

**EVANSTON CITY COUNCIL
First Regular Meeting
September 6, 2016**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of September was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Kevin Kallas led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, David Welling, Sandra Meyer, and Wendy Schuler.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Kathy Defa; Director of Administrative Services/City Clerk, Amy Grenfell; City Engineer, Brian Honey; Police Chief, Jon Kirby; Public Works Director, Oop Hansen ; Associate Planner, DuWayne Jacobsen; Director of Parks and Recreation, Jay Dee Nielsen; and Deputy City Clerk, Nancy Stevenson. A group of interested citizens were also present.

Approve Agenda

Councilmember Schuler moved, Councilmember Welling seconded, to approve the agenda. The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Approve Minutes

The official record of proceedings for the City Council Meeting held August 16, 2016, the Special City Council Meeting held August 23, 2016, and the Work Session Meeting held August 23, 2016 were approved as presented.

Bills

Councilmember Perkes moved, Councilmember Meyer seconded, to approve the following bills for payment:

August 17, 2016 to September 6, 2016

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	2,330.68
FlexShare	Payroll	2,506.00
ING Life Insurance	Payroll	29.20
IRS Tax Deposit	Payroll	36,933.92
Orchard Trust	Payroll	683.35
Parks and Recreation	Payroll	181.21
Uinta County Court	Payroll	288.81
United Way	Payroll	10.00
Utah Child Support	Payroll	181.01
Vantage Point	Payroll	853.90
Wells Fargo	Payroll	208.00
Payroll	Payroll	105,680.44
AM&E	Supplies	696.12
Ace Recycling & Disposal	Services	595.00
American Equipment	Inspection	1,497.30
American Electric	Electrical	408.20
Biolynceus	Supplies	955.86
Cazin's	Supplies	364.25
CD's Electric	Electrical	123.92
Century Equipment	Parts	99.65
Concrete Conservation	Repairs	13,955.00
Verizon Wireless	Cell Phones	713.79
Cajun Computers	Repairs	50.00
Wyo Dept of Transportation	License Plate	2.00
Deru's Glass	Supplies	82.50
Ellingford's	Cement	2,100.00
Executech	Maintenance	967.29
Evanston Parks & Recreation	Reimbursement	53,313.91
Evanston Uinta Airport	Contract	20,813.65
Fastenal	Supplies	3.22
Flowtech	Repairs	454.00
Murdochs	Supplies	623.90
Hach Company	Services	7,916.00

Harris Law Office	Contract	4,000.00
Hutchinson Oil	Supplies	1,971.76
Intermountain Sweeper	Parts	680.00
Jack's Truck & Equipment	Parts	211.57
Kallas Automotive	Parts	2,130.29
M&K Striping	Striping	5,553.30
Modern Cleaners	Laundry Service	703.35
Morcon Industrial	Supplies	1,164.61
Mtn West Business Solutions	Contract	447.14
Questar Gas	Utilities	28.46
Nalco Company	Chemicals	81,638.00
Mail Finance	Contract	3,293.58
Office Products Dealer	Supplies	344.07
Office Depot	Supplies	971.98
Pace Cleaning Systems	Services	2,829.60
Parnell's Glass & Bodyworks	Repairs	910.00
Staker Parson Companies	Contract	215,262.80
Preferred Fire Protection	Repairs	2,683.51
Porter Muirhead Cornia Howard	Audit	20,000.00
Real Kleen	Supplies	289.32
RELM Wireless Corporation	Equipment	5,148.88
Rip's Grocery	Propane	34.82
Rocket Sanitation	Services	80.00
Red Valve Company	Parts	2,450.45
Rocky Mtn Hostage Negotiators	Registration	50.00
Skaggs Companies	Supplies	4,046.84
Smith's Food & Drug	Supplies	116.24
Stateline Metals	Parts	1,094.25
Local Gov't Liability Pool	Insurance	5,000.00
Superior Rental	Services	296.45
Thatcher Chemical	Chemicals	5,746.59
Turf Equipment	Parts	1,236.48
Uinta County Herald	Ads	527.10
Uinta County Solid Waste	Landfill Fees	16,248.80
Uinta Engineering	Services	2,004.50
Century Link	Utilities	1,228.85
Rocky Mountain Power	Utilities	16,739.30
Vision Auto Glass	Windshield	280.00
Walmart	Supplies	835.13
Xylem Water Solutions	Parts	266.32
Westar Printing	Printing	896.01
Wetco	Repairs	6,365.00
Wheeler Machinery	Parts	1,261.96
Wyoming Crime Victims Compensation	Victim Compensation	2,550.00
Yamaha Motor Corp	Contract	3,281.75
Highland Golf	Parts	589.07
Barco Products	Supplies	226.60
Tim or Susie Hickerson	Refund	100.00
Mity Lite	Supplies	55.46
Evanston Cowboy Days	Reimbursement	2,700.00
Kathy Bella	Reimbursement	2,700.00
Golden Rule	Supplies	703.88
Shipping Plus	Shipping	98.91
South Park Village	Supplies	300.00
Kickin Grass	Services	62.00
Roger or Holly Grisham	Refund	100.00
Rebecca Krezelok	Refund	100.00
David or Anna Sibbett	Refund	100.00
Cory Brown	Reimbursement	530.00
Hope Robertson	Refund	1,100.00
Sarah Ruth	Refund	100.00
Nutech Specialties	Supplies	215.50
Steve Regan	Supplies	1,038.30
Best Western Dunmar	Rooms	174.98

