

**EVANSTON CITY COUNCIL
Second Regular Meeting
June 21, 2016**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of June was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Fire Chief, Don Bodine led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, David Welling, and Wendy Schuler. Councilmember Sandra Meyer was excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; City Treasurer, Kathy Defa; City Engineer, Brian Honey; Public Works Director, Oop Hansen; Associate Planner, DuWayne Jacobsen; Director of Parks and Recreation, Jay Dee Nielsen; Deputy City Clerk, Nancy Stevenson; and Police Lieutenant, Ken Pearson. Police Chief, Jon Kirby was excused. A group of interested citizens were also present.

Approve Agenda

Councilmember Welling moved, Councilmember Schuler seconded, to approve the agenda. The motion passed unanimously with 6 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Schuler.

Approve Minutes

The official record of proceedings for the City Council Meeting held June 7, 2016, and the Work Session Meeting held June 14, 2016 were approved as presented.

Bills

Councilmember Lynch moved, Councilmember Kopp seconded, to approve the following bills for payment:

June 8, 2016 to June 21, 2016

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	2,330.68
Beneficial Life Insurance	Payroll	269.68
Blue Cross Blue Shield	Payroll	122,180.99
Delta Dental	Payroll	7,444.80
FlexShare	Payroll	2,870.50
ING Life Insurance	Payroll	29.20
IRS Tax Deposit	Payroll	36,742.36
NCPERS	Payroll	72.00
Orchard Trust	Payroll	646.12
Parks and Recreation	Payroll	181.21
The Hartford	Payroll	216.80
United Way	Payroll	10.00
Utah Child Support Services	Payroll	181.01
Vantage Point	Payroll	851.14
Vision Service Plan	Payroll	1,171.53
WEBT	Payroll	957.00
Wells Fargo	Payroll	208.00
Wyoming Dept of Employment	Payroll	9,590.60
Wyoming Retirement	Payroll	45,531.20
Payroll	Payroll	104,392.47
First Advantage	Testing	305.00
Airgas	Supplies	194.54
All West	Internet	1,382.29
Allied Insurance	Insurance	355.00
Boys & Girls Club of Evanston	Contract	12,500.00
B & H Gravel	Top Soil	2,352.00
Brownells	Parts	386.27
Dennis M. Boal	Services	6,936.00
Caselle	Support/Maintenance	523.67
Altitude Evanston	Parts	453.13
Cazin's	Supplies	760.77
City of Evanston	Utilities	6,436.46
Codale Electric Supply	Supplies	617.71
Verizon Wireless	Cell Phones	769.13

Boot Barn	Safety Boots	123.24
CSI-Network Telewood	Services	910.00
CCI Network	Utilities	237.29
Chapman & Associates	Registration	295.00
Norco	Supplies	134.98
Easy Picker Golf Products	Supplies	144.24
Ellingford's	Gravel	1,706.00
Chemtech-Ford Laboratories	Testing	290.00
Evanston/Uinta County Airport	Contract	18,750.00
Foreup	Contract	367.00
Fife Welding	Top Soil	475.00
First Bank	Visa	6,915.46
Fastenal	Parts	25.99
Freeway Tire	Tires	3,267.86
Flowtech	Repairs	2,001.00
GCSAA	Dues	375.00
Randy's Heating & AC	Repairs	516.20
Great Basin Turf	Supplies	9,900.00
Murdochs	Supplies	703.23
Greenhorn	Plants	90.00
Hach Company	Equipment	2,971.47
Harrington Industrial Plastics	Parts	141.06
Harris Law Office	Contract	4,000.00
Hutchinson Oil	Fuel	2,252.87
Sports World	Supplies	2,043.99
Intermountain Sweeper	Parts	200.50
J-Bar Trucking	Freight	539.98
J-Bar Excavation	Sand	1,110.54
Kallas Automotive	Parts	1,433.70
Mobile Golf Services	Parts	1,068.43
Modern Cleaners	Laundry Service	719.30
Morcon Industrial	Supplies	868.55
Mtn West Business Solutions	Contract	1,918.92
Questar Gas	Utilities	5,651.07
Nalco Company	Chemicals	30,166.20
Nike Golf	Supplies	136.36
Dave Norris Construction	Road Repaving	24,963.00
OT Excavation	Services	7,037.49
Office Products Dealer	Supplies	122.32
Office Depot	Supplies	167.42
Parnell's Glass & Bodyworks	Repairs	1,497.10
Ping	Supplies	4,736.44
Porter's Fireworks	July 4 th Fireworks	10,000.00
Public Agency Training Council	Registration	590.00
Real Kleen	Services/Supplies	2,013.32
Rip's Grocery	Propane	34.81
Rocket Sanitation	Services	240.00
Six States	Parts	28.62
Skaggs	Supplies	6,236.50
Paul R. Skog	Services	3,080.00
Smith's Food & Drug	Supplies	572.84
Stateline Metals	Metal	269.74
Local Gov't Liability Pool	Insurance Claim	3,051.11
Alsco	Laundry Service	410.10
Superior Rental	Parts	25.14
Tom's HVAC	Repairs	1,678.77
Thatcher Chemical	Chemicals	5,716.88
Thompson Logging	Wood Chips	760.00
Triple H Company	Supplies	223.77
Turf Equipment	Parts	174.55
Twin "D" Inc	Services	1,480.00
Uinta County Herald	Ads	773.97
Uinta County Sheriff's Office	Training	650.00
Uinta County Solid Waste	Landfill Fees	22,161.00
Century Link	Utilities	2,998.36
Rocky Mountain Power	Utilities	40,223.22
Valley Kubota	Parts	80.01
Vision Auto Glass	Windshield	280.00
Warrior Services	Services	120.00
Walmart Stores	Restitution	134.74
Wyoming Waste Systems	Services	154.43
Westar Printing	Supplies/Printing	3,382.21
Waxie Sanitary Supply	Supplies	72.45
Hogman Lumber	Supplies	208.81

