

**EVANSTON CITY COUNCIL
First Regular Meeting
June 7, 2016**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of June was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Mayor Kent Williams led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, David Welling, and Sandra Meyer. Councilmember Wendy Schuler was excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Kathy Defa; City Engineer, Brian Honey; Police Chief, Jon Kirby; Public Works Director, Oop Hansen ; Associate Planner, DuWayne Jacobsen; Director of Parks and Recreation, Jay Dee Nielsen; and Deputy City Clerk, Nancy Stevenson. Director of Administrative Services/City Clerk, Amy Grenfell was excused. A group of interested citizens were also present.

Approve Agenda

Mayor Williams suggested the following addition to the agenda: Under the Consent Agenda, add a Limited Malt Beverage requested for a Softball Tournament.

Councilmember Lynch moved, Councilmember Meyer seconded, to approve the agenda with the suggested change. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer.

Approve Minutes

The official record of proceedings for the City Council Meeting held May 17, 2016 and the Work Session Meeting held May 24, 2016 were approved as presented.

Bills

Councilmember Perkes moved, Councilmember Welling seconded, to approve the following bills for payment:

May 18, 2016 to June 7, 2016

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	2,330.68
FlexShare	Payroll	2,506.00
ING Life Insurance	Payroll	29.20
IRS Tax Deposit	Payroll	35,705.41
Orchard Trust	Payroll	646.12
Parks and Recreation	Payroll	181.21
United Way	Payroll	10.00
Utah Child Support Services	Payroll	181.01
Vantage Point	Payroll	851.14
Wells Fargo	Payroll	208.00
Payroll	Payroll	102,171.11
American Electric	Electrical	1,077.94
American Tape and Label	Printing	1,994.21
Cazin's	Supplies	1,345.70
CD's Electric	Electrical	2,675.63
Cobra Puma Golf	Supplies	995.00
Verizon Wireless	Cell Phones	352.34
Norco	Supplies	22.92
Ellingford's	Supplies	62.50
Executech	Maintenance	1,012.04
Evanston Parks & Recreation	Reimbursement	46,501.65
Evanston Renewal Agency	Ads	1,050.00
Fastenal	Supplies	16.23
Freeway Tire	Tires	200.16
Murdochs	Supplies	128.74
Green Source	Supplies	885.00
Hutchinson Oil	Fuel	723.73
Evanston Regional Hospital	Testing	64.82
Intermountain Golf Cars	Parts	283.78
Jack's Truck & Equipment	Parts & Equipment	17,985.76
Kallas Automotive	Parts	926.23

Chad Liechty	Reimbursement	451.30
Morcon Industrial	Supplies	563.41
Mitel Business Systems	Services	609.54
Questar Gas	Utilities	7,063.90
Mountainland Supply	Parts	11,017.55
MailFinance	Contract	3,293.58
Office Products Dealer	Supplies	239.70
Office Depot	Supplies	675.54
Ping	Supplies	664.62
Positive Promotions	Supplies	500.29
Real Kleen	Supplies	182.15
Remote Control System	Software	1,150.00
Rip's	Supplies	17.70
Rocket Sanitation	Services	42.67
Rocky Mountain Turf	Parts	59.93
Safety Supply & Sign	Signs	464.34
Six States	Parts	8,525.19
Skaggs	Supplies	138.95
Stateline Metals	Services	97.50
Superior Rental	Parts	161.43
Tom's HVAC	Repairs	2,061.54
Turf Equipment	Parts	383.31
True Power	Supplies	369.99
Uinta County Herald	Ads	938.00
Uinta County Solid Waste	Landfill Fees	15,470.70
Century Link	Utilities/Repairs	4,502.28
Rocky Mountain Power	Utilities	6,247.90
WalMart	Supplies	1,543.92
Waxie Sanitary Supply	Supplies	52.20
White Mountain Lumber	Supplies	172.20
One-Call of Wyoming	Services	100.50
Young Ford	Parts	9.53
Yamaha Motor Corp	Contract	3,281.75
Creative Ink Images	Awards	234.75
IPSSDR/International Pedigree	Banner	21.70
Swire Coca Cola	Supplies	90.72
Wyoming DEQ	Testing	1,292.50
Vehicle Lighting Solutions	Equipment	8,826.58
Taylor Made	Supplies	2,130.30
PGA of America	Membership Dues	594.00
Sarah or Andrew Shepard	Refund	100.00
Uinta Boces #1	Training	300.00
Wendy Daniels	Refund	100.00
Dan Staley	Refund	100.00
Amanda Dow	Refund	50.00
Mary Smith	Refund	600.00
Shawn Todd	Refund	750.00
Joe Archuleta	Services	150.00