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Council Comments

Councilmember Lynch thanked all those who helped with cleanup after the Labor Day Weekend Celebrations.

Councilmember Meyer thanked the City staff who helped the Councilmembers in preparation for the Cowboy Days Parade.

Councilmember Schuler commented that it was great Labor Day weekend and stated that she has heard many positive comments in regard to this years celebration.

Mayor Williams also commented that this year was Cowboy Day's 80th anniversary and that it was a great weekend celebration.

Public Hearing/Liquor License Renewals

A public hearing was conducted by City Attorney, Dennis Boal for all the applicants that filed for the renewal of their liquor licenses within the City of Evanston. Mr. Boal stated that all the applications have been reviewed by City Staff and the Wyoming Liquor Division. Notice for the hearing has been advertised for two consecutive weeks in the local newspaper and a notice has been posted at each place of business. Mr. Boal asked if there was any opposition or comments regarding any of the liquor license renewals. No one addressed the issue and Mr. Boal closed the hearing.

Councilmember Lynch moved, Councilmember Meyer seconded, to renew the following Liquor Licenses within the City of Evanston:

<u>Applicant</u>	<u>Doing Business As</u>	<u>Type</u>
Rachel's, LLC	Kate's	Retail
B.A.D. Co., Inc.	Michael's Bar and Grill	Retail
The Last Outpost, Inc.	Don Pedro Family Mexican Restaurant	Retail
Yellow Creek Liquor, Inc.	Discount Liquor	Retail
Wyoming Downs OTB 8, LLC	Wyoming Downs OTB	Retail
Spanky's Bar, LLC	Spanky's Bar	Retail
Smith's Food & Drug Center, Inc.	Smith's #86	Retail
Guru Arjundevji, Inc.	3B Sinclair	Retail
The Golden Ticket, LLC	The Painted Lady Saloon	Retail
Fraternal Order of Eagles #2359	FOE #2359	Limited
Dunmar Inn, LLC	Legal Tender Lounge	Retail
BK Management, LLC	BK Management	Retail
V.F.W. Post 4280	V.F.W. Post 4280	Limited
BASK, Inc.	TC's Steakhouse	Bar & Grill
Gateway Gourmet Catering, LLC	The Gateway Grille	Retail
APE Wyoming, Inc.	Porter's TNT Fireworks	Retail
High Plains Pizza, Inc.	Pizza Hut #234	Restaurant
Jalisco Mexican Grill, LLC	Jalisco Mexican Grill	Restaurant
Five - K, Inc.	The Lincoln Highway Tavern	Retail
Tumblin Tumbleweeds, LLC	Tumblin Tumbleweeds	Bar & Grill
H.N.A., Inc.	Cowboy Joe's	Retail
Fraughton Enterprises, LLC	The Last Chance	Retail
Jolly Jacs, LLC	Kegger's Liquor & Beer	Retail
Maverik, Inc.	Maverik #162	Retail
Spirits of Red Mountain, Inc.	Spirits of Red Mountain	Retail
Luis Ibara	El Rancho Grande	Restaurant
Bon Rico, Inc.	Bon Rico	Retail
JB's Star Holdings, Inc.	J.B.'s Restaurant	Restaurant
R & R Station, LLC	R & R Station	Restaurtant
Suds Brother, Inc.	Suds Brothers Brewery	Bar & Grill
Summit Food and Beverage, LLC	Knights Inn	Resort
Main St. Deli, LLC	Main Street Deli	Restaurant

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Change Dispensing Room/Maverik

Councilmember Lynch moved, Councilmember Welling seconded, to approve a request from Maverik, Inc., dba: Maverik# 162 to change the location and dimensions of their Dispensing Room from a "Parked License" in a 7' x 9' room in the West Side of the Building to a 17' x 40' room in the North Side of the Building. The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Additional Dispensing Room and Deck/The Painted Lady Saloon