WAM	Registration	450.00
Wyoming Financial Insurance	Insurance	98,341.00
One-Call of Wyoming	Services	110.25
Utah/Yamas Controls	Services	470.00
Highland Golf	Parts	186.57
Aspen Grove Nursery	Sod	750.00
Ovivo USA	Parts	1,068.12
JC Golf	Supplies	340.16
Normont Equipment	Equipment Rental	16,211.90
Swire Coca Cola	Supplies	120.86
Taylor Made	Supplies	419.05
Warner Truck Center	Parts	221.27
USA Blue Book	Supplies	373.26
Paul Barnell	Supplies	200.00
Rebecca Reese	Refund	150.00
Terrel R. Davis	Sign	850.00
Innovative Marking Systems	Striping	16,087.72
Jon or Tara Pentz	Refund	100.00
Media Skills	Ads	27,170.00
Shipping Plus	Shipping	56.51
Beauregard Neville	Reimbursement	41.00
Kickin Grass	Services	55.00
Dwain Streeter	Reimbursement	1,525.00
Edwin Rodriguez	Refund	250.00
Belynda Collings	Refund	300.00
Casey Peterson	Refund	275.00
Amanda Burr	Refund	600.00
Terri or Scott Denhof	Refund	100.00
Laycee Tippets	Refund	100.00
Terilyn Huntington	Refund	250.00
Rosa Ojeda	Refund	500.00
Ray Gomez	Refund	1,000.00
Troy Teague	Refund	350.00
WGC-RPP	Refund	30.00
Wright Express	Fuel	12,352.78
Nutech Specialties	Supplies	62.96

The motion passed unanimously with 6 yes votes: Williams, Kopp, Lynch, Perkes, Welling, Schuler.

Revenue & Expenditure Report

Councilmember Perkes moved, Councilmember Lynch seconded, to approve the Revenue and Expenditure Report for April and May 2016. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Council Comments

Councilmember Lynch thanked the Police Department for their presentation at the Rotary Club meeting.

Councilmember Schuler encouraged everyone to attend the Great Race and welcome race participants to Evanston. She also commented on the up coming golf tournament and many other events scheduled in the next few weeks.

Appointment/Parks and Recreation District Board

Mayor Williams made the following appointment to the Parks and Recreation District Board: Councilmember Schuler moved, Councilmember Lynch seconded, to confirm the following appointment:

Parks & Recreation District Board

(3 Year Term)

Lindsey Kennedy (reappointment) - June 2019

The motion passed unanimously with 5 yes votes: Lynch, Kopp, Perkes, Welling, Schuler.

Public Hearing/Annual Budget 2016-2017

City Attorney, Dennis Boal conducted a public hearing to receive public information, input, comments, and concerns for the City of Evanston Fiscal Year 2016-2017 Annual Budget. City Treasurer, Kathy Defa gave an overview and brief summary of the budget. Clarence Vranish addressed the Mayor and Council with some suggestions and concerns he had in regard to the budget. No one else addressed the issue and Mr. Boal closed the hearing.

Resolution 16-23

Councilmember Welling introduced Resolution 16-23. Councilmember Welling moved, Councilmember Lynch seconded, to adopt Resolution 16-23.

Resolution 16-23: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING, PROVIDING INCOME NECESSARY TO FINANCE THE BUDGET AND PROVIDE FOR AND AUTHORIZE ANNUAL APPROPRIATION OF FUNDS FOR FISCAL YEAR 2017.

WHEREAS, on the 24th day of April, 2016, the Treasurer of the City of Evanston, Wyoming, prepared from the Department Administrators and the Mayor and submitted to the City Council, a city budget for the 2017 fiscal year, beginning the 1st day of July, 2016, and ending the 30th day of June, 2017; and

WHEREAS, the governing body has reviewed this budget in detail, and discussed with the several Departmental Administrators concerning their individual budget requests and base budgets; and

WHEREAS, a copy thereof was made available for public inspection at the office of the City Clerk; and

WHEREAS, notice of a public hearing, as required by Wyoming State Statute, on said budget, together with the summary of said budget, was published in the Uinta County Herald, a legal newspaper, of general circulation in the City of Evanston, on the 10th day of June, 2016; and

WHEREAS, a public hearing was held on such Budget at the time and place specified in said notice, at which time all interested parties were given an opportunity to be heard; and

WHEREAS, the governing body has adopted the following overall mission statements to guide the execution of the budget:

- (1) To insure that all rules and regulations set forth by Evanston City Government are appropriate and pertinent to the quality of life of the residents of Evanston, Wyoming.
- (2) To expect a strong sense of accountability and dedication by all City employees to the people of Evanston, and to officially recognize those employees whose service to the citizens of Evanston reflect this goal.
- (3) To improve the overall communication and line of communication within the City.
- (4) To recognize and cultivate the importance of small businesses within Evanston, as well as to encourage industry to explore the resources in our community.
- (5) To stimulate proper management techniques so that the infra-structure of our City is functioning at the highest level of productivity.

WHEREAS, the governing body has adopted an expenditure control budget approach which encourages city employees to provide services more efficiently and cost effectively, allowing department heads discretion to transfer operational budget allocations within a division.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City Budget, as so revised and altered, be adopted as the official City Budget for the fiscal year ending 30 June, 2017.

