; and Deputy City Clerk, Nancy Stevenson. A group of interested citizens were also present.

**Approve Agenda**

**Councilmember Welling moved, Councilmember Meyer seconded, to approve the agenda.** The motion passed unanimously with 7 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer, Schuler.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held May 3, 2016, and the Work Session Meeting held May 10, 2016 were approved as presented.**

**Bills**

**Councilmember Lynch moved, Councilmember Schuler seconded, to approve the following bills for payment:**

May 4, 2016 to May 17, 2016

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	2,330.68
Beneficial Life Insurance	Payroll	269.68
Blue Cross Blue Shield	Payroll	123,319.34
Delta Dental	Payroll	7,518.65
FlexShare	Payroll	2,950.00
ING Life Insurance	Payroll	29.20
IRS Tax Deposit	Payroll	42,983.39
NCPERS	Payroll	80.00
Orchard Trust	Payroll	646.12
Parks and Recreation	Payroll	191.09
The Hartford	Payroll	216.80
United Way	Payroll	10.00
Utah Child Support Services	Payroll	181.01
Vantage Point	Payroll	851.14
Vision Service Plan	Payroll	1,164.13
WEBT	Payroll	957.00
Wells Fargo	Payroll	216.00
Wyoming Dept of Employment	Payroll	9,547.48
Wyoming Retirement	Payroll	45,588.31
Payroll	Payroll	112,719.80
All West	Internet	1,268.14
Birdsall Voss & Associates	Services	150.00
Dennis M. Boal	Services	5,640.00
Bushnell Corporation	Supplies	1,334.49
Caselle	Support/Maintenance	523.67
Altitude Evanston	Parts	34.90
Cazin's	Supplies	1,030.17
CD's Electric	Electrical	548.90
City of Evanston	Utilities	3,371.10
Cobra Puma	Supplies	268.93
Cleveland Golf	Supplies	2,178.90
CCI Network	Utilities	192.26
Norco	Supplies	485.89
Deru's Glass	Glass	763.21
Ellingford's	Supplies	302.50

Chemtech-Ford Laboratories	Testing	290.00
Energy Laboratories	Testing	3,054.00
Evanston Chamber of Commerce	Technical Assistance Grant	5,985.00
Evanston Parks & Recreation	City Subsidy	95,449.00
Foreup	Services	367.00
First Bank	Visa	7,623.96
Fastenal	Parts	229.76
Forsgren Associates	Services	1,690.00
Freeway Tire	Tires	1,396.52
Randy's Heating & AC	Repairs	769.16
Great Basin Turf	Supplies	3,330.00
Murdochs	Supplies	375.00
Hach Company	Supplies	103.84
Evanston Regional Hospital	Testing	129.64
Kallas Automotive	Parts	395.37
Modern Cleaners	Laundry Service	1,329.10
Morcon Industrial	Supplies	358.53
Municipal Treatment Equipment	Repairs	1,087.45
Mtn West Business Solutions	Contract	1,064.98
Questar Gas	Utilities	1,775.95
Mountainland Supply	Parts	2,851.35
Nalco Company	Supplies	30,190.60
NGL Connection	Supplies	109.95
Nike	Supplies	4,131.04
Northwest Scientific	Supplies	1,177.73
Northern Safety	Supplies	312.72
Office Products Dealer	Supplies	719.80
Out On A Limb	Services	960.00
Pine Top Engineering	Maintenance	434.94
Positive Promotions	Supplies	440.51
Real Kleen Janitorial	Services/Supplies	4,773.72
Rocket Sanitation	Services	112.00
Paul R. Skog	Services	2,400.00
Supreme Building Systems	Supplies	494.02
AlSCO	Laundry Service	314.77
Superior Rental	Services	120.45
Tom's HVAC	Repairs	225.00
Titleist	Supplies	1,829.87
Clayton B. Thomas	Services	892.00
Uinta County	Jail/Dispatch Fees	66,649.10
Uinta County Herald	Ads	1,263.31
Uinta County Leadership Institute	Promotional	434.08
Uinta Engineering	Services	2,660.00
Century Link	Utilities	2,410.62
Rocky Mountain Power	Utilities	25,403.93
Walmart Stores	Restitution	240.99
Wyoming Waste Systems	Services	144.25
Wausau Tile	Sign	7,271.60
Westar Printing	Printing	482.00
Waxie Sanitary Supply	Parts	172.29
White Mountain Lumber	Supplies	90.25
WAM	Registration	305.75
Uinta County Peace Officers Association	Dues	320.00
DLT Solution	Services	1,588.58
J&J Nursery	Trees	739.60
Rotary Club of Evanston	Dues	173.00
Swire Coca Cola	Supplies	102.38
Vehicle Lighting Solutions	Equipment	9,726.26
Wyoming Dept Of Transportation	Salt & Sand	43,199.72
USA Blue Book	Supplies	1,250.30
Golden Rule	Supplies	483.00
Jesse Hawkins	Service Award	100.00
Media Skills	Promotional	13,585.00
Shipping Plus	Shipping	10.70
Cory Gilbertson	Refund	350.00
Victor Limon	Refund	750.00
South Park Village	Emergency Assist	150.00
Earl O'Driscoll	Reimbursement	270.00
Mark Deru	Reimbursement	41.99
Elyse McCrary	Refund	100.00
Jennifer Stahley	Refund	200.03
Travis Cook	Refund	1,000.00
Bart Hutchinson	Refund	750.00
Murinda Castillo	Refund	1,100.00
Wright Express	Fuel	9,699.02

Rocky Mountain Info Network	Fees	100.00
Rusty Fife	Refund	500.00

The motion passed unanimously with 7 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer, Schuler.