Councilmember Meyer moved, Councilmember Lynch seconded, to approve a request from The Golden Ticket, LLC., dba: The Painted Lady Saloon to add an additional dispensing Room in a 14' x 10' room in the North West Corner of the Building, and to also add an additional 50' x 100' deck/patio on the North side of the building. The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Consent Agenda

Councilmember Meyers moved, Councilmember Welling seconded, to approve a Limited Malt Beverage Permit requested by Melody Production, LLC., for the Rock's Angel's Concert event to be held at the Roundhouse on Friday, September 30, 2016 from 6:00 p.m. to 11:00 p.m. The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Resolution 16-57

Councilmember Schuler introduced Resolution 16-57. Councilmember Schuler moved, Councilmember Meyer seconded, to adopt Resolution 16-57.

RESOLUTION 16-57: RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, DESIGNATING THE SPLASH PARK WITHIN THE BEAR MEADOWS PARK AREA AS A ROUNDUP PROJECT.

WHEREAS, in 1989 the City created the Roundup Program as a means of generating funds to be used for community projects; and

WHEREAS, funds are generated by the Roundup Program because it allows citizens to round-up the payment of their utility bills to the next dollar; and

WHEREAS, a group of citizens have organized to raise funds for the construction and maintenance of a splash park to be used by members of the community; and

WHEREAS, to assist in the fund raising efforts, the City hereby designates the splash park, within the Bear Meadows Park Area, as the Roundup Project;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston hereby authorizes and designates that a splash park, located within the Bear Meadows Park Area, as the Round Up project to assist in raising sufficient funds for the construction and maintenance of the splash park.

PASSED, APPROVED AND ADOPTED the 6th day of September, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Resolution 16-58

Councilmember Lynch introduced Resolution 16-58. Councilmember Lynch moved, Councilmember Perkes seconded, to adopt Resolution 16-58.

RESOLUTION 16-58: RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING AUTHORIZES THE EXECUTION OF THE FIRST AMENDMENT OF BUILDING USE AGREEMENT ENTERED INTO WITH THE BOYS AND GIRLS CLUB OF EVANSTON, INC.

WHEREAS, the City and The Boys and Girls Club have previously entered into a Building Use Agreement, dated December 3, 2015, (the "Agreement"), whereby The Boys and Girls Club has been given the right to use the City's building located at 419 Fourth Street, Evanston, Wyoming, (the "Building"), as the location to provide education and activities for the youth of the community after school; and

WHEREAS, The Boys and Girls Club acknowledges the Building is also being used by Evanston Child Development Center, Inc., (ECDC), to provide early childhood education; and

WHEREAS, the Parties agree that there is a need to amend the Agreement to include a provision aimed at resolving any disputes that may occur between The Boys and Girls Club and ECDC regarding their joint use of the Building;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor and City Clerk are authorized to sign and attest the attached First Amendment of Building Use Agreement on behalf of the City of Evanston, Wyoming.

PASSED, APPROVED AND ADOPTED the 6th day of September, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Resolution 16-59

Councilmember Meyer introduced Resolution 16-59. Councilmember Meyer moved, Councilmember Welling seconded, to adopt Resolution 16-59.

RESOLUTION 16-59: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH MYERS ANDERSON ARCHITECTS, PLLC TO PROVIDE DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE ROUNDHOUSE 2016 PROJECT.

WHEREAS, a Selection Committee of the City considered competitive proposals from architect and engineering firms to provide design and construction management services for the Roundhouse 2016 Project; and

WHEREAS, after reviewing the proposals and interviewing the firms, the Selection Committee recommended the City accept the proposal from Myers Anderson Architects, PLLC to provide design and construction management services for the Roundhouse 2016 Project;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and Myers Anderson Architects, PLLC, a copy of which is attached hereto, to provide design and construction management services for the Roundhouse 2016 Project.

PASSED, APPROVED AND ADOPTED the 6th day of September, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Final Acceptance/Street Overlay Project 2016

Councilmember Welling moved, Councilmember Meyer seconded, authorized final acceptance and payment of retainage to Staker/Parsons Companies, for the Street Overlay Project 2016. The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Comments/Remarks

City Treasurer, Kathy Defa addressed the Mayor and City Councilmembers stating that it was mixed emotions, that after 35½ years of service to the City of Evanston, she was announcing her retirement effective November 2, 2016.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:16 p.m.

Kent H. Williams, Mayor

Amy L. Grenfell, City Clerk