

**EVANSTON CITY COUNCIL
First Regular Meeting
January 3, 2023**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of January was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded and streamed live.

Mayor Williams led those in attendance in the Pledge of Allegiance to the Flag.

City Clerk, Diane Harris administered the Oath of Office to newly elected Council members, Jesse Lind and Jen Hegeman; re-elected Council member, David Welling and re-elected Mayor Kent Williams.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tim Lynch, Jesse Lind, Evan Perkes, David Welling, Mike Sellers and Jen Hegeman.

Staff members present at the start of the meeting were: City Attorney/Prosecutor, Amanda Kirby; Director of Engineering and Planning, Dean Barker; Public Works Director, Gordon Robinson; City Treasurer, Trudy Lym; City Clerk, Diane Harris; Community Development Director, Rocco O'Neill; Police Chief, Mike Vranish; Senior Planner, DuWayne Jacobsen and Main Street Coordinator/Grant Writer, Mieke Madrid. Director of Parks and Recreation, Scott Ehlers was excused. A group of interested citizens were also present.

Approve Agenda

Council member Welling moved, Council member Sellers seconded, to approve the agenda. The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Approve Minutes

The official record of proceedings for the City Council Meeting held December 20, 2022, were approved as presented.

Bills

Council member Lynch moved, Council member Welling seconded, to approve the following bills for payment:

Dec 21, 2022, to Jan 03, 2023

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	676.00
Evanston Police Benevolent	Payroll	464.00
Flex Share	Payroll	5,061.94
IRS Tax Deposit	Payroll	95,802.32
Mission Square	Payroll	198.88
Orchard Trust	Payroll	2,037.76
Parks & Recreation	Payroll	306.24
Wyoming Child Support	Payroll	529.84
Payroll	Payroll	143,619.31
AT&T	Cell Phones/Computers	1,828.66
Ambiente H2O	Parts	28,901.93
Blue To Gold	Supplies	124.47
Dennis M. Boal	Services	3,235.50
Civic Plus	Contract	3,893.16
CD's Electrical	Services	236.54
Yeti	Parts	167.95
Curtis Blue Line	Uniforms	678.26
Verizon Wireless	Cell Phones	240.78
Certified Laboratories	Supplies	319.95
Ellingfords	Parts	6.72
Chemtech-Ford Laboratories	Testing	2,013.00
Energy Laboratories	Testing	841.00
Evanston Parks & Recreation	City Subsidy	107,895.83
First Bank	Visa	10,578.33
Flex Share Benefit	Contributions	1,600.00
Freeway Tire	Tires	1,174.86
Murdochs	Equipment	269.96
Kallas Automotive	Parts	922.32
Amanda R. Kirby	Services	1,417.50

Lewis & Lewis	Contract	204,720.49
Lowham Ranch	Contract	100.00
Joe's Modern Cleaners	Laundry Services	300.05
Mosca Design	Supplies	2,543.18
Morcon	Supplies	203.72
Mountain West Business Solutions	Service Agreement	530.02
North American Directory Service	Ads	250.00
Six States Distributors	Parts	480.35
Standard Plumbing	Parts	289.13
Alsco	Laundry Services	460.20
Tom's HVAC	Services	120.00
Uinta County Fire Protection	Contract	84,563.50
Uinta County Treasurer	Reimbursement	85,723.59
Union Wireless	Cell Phone	71.94
Mountainland Power Equipment	Parts	707.64
United States Geological Survey	Services	5,104.00
Rocky Mountain Power	Utilities	6,171.74
XO Xtreme Marketing	Contract	27,461.00
Xylem Water Solutions	Parts	413.52
Westar Printing	Services	2,222.20
Rogue Services	Parts	8,760.00
Willow Creek Salt	Salt	5,026.91
The Lumberyard	Supplies	99.74
Yamaha Motor	Contract	3,495.25
Dana Kepner	Parts	2,808.14
Wyoming Weddings	Ads	425.00

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Council Comments

Several Council members commented on the great job that has been done by Public Works on snow removal with the recent snowstorms. Council members expressed congratulations to one and another for successful campaigns.

Council member Sellers reminded everyone to be mindful of how people are acting.

Council member Hegeman commented that she has seen such a sense of community with the recent storms and cold weather with people helping each other out.

Mayor Williams congratulated the re-elected and newly elected Council members. He also expressed gratitude to Council member Lynch for an honorable Mayoral campaign. He appreciated the integrity that was exhibited. Council member Lynch agreed and thanked the Mayor.