#### **Council Comments**

Councilmember Lynch thanked all those who helped to make the Chamber of Commerce/City of Evanston Annual Awards Banquet a great success.

Councilmember Perkes reminded everyone that the City Clean-up is being held this week.

Councilmember Welling thanked everyone for the support and condolences they offered with the passing of his father.

Councilmember Meyer also thanked everyone for their support and condolences of her sons passing and invited them to attend a memorial service.

Councilmember Schuler thanked everyone for a wonderful Chamber/City Award Banquet. She reminded everyone of the Renewal Ball on June 4<sup>th</sup>. Mrs. Schuler stated that is it National Peace Officers Week and recognized all local law enforcement and thanked them for their service.

Mayor Williams echoed the comments made by the councilmembers and also stated that he was able to attend YAHA's 30 Year Anniversary and Open House celebration and the Wyoming Reads event earlier that day.

#### **Resolution 16-18**

**Councilmember Meyer introduced Resolution 16-18. Councilmember Meyer moved, Councilmember Welling seconded, to adopt Resolution 16-18.**

Resolution 16-18: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE FIRST AMENDMENT TO THE OPTION AND COMMUNICATION SITE LEASE WITH UNION TELEPHONE COMPANY, FOR THE OPERATION OF A CELLULAR COMMUNICATION TOWER AT THE SITE REFERRED TO AS THE EVANSTON ROUND HOUSE.

WHEREAS, Union Telephone Company and the City of Evanston have previously entered into a Option and Communication Site Lease for the operation of a cellular communication tower on a site referred to as the Evanston Round House; and

WHEREAS, Union Telephone Company needs to amend the Option and Communication Site Lease to provide for an additional route for an underground utility to the tower; and

WHEREAS, the City has no objection to the proposed amendment;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is authorized to sign on behalf of the City of Evanston, the attached First Amendment to the Option and Communication Site Lease for the operation of a cellular communication tower on a site referred to as the Evanston Round House to provide for a additional route for an underground utility to the tower.

Section 2: As stated in the Option and Communication Site Lease, nothing contained in the attached Amendment shall be construed to mean the City has conveyed an easement of any kind to Union Telephone Company, even though the exhibit make mention of an easement.

PASSED, APPROVED AND ADOPTED the 17<sup>th</sup> day of May, 2016.

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Kent H. Williams, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer, Schuler.

#### **Sale of Used Handguns**

**Councilmember Perkes moved, Councilmember Lynch seconded, to authorize the sale of a used Glock handgun to retired Officer Chris Brackin and one to Officer Steve Smith in the the amount of \$235.00 each.** The motion passed unanimously with 7 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer, Schuler.

**Budget Revision Request**

**Councilmember Schuler moved, Councilmember Welling seconded, to approve the Budget Revision Request for Fiscal Year 2015-2016 as follows:**

<b><u>Budget Category</u></b>	<b><u>Original Budget</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>	<b><u>Revised Budget</u></b>
Truck/Service Vehicle	\$ 60,950		\$ 1,297	\$ 59,653
Police Vehicles	90,000	\$ 1,297		91,297
Ball Field Improvements	25,000		16,000	9,000
Bear Meadow Project	686,828	16,000		702,828
Plant Upgrade	-	15,040		15,040
E Hill Tank	27,000		15,040	11,960
<b>Totals</b>	<b>\$ 889,778</b>	<b>\$ 32,337</b>	<b>\$32,337</b>	<b>\$889,778</b>

The motion passed unanimously with 7 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer, Schuler.

**Close Ice Ponds to Trout Fishing**

**Councilmember Perkes moved, Councilmember Kopp seconded, to close the Bear Ice Ponds for Trout Fishing on Monday, June 6, 2016 through Friday, June 10, 2016.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

**Councilmember Kopp moved, Councilmember Welling seconded, to close the Bear River Greenway Main Access Road from the 6<sup>th</sup> Street Underpass to the Bear Community Center from 6:00 a.m. to 1:00 p.m. for the Trouts Unlimited Kids Fishing Day on Saturday, June 11, 2016.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

**Close Parking Lot/Bear Community Center**

**Councilmember Lynch moved, Councilmember Meyer seconded, to close the Bear Community Center Parking Lot for the Safe Kids Day on Wednesday, June 22, 2016 from 8:00 a.m. to 3:00 p.m.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

**Close Road & Parking Lot/Hamblin Park**

**Councilmember Schuler moved, Councilmember Meyer seconded, to close the Hamblin Park Main Access Road and Parking Lot for the Annual Independence Day Fresh Air, Freedom and Fun Festival on Monday, July 4, 2016 from 6:00 a.m. to 7:00 p.m.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

**Comment/Remarks**

Jay Dee Nielsen thanked everyone for attending the Outdoor Expo put on by the Uinta County Leadership Institute.

**Adjournment**

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:00 p.m.

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Kent H. Williams, Mayor

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Amy L. Grenfell, City Clerk