Section 2: The following appropriations as provided for by General Property Taxation 8 mills (approximately equal to \$450,000) and other revenues, be made for the fiscal year ending 30 June, 2017, and that the expenditures of each Department, Division, or program be limited to the amount herein appropriated:

The following Department budget allocations shall be distributed to the various divisions by the department head, pursuant to Section 7 of this resolution:

CITY COUNCIL			
For:	Administration	294,608	
	Emergency Reserve	93,000	
	Total:		367,608
JUDICIAL			
For:	Administration	144,402	
	Total:		144,402
EXECUTIVE DEPARTMENT			
For:	Administration	289,399	
	Attorney	157,000	
	Contingency	6,100	
	Youth Services	25,000	
	Total:		477,499
COMMUNITY DEVELOPMENT			
For:	Administration	287,009	
	Total:		287,009

TREASURER			
For:	Administration	461,315	
	IT Services	120,000	
	Total:		581,315
CITY CLERK/ADMINISTRATIVE SERVICES			
For:	City Clerk	360,463	
	Urban Renewal	145,768	
	Economic Development	18,250	
	General Services	973,127	
	Total:		1,497,608
PARKS & RECREATION			
For:	Administration	1,259,266	
	Golf	1,204,517	
	Cemetery	273,127	
	Total:		2,736,910
POLICE			
For:	Administration	423,835	
	Investigation	846,763	
	Patrol	1,672,555	
	Support	464,715	
	VOCA/Police Grants	128,264	
	Total:		3,536,132
PUBLIC WORKS			
For:	Engineering	105,536	
	PW Administration	175,818	
	Streets	1,275,935	
	Water	3,158,341	
	Wastewater	1,483,963	
	Environmental Services	1,525,075	
	Motor Vehicle	43,250	
	Total:		7,767,917
ECONOMIC REINVESTMENT FUND			
For:	Economic Reinvestment	100,000	
	Total:		100,000
JOINT POWERS, COMMUNITY PROJECTS & GRANTS			
For:	Community Projects	916,564	
	Total:		916,564
LODGING TAX			
For:	Lodging Tax	245,100	
	Total:		245,100
GENERAL FUND TRANSFERS			
For:	Subsidize Funds	1,063,284	
	Total:		1,063,284
GENERAL FUND BONDS & LOAN PAYMENT			
For:	Water Fund	15,000	
	Total:		15,000
CAPITAL OUTLAY			
For:	Administration/Police	92,250	
	Community Development	0	
	Urban Renewal	3,115,687	
	Parks & Recreation	50,000	
	Public Works	0	
	Water Fund	154,000	
	Wastewater Fund	1,263,451	
	Environmental Services	260,000	
	Golf	27,000	
	Cemetery	0	
	Economic Reinvestment	161,499	
	Total Capital Outlay		5,123,877
SUMMARY:			
	General Fund	14,980,911	
	Water Fund	3,312,341	

Wastewater Fund	2,747,414	
Environmental Services Fund	1,785,075	
Cemetery Fund	273,127	
Golf Fund	1,231,517	
Motor Vehicle Fund	43,250	
Economic Reinvestment Fund	261,499	
Lodging Tax	245,100	
Grant Total		24,880,235

See Attachment "A."

Section 3: All operational and capital expenditures shall be made in conformance to the budget and the intent expressed by the governing body during the budget adoption process. For fiscal year 2017, the general fund shall pay the water fund, pursuant to Resolution 08-43 interest due on the unpaid principal balance of the loan for fiscal year 2017, calculated as provided by said Resolution.

Section 4: Pursuant to the policy established by the governing body, the Treasurer shall maintain uniform standard budget classifications governing expenditures incurred and revenues received by the City and its several departments.

Section 5: Upon the adoption of this resolution the Treasurer shall, pursuant to the policy established by the governing body, provide to each department instructions specifying the method and form of reallocating their budgets in conformance to the standard classification system and pursuant to the appropriations authorized.

Section 6: (a) Pursuant to the policy established by the Mayor, it shall be the duty of the Mayor to review all requisitions and other requests for expenditures submitted by a Department or agent of the City. After said review, the Treasurer shall at the minimum insure that:

- (1) The request conforms to the approved budget and corresponding appropriations.
- (2) Funds are available to defray the requested expenditure.
- (3) The request is proper, legal and is in accord with City Policy and Procedures.

(b) The Treasurer is further authorized to administer procedures established by the governing body governing the form and processing of interim budget revisions provided they conform to the following criteria:

- (1) The department head may elect to transfer budget allocations within a division without prior approval.
- (2) The department head may elect to transfer budget allocations between divisions with prior approval of the Mayor.
- (3) The department head may elect to transfer budget allocations from one department to another with the prior approval of the governing body.
- (4) Increases or decreases in budget allocations for personal services require the prior approval of the Mayor.
- (5) Inter-departmental transfers, changes in Capital Outlay Budgets and interfund transfers require the prior approval of the governing body.
- (6) No transfer shall be made which has the effect of increasing any series, class, object or budget unless accompanied by a corresponding reduction in another series, class, object or budget.
- (7) Irrespective of amounts appropriated for personal services, the governing body shall approve, by specific motion, the creation of any new permanent positions. This subparagraph does not apply to the hiring of seasonal, temporary, or intermittent employees working part-time or full-time. However, seasonal, temporary or intermittent employees working more than 120 calendar days must be approved by the governing body.
- (8) No expenditure shall be made from a contingency account for Capital Outlay without the express prior approval of the governing body.

Section 7: Any unspent budget allocation and all capital outlay shall not be carried over to the following budget year. Any unspent merit pay shall not be carried over.