Appointment of Department Heads/Attorneys/Municipal Judges

Council member Welling moved, Council member Perkes seconded, to confirm the Mayor's appointment of the following Department Heads, Attorneys and Municipal Judges:

**Chief of Police - Mike Vranish
 Director of Engineering and Planning – Dean Barker
 Director of Public Works – Gordon Robinson
 Community Development Director – Rocco O'Neill
 City Treasurer - Trudy Lym
 City Clerk/HR/Executive Asst. – Diane Harris
 City Attorney/City Prosecutor - Amanda Kirby
 Municipal Court Judge - Mark Harris
 Alternate Municipal Court Judge - Clayton Thomas**

The motion passed unanimously with 6 yes votes: Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Election of Council President

Mayor Williams called for nominations for the election of Council President. Council member Welling moved to nominate Evan Perkes. There was not a second. Council member Perkes moved, Council member Lynch seconded, to nominate Mike Sellers as the City Council President for 2023. The motion passed unanimously with 6 yes votes: Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Public Hearing/Annual Budget 2020-2021

City Attorney, Amanda Kirby conducted a public hearing to receive public information, input, comments, and concerns for a proposed modification to the budget for Fiscal year 2023 and the City of Evanston Fiscal Year 2022-2023 Annual Budget. City Treasurer, Trudy Lym, gave an overview and brief summary

of the modifications and the upcoming budget. No one else addressed the issue and Ms. Kirby closed the hearing.

Public Hearing/Liquor License

City Attorney Amanda Kirby conducted a public hearing to receive public comment regarding an application for a transfer of ownership of a Retail Liquor License from 1945 Harrison Drive, LLC, dba: Homestretch Bar; to Wyoming Horse Racing LLC, DBA: Horse Palace. Eugene Joyce, Owner, addressed the Council. No one else addressed the issue and Ms. Kirby closed the hearing.

Transfer of Retail Liquor License

Council member Welling moved, Council member Sellers seconded, to approve the transfer of ownership of a Retail Liquor License from 1945 Harrison Drive, LLC, dba: Homestretch Bar; to Wyoming Horse Racing LLC, DBA: Horse Palace.

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Ordinance 22-05

Council member Lind moved, Council member Welling seconded, to remove Ordinance 22-05 from the table.

There was no motion nor second to adopt Ordinance 22-05 on second reading. The Ordinance failed. The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Resolution 23-01

Council member Lynch introduced Resolution 23-01. Council member Lynch moved, Council member Perkes seconded, to adopt Resolution 23-01.

A RESOLUTION AUTHORIZING ADJUSTMENTS TO THE BUDGET OF THE CITY OF EVANSTON, WYOMING FOR FISCAL YEAR ENDING JUNE 30, 2023, AND ALLOCATING SUCH FUNDS AND EXPENDITURES AMONG THE FUNDS AND DEPARTMENTS AS DESCRIBED HEREIN.

WHEREAS, the City of Evanston, Wyoming has previously adopted a budget for fiscal year ending June 30, 2023, which budget estimated revenues and appropriated said expenditures to the funds and departments of the city; and,

WHEREAS notice of the hearing to consider the Amendment to the Budget has been published in the newspaper as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The following funds and departments shall have their appropriations revised for the fiscal year as shown:

<u>Budget Category</u>	<u>Increase</u>	<u>Decrease</u>
<u>General Fund Capital</u>		
Parks and Recreation Rec Center Pool Deck Repair	\$56,000.00	
Parks and Recreation Building Maintenance Reserve (\$56,000.00)		
<u>General Fund Street Overlays</u>		
Street Overlays (Aspen Grove/City View)	\$825,000.00	
Street Slurry Seal budget (\$275,000.00)		
Reserves		(\$550,000.00)
<u>General Fund Operating</u>		
City Attorney/Prosecuting Attorney	\$155,276.89	
Legal budget amounts		(\$ 90,000.00)
Reserves		(\$ 65,276.89)
<u>Lodging Tax Fund</u>		
Lodging Promotion Website	\$ 91,550.00	
Lodging Promotion Marketing	\$ 30,000.00	
Wyoming State Department of Tourism Grant Funds		(\$ 121,550.00)

Section 2: The terms and conditions of the original budget shall remain as passed unless otherwise amended.

PASSED, APPROVED AND ADOPTED this 3rd day of January 2023.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Resolution 23-02

Council member Sellers introduced Resolution 23-02. Council member Sellers moved, Council member Welling seconded, to adopt Resolution 23-02.

RESOLUTION AUTHORIZING THE CITY OF EVANSTON, WYOMING TO ACCEPT AND APPROVE A RENEWAL OFFER WITH DELTA DENTAL OF WYOMING TO PROVIDE DENTAL INSURANCE FOR CITY EMPLOYEES.

WHEREAS, the City of Evanston, Wyoming has for many years provided dental insurance for its employees; and

WHEREAS, it is necessary for the City to accept the attached renewal offer with Delta Dental of Wyoming to continue to provide dental insurance for its employees.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston hereby accepts and approves the renewal offer from Delta Dental of Wyoming, a copy of which is attached hereto and incorporated herein, to provide dental insurance for its employees.

