

**EVANSTON CITY COUNCIL  
First Regular Meeting  
November 1, 2016**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of November was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Mayor Williams led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, David Welling, Sandra Meyer, and Wendy Schuler.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Kathy Defa; Director of Administrative Services/City Clerk, Amy Grenfell; City Engineer, Brian Honey; Public Works Director, Oop Hansen; Associate Planner, DuWayne Jacobsen; Director of Parks and Recreation, Jay Dee Nielsen; Deputy City Clerk, Nancy Stevenson; Patrol Lieutenant, Mike Vranish; and Accountant, Trudy Lym. Police Chief, Jon Kirby was excused. A group of interested citizens were also present.

**Approve Agenda**

**Councilmember Schuler moved, Councilmember Welling seconded, to approve the agenda.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held October 18, 2016, and the Work Session Meeting held October 25, 2016 were approved as presented.**

**Bills**

**Councilmember Meyers moved, Councilmember Kopp seconded, to approve the following bills for payment:**

October 19, 2016 to November 1, 2016

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	2,330.68
FlexShare	Payroll	2,506.00
ING Life Insurance	Payroll	29.20
IRS Tax Deposit	Payroll	37,012.48
Orchard Trust	Payroll	733.35
Parks and Recreation	Payroll	175.48
Uinta County Court	Payroll	288.81
United Way	Payroll	10.00
Utah Child Support	Payroll	181.01
Vantage Point	Payroll	853.90
Wells Fargo	Payroll	208.00
Payroll	Payroll	104,279.65
First Advantage	Testing	183.00
Civic Plus	Websites	3,450.07
Castle Rock Chevrolet	Parts	21.24
Cutting Edge Training	Tuition	238.00
Cleveland Golf	Supplies	3,038.65
Verizon Wireless	Cell Phones	734.21
CSI-Network Telewood	Services	130.00
Dash Medical	Supplies	182.70
Deru's Glass	Repairs	268.58
Ellingford's	Supplies	616.90
Chemtech-Ford Laboratories	Testing	1,306.00
Executech	Maintenance	982.29
Empire Inc	Supplies	4,247.25
Energy Laboratories	Testing	1,134.00
Evanston Parks & Recreation	Reimbursement	40,671.25
Flare Fire Protection	Inspection	210.00
Frontier Psychological Association	Services	575.00
Century Link	Utilities	455.85
Murdochs	Supplies	34.99
Orson H. Gygi	Supplies	100.98
Harris Law Office	Contract	4,000.00
Hutchinson Oil	Fuel	1,791.90
Sportsworld	Supplies	134.32

Jack's Truck & Equipment	Parts	559.43
J-Bar Trucking	Freight	212.73
J-Bar Excavation	Sand	440.66
Jeff Murdock	Reimbursement	390.00
Kallas Automotive	Parts	1,088.81
Kaman Industrial	Parts	384.94
Lexis Nexis Matthew Bender	Supplies	126.43
Carolyn Maddux	Reimbursement	45.00
Mile High Turfgrass	Supplies	555.00
Morcon Industrial	Supplies	360.68
Mtn West Business Solutions	Contract	1,780.86
Nike Golf	Supplies	85.37
Office Products Dealer	Supplies	321.05
Optix Media	Equipment Upgrade	4,418.00
Office Depot	Supplies	741.99
Planet Technologies	Equipment Upgrade	7,052.40
Pocket Press	Supplies	269.70
Porter Muirhead Cornia Howard	Audit	20,000.00
Real Kleen	Supplies	1,851.97
Rush Truck Center	Parts	534.16
Rocket Sanitation	Services	93.50
Safety Supply & Signs	Signs	357.32
Six States	Parts	97.32
Skaggs	Supplies	2,182.72
Smith's Food & Drug	Supplies	449.54
Tom's HVAC	Repairs	270.00
Thatcher Chemical	Chemicals	4,033.19
Titleist	Supplies	873.90
Uinta County Fair	Reimbursement	1,800.00
Uinta County Human Services	Contract	36,675.00
Uinta County Fire Protection	Contract	51,297.35
Uinta County Herald	Ads	711.39
Uinta County Solid Waste	Landfill Fees	15,825.40
Uinta Engineering	Services	3,231.00
Rocky Mountain Power	Utilities	15,689.65
Vision Auto Glass	Windshield	280.00
Warrior Services	Services	120.00
WalMart	Supplies	1,886.41
Westar Printing	Printing	293.50
Hogman Lumber	Supplies	216.46
Wyoming Financial Insurance	Notary Bond	50.00
Young Ford	Parts	142.89
Yamaha Motor Corp	Contract	3,281.75
Rotary Club of Evanston	Dues	175.00
JC Golf Accessories	Supplies	377.28
Callaway Golf	Supplies	913.21
Consolidated Plastics	Supplies	202.47
Intermountain Sales of Denver	Tools	4,404.00
Golden Rule	Services	47.50
Shawn Stahl	Reimbursement	329.66
Wayne Pipkens	Refund	500.00
HMBD	Insurance	32,912.83
Wyoming State Golf Association	Dues	2,675.00
Shipping Plus	Shipping	14.29
The Bugnappers	Services	1,015.00
Stacey Norton	Refund	75.00
Kyle Thurman	Refund	300.00
Susan LaFrance	Restitution	50.00
Flare Construction	Retainage	64,687.24

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

#### **Council Comments**

Councilmembers Meyer and Schuler both commented on the Wyoming Cowboy's win last weekend and wished them luck this weekend.