Section 8: Pursuant to the policy established by the governing body the treasurer shall monitor revenues received and expenditures made by the City to determine the City's cash needs. When treasurer determines that aggregate City expenditures will exceed the total of revenues expected in any yearly, quarterly, or monthly fiscal period the Treasurer shall, to prevent a deficit cash situation from arising, institute a proportional reduction in expenditure authorized for each department to the level of expected revenues. In placing such restriction in effect the Treasurer shall, consider as priority expenditures to preserve:

- (1) Commitments involving City bonded and loan indebtedness.
- (2) Obligations to Federal and State authorities.
- (3) Contractual arrangements to which the City is a party.
- (4) Personal Service costs for wages and benefits.

The Treasurer shall advise the governing body at its next scheduled meeting of any reductions ordered and the reasons prompting that action.

Section 9: Projects, activities and programs authorized for which grants from the United States of America, State of Wyoming, Uinta County or any other source are to be used for the purpose of payment of all or a portion of the project, activity or program are conditioned upon the receipt of the appropriated grant. In the event a grant is not received the project, program or activity shall not be undertaken, unless specifically approved by the governing body.

Section 10: By order of the governing body and for the purpose of the execution and administration of the budget for this fiscal year the following policy directions shall prevail.

(A) The City will pay on behalf of its full time permanent employees 12.44 percent (12.44%) of their gross salary to a Deferred Compensation Program or Wyoming Retirement Program.

(B) Each employee covered by the terms and conditions of the health/medical, dental and optical insurance policy shall be required to contribute through a payroll deduction, an amount equal to 8.2 percent of the monthly insurance premium. Qualified Retiree employees who receive the retirement health insurance option shall be required to pay 20% of insurance premium as per the Personnel Policy.

(C) The City will not participate financially in the payment of membership dues or fees on behalf of any employee unless the membership is granted in the name of the City of Evanston. The City will not contribute financially to the payment of any personal memberships.

(D) Where statutory or job description provisions specify that certain occupational certification or professional status is required as a condition to or of employment, the City will reimburse travel and associated costs related to attendance at schools, seminars or conferences when such attendance is for the purpose of maintaining or advancing professional status or occupational certification.

(E) The City will reimburse employees up to \$150 for protective footwear, as determined by the Department Administrator.

Section 11: There is hereby established the following fee schedules for the Fiscal Year beginning July 1, 2016:

POLICE

Reports, per page per side	\$1.00
Fingerprinting	5.00
Vin Inspections	10.00

Parking Tickets in Limited Parking Zones

Improper Parking	\$10.00
Angle Parking/Backed in	10.00
Posted No Parking/No Parking Zone	10.00
Parked Wrong Way on Street	10.00
Overtime Parking 1 st Offense	10.00
Overtime Parking 2 nd Offense	20.00
Parked on Sidewalk	75.00
In front of Public/Private Driveway	75.00
Within an Intersection	75.00
Upon Bridge/Elevated Structure/within Tunnel	75.00
Any place where official sign prohibit stopping	75.00
Within Twenty Feet of Fire Hydrant	75.00
Designated Fire or Emergency Vehicle Lane	75.00
Semi Parked on City Street	50.00
Obstructing Alleyway & Street	50.00
Handicap Parking/No Decal	75.00

Impound Fee

Dog, Puppy	
1st Offense	\$ 25.00
2nd Offense	50.00
3rd Offense	75.00
4 th or more Offense	100.00
Cat, Kitten	
1st Offense	\$ 25.00
2nd Offense	50.00
3rd Offense	75.00
4 th or more Offense	100.00

License Fee

Annual	
Dogs - Altered	\$ 4.00
Dogs - Unaltered	15.00
Cats - Altered	4.00
Cats - Unaltered	15.00
Life Time	
Dogs - Altered	\$15.00
Cats - Altered	15.00

Adoption

Dog	\$25.00
Cat	15.00
Puppy	5.00
Kitten	5.00

Euthanasia

Dog	\$50.00
Cat	50.00

Cremation

Dog	\$80.00
Cat	80.00
Cremation Container	5.00

Assigning Dog to Shelter	
Dog	\$25.00
Puppy	5.00
Assigning Cat to Shelter	
Cat	\$25.00
Kitten	5.00
Vaccination	\$10.00

PLANNING & ZONING

Conditional Use Permit	\$100.00	
Variance	200.00	
Height Exception	100.00	
Master Plan Amendment	200.00	
Zone Change	200.00	
Text Amendments	200.00	
Home Occupation	50.00	
Planned Unit Development - Minor Subdivision	250.00	
Planned Unit Development - Major Subdivision	500.00	
Minor Subdivision	250.00	
Major Subdivision	500.00	- for 20 lots or less: each additional lot \$25 with a maximum fee of \$1,000
Lot Line Adjustment	100.00	
Lot Split	200.00	
Vacating Property	100.00	
Zoning Ordinance	50.00	
Comprehensive Plan	70.00	
Mirror Lake Scenic Byway Plan	65.00	
Subdivision Regulations	40.00	
Bear River Drive Corridor Renaissance Plans	45.00	
Blueline Maps: Plats, City, Zoning, Aerials	5.00	
Photo copies, per page	1.00	
Subdivision Permit Fee/Wireless Communication Tower	1,000.00	

PUBLIC WORKS

Building Permit Fee is .010 times the cost of building or improvements, excluding land.
\$25.00 Minimum fee for all building permits.
Cut Permits - \$10.00 per square foot - forfeit payment after 2 years.
Boring into the Street - \$10.00 per square foot - forfeit payment after 2 years.