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer.

Council Comments

Councilmember Kopp commented that he attended his first Renewal Ball last week and that he was also able to attend the National Main Street Conference recently.

Councilmember Perkes asked everyone to make an extra effort to treat all the summer tourists well and encourage them to stay and enjoy the many events our community has to offer. He also thanked Councilmember Meyers for her service as a Councilmember and a WAM board member, as she did not file for re-election.

Councilmember Meyer thanked Mr. Perkes for his kind words and stated how much she has enjoyed serving.

Appointment/Economic Development Commission

Mayor Williams made the following appointment to the Economic Development Commission: Councilmember Welling moved, Councilmember Perkes seconded, to confirm the following appointment:

Economic Development Commission
(Remainder of 3 Year Term)
Brent Hatch (replacing Gerry Bolger) - February 2019

The motion failed with 2 yes votes: Perkes, Welling. 3 no votes: Lynch, Kopp, Meyer.

Public Hearing/Budget Modification

City Attorney, Dennis Boal conducted a public hearing to receive public comments on the proposed modification to the budget for the fiscal year 2016. City Treasurer, Kathy Defa explained the modifications to the budget. No one else addressed the issue and the hearing was closed.

Consent Agenda

Councilmember Lynch moved, Councilmember Meyer seconded, to approve to approve a Limited Malt Beverage Permit requested by Gabriela Blevins/Uinta Cancer Care for a Strike Out Cancer Softball Tournament at the Overthrust Ball Fields on Friday, June 17, 2016 from 6:00 p.m. to 11:30 p.m., Saturday, June 18, 2016 from 8:00 a.m. to 11:30 p.m., and on Sunday, June 19, 2016 from 8:00 a.m. to 5:00 p.m. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer.

Resolution 16-19

Councilmember Perkes introduced Resolution 16-19. Councilmember Perkes moved, Councilmember Kopp seconded, to adopt Resolution 16-19.

Resolution 16-19: A RESOLUTION AUTHORIZING ADJUSTMENTS TO THE BUDGET OF THE CITY OF EVANSTON, WYOMING FOR THE FISCAL YEAR ENDING JUNE 30, 2016 AND ALLOCATING SUCH FUNDS AND EXPENDITURES AMONG THE FUNDS AND DEPARTMENTS AS SPECIFIED HEREIN.

WHEREAS, the City of Evanston, Wyoming has previously adopted a budget for the fiscal year ending June 30, 2016 which budget estimated revenues and appropriated said revenues to the funds and departments of the City; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, THAT:

Section 1: The following funds and departments shall have their appropriations revised for the fiscal year as shown:

<u>Departments</u>		<u>Adjustment</u>
GENERAL FUND		
Revenue:		
	Union Telephone Aspen Grove	\$ 12,000
	Union Telephone Roundhouse	\$ 12,000
	Community Garden Rotary Club	\$ 4,000
	State Forestry Grant	\$ 4,000
	Chamber Business Success Grant	\$ 5,985
For:	Community Garden Grant	\$ 4,000
	Urban System Street Repairs	\$ 207,395
	Telephone Upgrades	\$ 20,000
	Business Success Grant	\$ 5,985
From:	Grant	\$ 13,985
From:	Unanticipated Revenue	\$ 24,000
From:	Reserves	\$ 199,395
		\$ 237,380
		\$ 237,380
Golf Fund		
For:	Heavy Equipment - Sign Replacement	\$ 17,206
From:	Reserves	\$ 17,206
	Insurance	
Lodging Tax Fund		
For:	Marketing and Promotion	\$ 30,000
From:	Matching Funds Grants	\$ 20,000
From:	Reserves	\$ 50,000
<u>SUMMARY OF ADJUSTMENTS</u>		
	Increase	From
	<u>(Decrease)</u>	<u>Revenue</u>
General Fund	\$ 237,380	\$ 237,380
Golf Fund	\$ 17,206	\$ 17,206
Lodging Tax fund	\$ 50,000	\$ 50,000
TOTAL	\$ 304,586	\$ 304,586