Councilmembers Perkes and Schuler commented on the upcoming election and encouraged everyone to get out and vote. Councilmember Schuler also wished the Evanston Girls Volleyball Team good luck at the State Tournament.

Mayor Williams acknowledged Kathy Defa, stating her last day with the City will be Wednesday, November 1<sup>st</sup>. He thanked Kathy for her many years of service to the City and the community and for all that she has done to help him.

### Appointment/City Treasurer

**Councilmember Perkes moved, Councilmember Lynch seconded, to confirm Mayor Williams' appointment of Trudy Lym to fill the position of Evanston City Treasurer, (which was left vacant due to the retirement of Kathy Defa) from November 3, 2016 until the first City Council meeting in January 2017.** The motion passed unanimously with 6 yes votes: Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

Mayor Williams then presented the Oath of Office to Mrs. Lym, and she was sworn in as Treasurer of the City of Evanston, Wyoming.

### Final Acceptance/Payment of Retainage/Bear Meadows Project

**Councilmember Perkes moved, Councilmember Schuler seconded, to authorize final acceptance and payment of retainage to Flare Construction, Inc., for the Bear Meadow Project, upon the conditions that all closing documents are executed by Flare Construction and delivered to the City prior to the release of the check.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

### Resolution 16-69

**Councilmember Lynch introduced Resolution 16-69. Councilmember Lynch moved, Councilmember Meyer seconded, to adopt Resolution 16-69.**

RESOLUTION 16-69: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, CONSENTING TO THE CONSTRUCTION OF IMPROVEMENTS BY SEXUAL ASSAULT & FAMILY VIOLENCE TASK FORCE INCORPORATED, (SAFV), TO THE CITY'S BUILDING BEING USED AS A SHELTER FOR VICTIMS OF DOMESTIC VIOLENCE.

WHEREAS, SAFV is using a building owned by the City to provide a safe shelter for victims of domestic violence pursuant to a Building Use Agreement; and

WHEREAS, Article II Section 4 of the Building Use Agreement requires SAFV to obtain the written consent of the City prior to constructing any improvements to the building; and

WHEREAS, SAFV desires to install and construct the improvements set forth in the attached exhibit to the City's Building;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston hereby grants its consent to Sexual Assault & Family Violence Task Force Incorporated for the construction and installation of the improvements described in the attached Exhibit to the City's building located 336 Summit, Evanston Wyoming.

PASSED, APPROVED AND ADOPTED the 1<sup>st</sup> day of November, 2016.

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Kent H. Williams, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed with 6 yes votes: Williams, Lynch, Perkes, Welling, Meyer, Schuler. 1 abstain: Kopp.

### Resolution 16-70

**Councilmember Welling introduced Resolution 16-70. Councilmember Welling moved, Councilmember Schuler seconded, to adopt Resolution 16-70.**

RESOLUTION 16-70: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT WITH THE WYOMING OFFICE OF STATE LANDS AND INVESTMENTS TO RECEIVE CONSENSUS GRANT FUNDS FOR THE EVANSTON FAIRGROUNDS SEWER EXPANSION PROJECT.

WHEREAS, the City of Evanston participates in the Consensus List Block Grant Program to assist in financing capital improvements within the community; and

WHEREAS, it is necessary for the City to execute the attached Grant Agreement with the Wyoming Office of State Lands and Investments in order to receive Consensus Grant funds for the Evanston Fairgrounds Sewer Expansion Project;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Mayor is hereby authorized to approve and execute the Grant Agreement with the Wyoming Office of State Lands and Investments to receive Consensus Grant Funds for the Evanston Fairgrounds Sewer Expansion Project, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 1<sup>st</sup> day of November, 2016.

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Kent H. Williams, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

#### **Resolution 16-71**

**Councilmember Meyer introduced Resolution 16-71. Councilmember Meyer moved, Councilmember Lynch seconded, to adopt Resolution 16-71.**

RESOLUTION 16-71: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A SELECTIVE TRAFFIC ENFORCEMENT GRANT FROM THE HIGHWAY SAFETY PROGRAM OF THE WYOMING DEPARTMENT OF TRANSPORTATION.

WHEREAS, grant funds are available from the Highway Safety Program of the Wyoming Department of Transportation which are to be used by local law enforcement agencies improve traffic safety through increased enforcement; and

WHEREAS, it is necessary for the City to execute that attached Grant Agreement in order to receive Selective Traffic Grant funds;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Mayor is authorized to sign the, a Selective Traffic Enforcement Grant from the Highway Safety Program of the Wyoming Department of Transportation, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 1<sup>st</sup> day of November, 2016.

\_\_\_\_\_  
Kent H. Williams, Mayor

ATTEST:

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Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Meyer, Schuler.

#### **Comments/Remarks**

Mayor Williams and the City Council presented Kathy Defa a photograph of the City with an inscription indicating her years of service. The Mayor and Council all expressed their sincere thanks and appreciation to her.

#### **Public Participation**

Irene Hansen, representing the Human Services Tripartite Board, presented Kathy Defa a plaque for her years of service on that board.

#### **Adjournment**

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:00 p.m.

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Kent H. Williams, Mayor

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Amy L. Grenfell, City Clerk