TREASURER

Fax Service	
Transmit, per page per side	\$ 2.00
Receive, per page per side	1.00
Returned Checks	25.00
Reports, per page per side	1.00
Copies/per page	.25

CLERK

Catering/Malt Beverage Permit, per day	\$ 25.00
Liquor License Advertisement Fee - new or renewal	100.00
Resort License - Annually	1,500.00
Retail License - Annually	1,000.00
Restaurant License - Annually	500.00
Club License - Annually	100.00
Micro brewery - Annually	500.00
Micro winery - Annually	500.00
Bar & Grill License - Annually	1,500.00
Liquor License Transfer Fee	100.00
Fireworks Permit Fee:	
Annual July 1	\$ 100.00
Prorate January 1 - June 30	50.00
Business License Fees:	
Number of Employees:	
1-5	\$ 50.00
6-15	75.00
over 15	125.00
Mass Event License Fees:	
1-5 vendors	\$ 50.00
6-15 vendors	100.00
16-30 vendors	150.00
31-50 vendors	200.00
51-75 vendors	250.00
76-or more	300.00

Transient Merchant Fees (each)	\$25.00
Solicitor License	100.00
Additional Copy of Business License (each)	5.00
List	15.00
Video of Meetings	10.00 each

BUILDING RENTALS

NOTE: Buildings can be rented for only one setup day and only one day cleanup for 50% of the daily user fee.

Weddings and Family/Private Functions

- Machine Shop - User Fee \$400.00 per day + Cleaning & Damage Deposit \$800.00
- Roundhouse - User Fee \$600.00 per day + Cleaning & Damage Deposit \$1,200.00
- Beeman-Cashin - User Fee \$100.00 per day + Cleaning & Damage Deposit \$400.00
- Depot - User Fee \$100.00 per day + Cleaning & Damage Deposit \$400.00
- Chinese Gazebo - User Fee \$50.00 per day with \$100 Deposit - With Beeman or Depot \$150.00 + Deposit \$400.00
- Gazebo at Martin Park - User Fee \$50.00 per day with \$100 Deposit - With Beeman or Depot \$150.00 + Deposit \$400.00
- Depot Square (including Depot, Beeman-Cashin, Chinese Gzaebo, Gazebo at Martin Park and grassy area) - User Fee \$250.00 per day with \$500.00 deposit.

Public Non Profit Functions: Service Groups, Scouts, Associations, Political Entities, Church (Excluding Weddings)

- Machine Shop - User Fee \$200.00 per day + Cleaning & Damage Deposit \$400.00
- Roundhouse - User Fee \$300.00 per day + Cleaning & Damage Deposit \$600.00
- Beeman-Cashin - User Fee \$50.00 per day + Cleaning & Damage Deposit \$200.00
- Depot - User Fee \$50.00 per day + Cleaning & Damage Deposit \$200.00
- Chinese Gazebo - User Fee \$25.00 per day +Deposit \$200.00 - With Beeman or Depot \$75.00 + Deposit \$200.00
- Gazebo at Martin Park - User Fee \$25.00 per day +Deposit \$200.00 - With Beeman or Depot \$75.00 + Deposit \$200.00
- Depot Square (including Depot, Beeman-Cashin, Chinese Gzaebo, Gazebo at Martin Park and grassy area) - User Fee \$125.00 per day with \$400.00 deposit.

Government/Schools

- Machine Shop - User Fee \$100.00 per day + Cleaning & Damage Deposit \$200.00
- Roundhouse - User Fee \$150.00 per day + Cleaning & Damage Deposit \$300.00
- Beeman-Cashin - User Fee \$25.00 per day + Cleaning & Damage Deposit \$200.00
- Depot - User Fee \$25.00 per day + Cleaning & Damage Deposit \$200.00
- Chinese Gazebo - User Fee \$15.00 per day +Deposit \$200.00 - With Beeman or Depot \$50.00 + Deposit \$200.00
- Gazebo at Martin Park - User Fee \$15.00 per day +Deposit \$200.00 - With Beeman or Depot \$50.00 + Deposit \$200.00
- Depot Square (including Depot, Beeman-Cashin, Chinese Gzaebo, Gazebo at Martin Park and grassy area) - User Fee \$75.00 per day with \$400.00 deposit

City Employees (full-time on City payroll) Private events only - one reservation per year for one day - immediate family only (refer to FMLA guidelines in employee manual).

- Beeman-Cashin
- Depot
- Superintendent's Office
- Visitor's Center
- No Charge/No Deposit
- Roundhouse - User Fee \$150.00 per day + Cleaning & Damage Deposit \$300.00
- Machine Shop - User Fee \$100.00 per day + Cleaning & Damage Deposit \$200.00

For Profit Sporting Events

\$1,200.00 + Deposit \$1,200.00

Meeting Rooms

- Portland Rose + 3 breakout rooms (Challenger, City of Los Angeles, City of San Francisco) - User Fee \$50.00 Per Day + Cleaning and Damage Deposit \$200.00
- Superintendent's Office - User Fee \$50.00 Per Day + Cleaning and Damage deposit \$200.00
- Patterson Visitor's Center - User Fee \$50.00 Per Day + Cleaning and Damage Deposit \$200.00
- Roundhouse Mezzanine - (used for meetings only - no events) - User Fee \$50.00 Per Day + Cleaning and Damage Deposit \$200.00

Non Profit and Government/Schools for Meeting Rooms - 25.00 per Day & Cleaning and Damage Deposit \$200.00

Complimentary Rentals

Required criteria to receive complimentary rental (must meet at least one of the following)

- No Deposit required on Complimentary Rentals

Funerals/Memorials
 Benefits for individuals/families in catastrophic situations by non organized group
 Military Event
 Elections – polling places
 City of Evanston sponsored event
 Evanston Urban Renewal Agency (EURA) sponsored event
 Public Health & Safety Functions (SAFV, Health Fair, Blood Draw, Preparedness Fair)
 All Alumni Reunion
 School/Educational functions/tours during school hours (Preservation Days)

Fees for Building rentals shall be as set forth in Resolution 14-40 until December 31, 2015.
 Thereafter fees set in Resolution 15-39 will be implemented.
 Annual rentals begin in September of each year.

