

**EVANSTON CITY COUNCIL
First Regular Meeting
December 6, 2016**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of December was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Mayor Williams led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:35 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, Sandra Meyer, and Wendy Schuler. Councilmember David Welling was excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Trudy Lym; Director of Administrative Services/City Clerk, Amy Grenfell; City Engineer, Brian Honey; Public Works Director, Oop Hansen; Police Chief, Jon Kirby; Associate Planner, DuWayne Jacobsen; Director of Parks and Recreation, Jay Dee Nielsen; and Deputy City Clerk, Nancy Stevenson. A group of interested citizens were also present.

Approve Agenda

Councilmember Meyers moved, Councilmember Schuler seconded, to approve the agenda. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Meyer, Schuler.

Approve Minutes

The official record of proceedings for the City Council Meeting held November 15, 2016, and the Work Session Meeting held November 29, 2016 were approved as presented.

Bills

Councilmember Lynch moved, Councilmember Kopp seconded, to approve the following bills for payment:

November 16, 2016 to December 6, 2016

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	4,561.36
Beneficial Life Insurance	Payroll	269.68
Blue Cross Blue Shield	Payroll	130,586.51
Delta Dental	Payroll	7,241.85
FlexShare	Payroll	5,376.50
ING Life Insurance	Payroll	58.40
IRS Tax Deposit	Payroll	84,881.56
NCPERS	Payroll	64.00
Orchard Trust	Payroll	1,466.70
Parks and Recreation	Payroll	356.69
The Hartford	Payroll	216.80
Uinta County Court	Payroll	577.62
United Way	Payroll	20.00
Utah Child Support	Payroll	362.02
Vantage Point	Payroll	1,507.80
Vision Service Plan	Payroll	1,165.44
WEBT	Payroll	968.00
Wells Fargo	Payroll	416.00
Wyoming Dept of Employment	Payroll	11,752.08
Wyoming Retirement	Payroll	46,736.40
Payroll	Payroll	234,959.11
Artistic Sign Design	Repairs	175.00
First Advantage	Testing	61.00
Ameri Tech Equipment	Parts	2,202.21
Boys & Girls Club of Evanston	Contract	11,250.00
Biolynceus	Supplies	967.60
Cazin's	Supplies	199.49
CD's Electric	Electrical	126.00
CH Diagnostics	Testing	405.00
Codale Electric	Supplies	246.43
Cobra Puma	Supplies	226.33
Cleveland Golf	Supplies	1,318.19
Verizon Wireless	Cell Phones	733.22
CMI-Teco	Parts	60.48

CCI Network	Utilities	44.29
Ellingford's	Cement	602.00
Chemtech-Ford Laboratories	Testing	378.00
Executech	Maintenance	969.29
Energy Laboratories	Testing	291.00
Entenmann-Rovin Company	Supplies	762.90
Century Link	Utilities	418.24
Evanston Parks & Recreation	Reimbursement	34,591.33
Evanston Uinta Airport	Contract	19,149.16
Fastenal	Supplies	12.15
Freeway Tire	Tires	696.48
Murdochs	Supplies	278.95
Harris Law Office	Contract	4,000.00
Hutchinson Oil	Fuel	944.85
Jack's Truck & Equipment	Parts	870.83
Kallas Automotive	Parts	710.05
Modern Cleaners	Laundry Services	1,027.50
Morcon Industrial	Supplies	3,604.68
Mtn West Business Solutions	Contract	599.20
Mountainland Supply	Parts	1,724.41
Myers/Anderson Architects	Services	48,363.00
Nalco Company	Supplies	25,766.40
Mailfinance	Contract	3,293.58
OT Excavation	Services	300.00
Office Products Dealer	Supplies	262.20
Office Depot	Supplies	304.56
Parnell's Glass & Bodyworks	Repairs	3,631.20
Planet Technologies	Licenses	845.00
Staker Parson Companies	Asphalt	347.00
Porter Muirhead Cornia Howard	Audit	5,860.00
Real Kleen	Supplies	519.30
Rip's Grocery	Propane	13.28
Rocket Sanitation	Services	80.00
Safety Supply & Sign	Signs	1,298.02
Six States	Parts	150.83
Skaggs	Supplies	810.98
Smith's Food & Drug	Supplies	1,361.73
Standard Plumbing	Parts	129.67
Local Gov't Liability Pool	Insurance	2,069.63
Tom's HVAC	Maintenance	725.00
Titleist	Supplies	575.07
Turf Equipment	Parts	436.26
Uinta County Herald	Ads	780.41
Uinta Engineering	Services	759.50
United Service and Sales	Parts	824.11
Rocky Mountain Power	Utilities	17,190.83
Walmart	Supplies	1,332.26
Westar	Printing	345.00
Yamaha Motor Corp	Contract	3,281.75
R. Allen Hansen	Reimbursement	20.00
Uinta County Public Health	Services	20.00
Miles Media Group	Ads	12,382.00
UPS	Shipping	239.13
Callaway Golf	Supplies	70.54
Taylor Made	Supplies	305.53
Gateway Gourmet Catering	Annual Winter Meeting	4,537.50
Evanston Rodeo Series	Contract	2,232.00
Mieke Madrid	Service Award	100.00
Media Skills	Ads	13,585.00
Shipping Plus	Shipping	193.49
Brandon Mysliwicz	Refund	600.00
Shauna Kelly	Refund	500.00
Matt Robbins	Refund	300.00
Matthew Flake	Refund	100.00
Rocky Mountain Info Network	Dues	100.00
Scott Faddis	Reimbursement	178.49
Business Solutions Group	Supplies	211.30
Ketchum Mfg	Supplies	205.00

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Meyer, Schuler.