Section 2: The terms and conditions of the original budget shall remain as passed unless otherwise amended.

PASSED, APPROVED AND ADOPTED the 7th day of June, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer.

Resolution 16-20

Councilmember Lynch introduced Resolution 16-20. Councilmember Lynch moved, Councilmember Meyer seconded, to adopt Resolution 16-20.

Resolution 16-20: RESOLUTION AUTHORIZING THE CITY OF EVANSTON, WYOMING TO ENTER INTO A OPERATING AGREEMENT WITH THE EVANSTON PARKS AND RECREATION DISTRICT FOR THE OPERATION, MANAGEMENT AND REGULATION OF RECREATION WITHIN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston the Evanston Parks and Recreation District have negotiated an agreement for the operation, management and regulation of recreation within the City of Evanston;

WHEREAS, the City and the Recreation District have set the agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to sign, and the City Clerk is hereby authorized to attest, the Operating Agreement, a copy of which is attached hereto, with the Evanston Parks and Recreation District.

PASSED, APPROVED AND ADOPTED the 7th day of June, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer.

Resolution 16-21

Councilmember Meyer introduced Resolution 16-21. Councilmember Meyer moved, Councilmember Welling seconded, to adopt Resolution 16-21.

Resolution 16-21: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A RENEWAL OF A PLANNED MAINTENANCE AGREEMENT WITH CUMMINS ROCKY MOUNTAIN LLC TO PROVIDE MAINTENANCE FOR ELECTRIC GENERATORS USED BY THE CITY.

WHEREAS, the City has a need to maintain generators used by the City to provide services to its citizens;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Renewal of a Planned Maintenance Agreement with Cummins Rocky Mountain LLC to provide maintenance for generators used by the City, a copy of the Agreement and Addendum is attached hereto.

PASSED, APPROVED AND ADOPTED the 7th day of June, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer.

Resolution 16-22

Councilmember Meyer introduced Resolution 16-22. Councilmember Meyer moved, Councilmember Perkes seconded, to adopt Resolution 16-22.

Resolution 16-22: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN UINTA B.O.C.E.S. #1 EDUCATION CENTER AND THE CITY OF EVANSTON TO PROVIDE ON-THE-JOB TRAINING FOR A PARTICIPANT IN THE EVANSTON READY TO WORK PROGRAM.

WHEREAS, Uinta B.O.C.E.S. #1 Education Center has developed the Evanston Ready to Work Program which provides the program's participants with on-the-job training; and

WHEREAS, the City is willing to provide the on-the-job training for a program participant pursuant to the attached Memorandum of Understanding;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute on behalf of the City of Evanston, the Memorandum of Understanding with Uinta B.O.C.E.S. #1 Education Center to provide on-the-job training for a participant in the Evanston Ready to Work Program, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 7th day of June, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer.

WAM Voting Delegate

Councilmember Meyer moved, Councilmember Perkes seconded, to select David Welling as the Official Voting Delegate and Mayor Kent Williams as an Alternate Voting Delegate for the 2016 Annual WAM Convention Business Meeting to be held in Cody, Wyoming, Friday, June 10, 2016. The motion passed unanimously with 6 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Meyer.

Comment/Remarks

Chief Kirby commented on some recent training for the installation of car seats and child safety.

Jay Dee Nielsen reminded everyone of several upcoming events that Parks and Recreation have scheduled. He also stated that the wheelchair swing is in and functional now.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:03 p.m.

Kent H. Williams, Mayor

Amy L. Grenfell, City Clerk