GOLF FEES

	9 Holes	18 Holes	Family/Jr/Executive 9 Holes (Punch Passes do not apply)
Public Adult Green Fees	\$ 16.00	\$ 26.00	\$10.00
Junior 18 years & under	9.50	16.00	6.00
Juniors before 8:30 am	4.00		
Seniors 62 yrs & over	11.50	19.00	7.00
*Golf Club Member Green Fees	11.50	19.00	7.00
Golf Cart Rental Per Seat	7.50	15.00	
Golf Cart Rental Pre Paid Card	75.00	Ten (10) Single Seat Golf Cart Rentals	
Twilight Green Fee	Half Price - 1½ hours before dusk		
5 Hole Golf Special	5 Hole Loop: Public \$8.00 *Golf Club Member \$6.00		
(Available Monday thru Friday only)	(Punch Passes DO NOT APPLY)		
Spring & Fall Green Fees	\$9.00 - \$14.00	\$18.00 - \$25.00 (Determined by Golf Pro)	
Junior Season Pass	\$150.00		
(Accepted Mon-12 noon Fri, No Holidays)			
*Golf Club Member Annual Pass	\$256.00 first adult, \$138 @ family member		
Public Punch Pass	128.00 for (10), 9 hole rounds		
Junior Punch Pass	81.00 for (10), 9 hole rounds		
Senior Punch Pass	96.00 for (10), 9 hole rounds		
*Golf Club Member Punch Pass	96.00 for (10), 9 hole rounds		
*Senior Club Member Punch Pass	72.00 for (10), 9 hole rounds (25% Senior Club discount from \$96 Senior Pass)		
Minimum 18 Hole Tournament Entry Fee	54.00 (\$26 Green Fee + \$10.00 Prize Fund + \$3.00 Range Balls +\$15.00 Cart Fee = \$54.00)		
League Green Fees	*Golf Club Member: Discounted Green Fees, Punch or Season Pass Public: Full Priced Green Fees or Punch Pass		
Tournament Green Fees	*Golf Club Member & Public: Minimum Tournament Entry Fee		
*Club Member Annual Cart Storage Fee	\$300.00 per year		
Private Cart Annual Trail Fees	200.00 (Required if *Club member cart is stored in cart garage)		
Private Cart 2 nd Rider Annual Trail Fee	200.00		
Private Cart Daily Trail Fees	7.50 per 9 holes, per person/seat		
Driving Range Fees	4.00 small bucket, 6.00 large bucket		
Driving Range Pass	50.00 – 10 Large Buckets		
Club House Locker Rentals	45.00 per year		
Club Rentals	5.00 and 10.00		
Pull Cart Rentals	3.00		
High School Golf Team Per Season	600.00 (20 Golfers Max)		
Handicap Cards	35.00 per person		
Tee Sign Hole Sponsor Fee	350.00 per year		

*Must Be Golf Club Members, Not Available to General Public

CEMETERY

Grave Space (perpetual care included)	\$ 550.00
Plot (8 sites, perpetual care included)	4000.00
Perpetual Care, each space	250.00
Opening - Weekday	275.00
- Saturday/Holiday	500.00
Opening - Infants - Weekday	100.00
Saturday/Holiday	175.00
Opening - Cremation Weekday	75.00
Saturday/Holiday	175.00
Disinterment - casket	650.00
- remains	200.00
(Disinterment includes opening and closing for one body - one grave)	
Head Stone relocation - up to	100.00

GENERAL UTILITY CHARGES

Late and Delinquent Payment Penalty one and one half percent (1.5%) per month.

Service Restoration after 3:30 p.m. on days; weekends and holidays	\$75.00
Service Restoration for Delinquency	50.00
Account Deposit	100.00
Service Restoration Fee - Voluntary	20.00
Repair Service parts, labor and Frozen Meters	50.00
Water for Construction per 1,000 gal.	10.00
Monthly Administration Fee for Construction Water	20.00
Meter for Water Construction	50.00
Minimum Charge for Construction Water	20.00 per load up to 2,000 gal.

When a utility account becomes delinquent and subject to termination as provided by Section 23-15.1 of the City Code, the user may enter into an agreement with the City of Evanston for continued utility services. The agreement shall require the user to pay in full all current monthly charges for utility services incurred during each month of the term of the agreement, plus a minimum of one-twelfth (1/12) of the delinquent amount. The agreement shall further provide that if the user fails to make the payments designated in the agreement when due then the full unpaid amount, plus all delinquencies and penalties, shall be immediately due and payable in full.