Council Comments

Councilmembers Kopp commented on the Annual Light Parade which took place last week and thanked those who helped to coordinate the parade.

Councilmember Perkes encouraged everyone to support the local businesses and shop locally.

Councilmember Meyers commented on the Annual Winter Meeting and thanked all the City Employees for all that they do.

Councilmember Schuler commented on the Downtown Open House held last week and also encourage everyone to shop locally.

Planning & Zoning/Cp 16-10 and CP 16-11

Councilmember Lynch moved, Councilmember Perkes seconded, to call up for further review the Planning and Zoning Commission decision for CP 16-10 and CP 16-11. The motion failed with 6 no votes: Williams, Lynch, Kopp, Perkes, Meyer, Schuler.

Consent Agenda

Councilmember Lynch moved, Councilmember Schuler seconded, to approve a Parade Route Permit requested by the Evanston Police Officers Association for the Annual Shop With A Cop Parade on Saturday, December 17, 2016, beginning at 8:00 a.m. at the Hampton Inn and ending at Walmart. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Meyer, Schuler.

Councilmember Schuler moved, Councilmember Meyer seconded, to approve a Limited Malt Beverage Permit requested by Mayhem Production, LLC., for a Concert Event to be held at the Roundhouse on Saturday, December 17, 2016 from 6:00 p.m. to 11:30 p.m. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Meyer, Schuler.

Sale of Handgun

Councilmember Meyer moved, Councilmember Perkes seconded, to authorize the sale of a handgun to Officer Susan Bridge in the amount of \$344.50. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Meyer, Schuler.

New City Position HR/Payroll Specialist

Councilmember Lynch moved, Councilmember Meyer seconded, to create a new City of Evanston Permanent Position entitled Human Resources/Payroll Specialist. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Meyer, Schuler.

Resolution 16-72

Councilmember Schuler introduced Resolution 16-72. Councilmember Schuler moved, Councilmember Perkes seconded, to adopt Resolution 16-72.

RESOLUTION 16-72: A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING AMENDING BUDGET RESOLUTION 16-23 FOR FISCAL YEAR 2016-2017 TO INCREASE MONTHLY LANDFILL FEES.

WHEREAS, Uinta County has increased the fees it will charge the City to accept municipal waste into the county landfill; and

WHEREAS, it is necessary to increase the fees the City charges its users so that it can pay the increased county landfill fees;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Monthly Landfill Fee of Budget Resolution 16-23 for fiscal year 2016-2017 is hereby amended to provide as follows:

Monthly Landfill Fee Per:

105 Gallon Container	
Picked Up Once a Week	7.20
Each Additional Pickup	7.20
300 Gallon Container	
Picked Up Once a Week	15.30
Each Additional Pickup	15.30
400 Gallon Container	
Picked Up Once a Week	18.00
Each Additional Pickup	18.00

Section 2. The above-referenced increase in landfill fees shall go into effect on January 1, 2017.

Section 3. All of the other terms, conditions and requirements of the Budget Resolution shall remain in full force and effect.

PASSED, APPROVED AND ADOPTED the 6th day of December, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Meyer, Schuler.

Resolution 16-73

Councilmember Lynch introduced Resolution 16-73. Councilmember Lynch moved, Councilmember Kopp seconded, to adopt Resolution 16-73.

RESOLUTION 16-73: RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON AUTHORIZING THE GRANTING AND EXECUTION OF A FIRST RIGHT OF REFUSAL AND NOTICE OF FIRST RIGHT OF REFUSAL TO SGL Carbon Fibers LLC., ("SGL").

WHEREAS, the City has previously conveyed a First Right of Refusal to SGL for real property which is situated adjacent to the existing manufacturing plant; and

WHEREAS, the Right of First Refusal was granted to encourage SGL to expand its manufacturing operation;

WHEREAS, said First Right of Refusal has expired and SGL has requested the City extend the First Right of Refusal for another five years;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor and City Clerk are authorized to sign and attest a First Right of Refusal and Notice of First Right of Refusal, copies of which are attached hereto, to SGL Carbon Fibers LLC, for the real property more particularly described as:

A tract of land in the W ½ SW ¼ of Section 17, T15N, R120W, 6TH P.M., in the City of Evanston, Uinta County, Wyoming, said tract being more particularly described as follows:

COMMENCING at the Southwest corner of said Section 17, running thence N 0°05'18" E, 1180.28 feet along the West line thereof; thence S 89°54'42" E, 739.31 feet to the **POINT OF BEGINNING**, said point of beginning being the Southeast corner of that tract of land described in the Warranty Deed recorded in Book 679, Page 243 of the Uinta County Records;

thence N 0°56'53" E, 731.54 feet along the East line thereof;
thence S 45°00'00" E, 310.00 feet;
thence S 0°53'37" E, 872.44 feet;
thence N 89°01'41" W, 179.45 feet;
thence N 10°23'37" W, 363.01 feet to the **POINT OF BEGINNING**.

Said tract containing 5.000 acres, more or less.

PASSED, APPROVED AND ADOPTED the 6th day of December, 2016.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Meyer, Schuler.

Comments/Remarks

All the Department Heads thanked the Mayor and Council Members for the Annual Winter Meeting Dinner and bonuses. They all stated how appreciative they and their staff members are for their generosity.

Public Participation

Maryl Thompson thanked the Mayor and City Council Members for standing behind the Planning and Zoning Commission's decision. She also thanked them for the Annual Winter Meeting Dinner.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:36 p.m.

Kent H. Williams, Mayor

Amy L. Grenfell, City Clerk