PASSED, APPROVED AND ADOPTED this 3rd day of January 2023.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Resolution 23-03

Council member Welling introduced Resolution 23-03. Council member Welling moved, Council member Perkes seconded, to adopt Resolution 23-03.

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH WATER AND SEWER ARPA GRANT PROGRAM FUNDING ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF EVANSTON, WYOMING, FOR THE PURPOSE OF REPLACING and UPGRADING THE ANTIQUATED NORTH GRASS VALLEY WASTE WATER LIFT STATION WITH A GENERATOR TO PROVIDE CONSISTENT AND HIGH LEVEL SERVICE, (THE NORTH GRASS VALLEY LIFT STATION REPLACEMENT & IMPROVEMENT PROJECT).

WHEREAS, the Governing Body for the City of Evanston desires to participate in the Water & Sewer ARPA Grant program to assist in financing this project; and

WHEREAS, the Governing Body for the City of Evanston recognized the need for the project: and

WHEREAS, the WATER & SEWER ARPA GRANT program required that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Evanston, Wyoming that:

Section 1: A grant application in the amount of \$332,371.00 be submitted to State Loan and Investment Board for consideration at a State Loan and Investment Board meeting to assist in funding the North Grass Valley Lift Station Replacement & Improvement Project.

Section 2: City Engineer, Dean Barker, and Economic Development Coordinator, Mieke Madrid, are hereby designated as the authorized representatives of the City of Evanston to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED AND ADOPTED this 3rd day of January 2023.

Kent H. Williams, Mayor

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Resolution 23-04

Council member Welling introduced Resolution 23-04. Council member Welling moved, Council member Perkes seconded, to adopt Resolution 23-04.

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH WATER AND SEWER ARPA GRANT PROGRAM FUNDING ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF EVANSTON, WYOMING, FOR THE PURPOSE OF REPLACING AGING 4-INCH WATER MAIN LINES IN 18TH, 19TH AND W. SUMMIT STREET TO AN 8-INCH PVC PIPING TO IMPROVE FIRE FLOW AND REDUCE SERVICE OUTAGES,(THE 18TH/19TH & W. SUMMIT STREETS WATER LINE REPLACEMENT PROJECT).

WHEREAS, the Governing Body for the City of Evanston desires to participate in the Water & Sewer ARPA Grant program to assist in financing this project; and

WHEREAS, the Governing Body for the City of Evanston recognized the need for the project:
and

WHEREAS, the WATER & SEWER ARPA GRANT program required that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Evanston, Wyoming that:

Section 1: A grant application in the amount of \$1,219,442.00 be submitted to State Loan and Investment Board for consideration at a State Loan and Investment Board meeting to assist in funding the 18TH/19TH & W. Summit Streets Water Line Replacement Project.

Section 2: City Engineer, Dean Barker, and Economic Development Coordinator, Mieke Madrid, are hereby designated as the authorized representatives of the City of Evanston to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED AND ADOPTED this 3rd day of January 2023.

Kent H. Williams, Mayor

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Resolution 23-05

Council member Welling introduced Resolution 23-05. Council member Welling moved, Council member Sellers seconded, to adopt Resolution 23-05.

A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A GRANT THROUGH WATER AND SEWER ARPA GRANT PROGRAM FUNDING ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF EVANSTON, WYOMING, FOR THE PURPOSE OF REPLACING AN AGING 4-INCH WATER MAIN LINE IN SAGE STREET TO AN 8-INCH PVC PIPING TO IMPROVE FIRE FLOW AND REDUCE SERVICE OUTAGES,(THE SAGE STREET WATER LINE REPLACEMENT PROJECT).

WHEREAS, the Governing Body for the City of Evanston desires to participate in the Water & Sewer ARPA Grant program to assist in financing this project; and

WHEREAS, the Governing Body for the City of Evanston recognized the need for the project:
and

WHEREAS, the WATER & SEWER ARPA GRANT program required that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Evanston, Wyoming that:

Section 1: A grant application in the amount of \$392,140.00 be submitted to State Loan and Investment Board for consideration at a State Loan and Investment Board meeting to assist in funding the 18TH/19TH & W. Summit Streets Water Line Replacement Project.

Section 2: City Engineer, Dean Barker, and Economic Development Coordinator, Mieke Madrid, are hereby designated as the authorized representatives of the City of Evanston to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED AND ADOPTED this 3rd day of January 2023.

Kent H. Williams, Mayor

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Lind, Perkes, Welling, Sellers, Hegeman.

Comments/Remarks

The Department Heads each thanked the Mayor and Councilmembers for their re-reappointments and congratulated the newly elected and re-elected Council. The Department Heads encouraged the Council to feel free to ask questions at any time.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:10 p.m.

Kent H. Williams, Mayor

Diane Harris, City Clerk