WATER CONNECTION AND TAPPING

¾	inch Water Service	\$ 1,250.00
1	inch Water Service	1,500.00
1½	inch Water Service	2,000.00
2	inch Water Service	3,500.00
4	inch Water Service	7,750.00
6	inch Water Service	12,750.00
8	inch Water Service	18,000.00
10	inch Water Service	25,000.00

WATER METERS

¾	inch	\$ 275.00
1	inch	375.00
1½	inch SR	605.00
1½	inch Omni C-2	1,375.00
1½	inch Omni T-2	950.00
2	inch SR	805.00
2	inch Omni C-2	1,475.00
2	inch Omni T-2	1,150.00
4	inch Omni C-2	3,050.00
4	inch Omni T-2	2,400.00
6	inch Omni T-2	4,200.00
6	inch Omni C-2	5,125.00
	MXU Radio	140.00

WATER MONTHLY CHARGES

<u>Line Size</u>	<u>Capital Replacement</u>
¾ inch & 1 inch residential	\$8.08
1 inch commercial	15.41
1½ inch	28.62
2 inch	46.23
4 inch	112.26
6 inch	195.91

PLUS: \$2.20 per 1,000 gallons of potable water consumption for each metered utility service unit monthly.

\$1.40 per 1,000 gallons of non-potable water consumption for each metered utility service unit monthly.

\$.70 per 1,000 gallons of water consumption for each metered city sprinkler utility service unit monthly. The Fire Department for training purposes and Bear River Joint Powers Board hydrant flushing shall also pay the \$.70 per 1,000 gallons of water consumption for each metered property.

Un-metered flat rate per utility service is \$35.00, plus capital replacement cost, per month except for the months of July, August, September and October billing which will be \$75.00, plus capital replacement cost, per month.

WASTE WATER/SEWER CONNECTION TAPPING

¾	inch Water Service	\$ 1,500.00
1	inch Water Service	1,800.00
1½	inch Water Service	2,450.00
2	inch Water Service	4,300.00
4	inch	9,650.00
6	inch	15,900.00
8	inch	22,500.00
10	inch	31,250.00

WASTE WATER MONTHLY CHARGES

<u>Water Line Size</u>	<u>Capital Replacement</u>
¾ inch & 1 inch residential	\$ 7.66
1 inch commercial	19.13
1½ inch	30.60
2 inch	45.91
4 inch	103.28
6 inch	175.94

PLUS: \$1.45 per 1,000 gallons of actual water consumption, except residential, church and school accounts shall be billed an average amount, based on the actual consumption during November through January, for each month for the months of February through January.

Un-metered flat rate per utility service unit \$18.00, plus capital replacement cost.

The charge for private and commercial wastewater bulk dumpage into the City's wastewater system shall be charged at a rate of \$79.14 per load up to 1,000 gallons of wastewater.

New owners without a water consumption property will be charged for an average of 7,000 gallons for consumption until a usage history is established.

SANITATION/ENVIRONMENTAL SERVICES

Monthly Refuse Service Fee Per:

Capital Replacement Monthly Per	
Utility Service Unit	\$ 0.00
105 Gallon Container	
Picked Up Once A Week	12.00
Each Additional Pickup	12.00
300 Gallon Container	
Picked Up Once A Week	17.00
Each Additional Pickup	17.00
400 Gallon container	
Picked Up Once a Week	22.00
Each Additional Pickup	22.00
Involuntary Collection Per Pickup	30.00
Special Collection Per Pickup	20.00

Monthly Landfill Fee Per:

105 Gallon Container	
Picked Up Once a Week	5.20
Each Additional Pickup	5.20
300 Gallon Container	
Picked Up Once a Week	11.30
Each Additional Pickup	11.30
400 Gallon Container	
Picked Up Once a Week	14.00
Each Additional Pickup	14.00

COMPOST CHARGES

Compost \$30.00 per cubic yard - one yard minimum

Wood Chips/Mulch \$20.00 per cubic yard - one yard minimum.

Curbside delivery available within city limits for an additional \$10.00

If 10 yards or more are purchased a discount to \$20.00 per yard on the compost may be offered.

Community Event Pick-up

 As authorized by the Mayor

Variable

Pickup Container for delinquency of utility account

15.00

NON CITY SERVICE AREA

Capital Replacement

<u>Line size</u>	<u>Water</u>	<u>Waste Water</u>
¾ inch	\$ 8.80	\$ 7.66
1 inch	15.41	19.13
1½ inch	28.62	30.60
2 inch	46.23	45.91
4 inch	112.26	103.28
6 inch	195.91	175.94

WATER: PLUS up to \$4.10 per 1,000 gallons of water consumption for each utility service unit monthly as determined by the governing body.

WASTE WATER: PLUS up to \$3.03 per 1,000 gallons of water consumption, except residential, church and school accounts shall be billed an average amount, based on the actual consumption during November through January, for each month for the months of February through January, as determined by the governing body.

ENVIRONMENTAL SERVICES: Fees shall be set by the governing body, provided fees do not exceed the amounts as established below:

Monthly Refuse Service Fee Per:

Capital Replacement Monthly Per	
Utility Service Unit	\$ 0.00
105 Gallon Container	
Picked Up Once A Week	17.50
Each Additional Pickup	17.50
300 Gallon Container	
Picked Up Once A Week	28.50
Each Additional Pickup	28.50
400 Gallon container	
Picked Up Once a Week	37.50
Each Additional Pickup	37.50
Involuntary Collection Per Pickup	59.00
Special Collection Per Pickup	37.00

Monthly Landfill Fee Per:

105 Gallon Container	
Picked Up Once a Week	5.20
Each Additional Pickup	5.20
300 Gallon Container	
Picked Up Once a Week	11.30
Each Additional Pickup	11.30
400 Gallon Container	
Picked Up Once a Week	14.00
Each Additional Pickup	14.00

Storm Water: Monthly fee of 4.50 per service.

Onsite Detention Stormwater \$500.00 per acre
Offsite Detention Stormwater \$2500.00 per acre

PASSED, APPROVED AND ADOPTED the 21st day of June, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Consent Agenda

Councilmember Welling moved, Councilmember Schuler seconded, to approve: A Street Closure Permit requested by Liz Thompson for a neighborhood 4th of July Celebration on Monday, July 4, 2016 on Sage Street between 8th Street and 9th Street, from 3:00 p.m. to 11:00 p.m. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

The Lincoln Highway Tavern/Approve Patio/Deck Area

Councilmember Lynch moved, Councilmember Perkes seconded, to authorize Five-K LLC., dba: The Lincoln Highway Tavern to served alcoholic beverages on their adjacent patio/deck area. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

The Painted Lady Saloon/Change in Dispensing Room

Councilmember Perkes moved, Councilmember Kopp seconded, to approve a change in the dispensing room at The Golden Ticket, LLC., dba: The Painted Lady Saloon from a 25' x 100' room in the Southeast corner of the building on the first floor, to a 24' x 29' room in the Southeast corner of the building on the first floor. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Close Bear Ponds for Fishing

Councilmember Lynch moved, Councilmember Schuler seconded, to close the Bear Ice Ponds for Trout Fishing on Tuesday, June 21, 2016 through Friday, June 24, 2016, and to close the Bear River Greenway Main Access Road from the 6th Street Underpass to the Bear Community Center from 6:00 a.m. to 1:00 p.m. for the Trout Unlimited Kids Fishing Day on Saturday, June 25, 2016. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Delete Ordinance 16-03 from Agenda

Councilmember Welling moved, Councilmember Perkes seconded, to delete Ordinance 16-03 from the agenda. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Ordinance 16-04

Councilmember Lynch sponsored Ordinance 16-04. Councilmember Perkes moved, Councilmember Schuler seconded, to pass Ordinance 16-04 on first reading.

Ordinance 16-04: AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SECTION 4-1 AND SECTION 4-26.C. AND ENACTING ARTICLE VIII, MISCELLANEOUS OF CHAPTER 4, ALCOHOLIC BEVERAGES, OF THE EVANSTON CITY CODE TO REVISE THE DEFINITIONS OF MICROBREWERY AND WINERY; TO DECREASE THE NUMBER OF MALT BEVERAGE PERMITS AND INCREASE THE NUMBER OF CATERING PERMITS THAT A PERSON MAY OBTAIN EACH YEAR; AND TO PROVIDE LICENSEES WITH THE AUTHORITY TO CONDUCT ORGANIZED TASTING OF HOMEMADE BEERS, MEADS, WINES OR FERMENTED FRUIT JUICES.

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 16-24

Councilmember Lynch introduced Resolution 16-24. Councilmember Lynch moved, Councilmember Kopp seconded, to adopt Resolution 16-24.

Resolution 16-24: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING RATIFYING THE EXECUTION OF A BUSINESS READY COMMUNITY GRANT AND LOAN PROGRAM GRANT AGREEMENT WITH THE WYOMING BUSINESS COUNCIL TO OBTAIN FUNDS FOR THE EVANSTON ROUNDHOUSE PHASE II COMMUNITY READINESS PROJECT.

WHEREAS, the City of Evanston has been awarded Business Ready Community Grant and loan Program Community Readiness funds from the Wyoming Business Council to construct the Evanston Roundhouse Phase II Community Readiness Project; and

WHEREAS, it is necessary for the City to execute a Business Ready Community Grant and Loan Program Grant Agreement with the Wyoming Business Council in order to receive the funds.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Mayor and City Clerk are authorized to sign and attest the attached Business Ready Community Grant and Loan Program Grant Agreement with the Wyoming Business Council to obtain funds to construct the Evanston Roundhouse Phase II Community Readiness Project.

PASSED, APPROVED AND ADOPTED the 21st day of June, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 16-25

Councilmember Schuler introduced Resolution 16-25. Councilmember Schuler moved, Councilmember Welling seconded, to adopt Resolution 16-25.

Resolution 16-25: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION TO PURCHASE AND STOCKPILE A SALT AND SAND MIXTURE.

WHEREAS, the City of Evanston and the Wyoming Department of Transportation,(WYDOT), have negotiated an agreement whereby the City and WYDOT will cooperate in the purchasing and stockpiling a salt and sand mixture which can be used on city streets during the winter;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Cooperative Agreement between the City of Evanston and the Wyoming Department of Transportation a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 21st day of June, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 16-26

Councilmember Welling introduced Resolution 16-26. Councilmember Welling moved, Councilmember Lynch seconded, to adopt Resolution 16-26.

Resolution 16-26: A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EVANSTON GOLF CLUB TO INSTALL A TROPHY CASE IN THE CLUB HOUSE OF THE PURPLE SAGE GOLF COURSE.

WHEREAS, the City and the Evanston Golf Club have previously entered into a Real Estate Lease with Option to Purchase, dated March 26, 2003, (the "Lease"), whereby the Golf Club leased premises from the City in the clubhouse of the Purple Sage Golf Course to operate a restaurant, bar and meeting facilities for its members and for members of the public; and

WHEREAS, the Evanston Golf Club has requested the City to authorize the installation a trophy case in the hostess area of the clubhouse as more fully described in the attached document;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The City of Evanston hereby authorizes and grants permission for the Evanston Golf Club to install a trophy case in the hostess area of the clubhouse as more fully described in the attached document.

PASSED, APPROVED AND ADOPTED the 21st day of June, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Comments/Remarks

Amy Grenfell invited everyone to attend The Great Race at the Machine Shop this evening after the City Council meeting.

Public Participation

Clarence Vranish address the Mayor and City Councilmembers regarding where "Public Participation" is on the agenda and encouraged them to consider moving it to the first part of the meeting.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:32 p.m.

Kent H. Williams, Mayor

Amy L. Grenfell, City Clerk