

**EVANSTON CITY COUNCIL  
First Regular Meeting  
February 1st, 2022**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of February was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded and streamed live.

Mayor Williams led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tim Lynch, Tib Ottley, Evan Perkes, David Welling, Mike Sellers and Mikal Welling.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Trudy Lym; City Clerk, Diane Harris; Public Works Director, Gordon Robinson; Police Lieutenant, Ken Pearson; Director of Parks and Recreation, Scott Ehlers; Director of Engineering and Planning, Dean Barker and Information Technology Coordinator, Preston Sheets. Community Development Director, Rocco O'Neill was excused.

**Approve Agenda**

**Council member M. Welling moved, Council member Sellers seconded, to approve the agenda.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held January 18th, 2022 was approved as presented.**

**Bills**

**Council member Lynch moved, Council member Ottley seconded, to approve the following bills for payment:**

January 19, 2022 to February 01, 2022

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	27,433.00
Beneficial Life Insurance	Payroll	293.34
Blue Cross Blue Shield	Payroll	182,889.00
Delta Dental	Payroll	8,623.75
Evanston Police Benevolent	Payroll	232.00
Flex Share	Payroll	3,000.23
IRS Tax Deposit	Payroll	50,139.33
Orchard Trust	Payroll	1,103.88
Parks & Recreation	Payroll	259.37
Vantage Point	Payroll	109.44
Vision Service Plan	Payroll	1,267.08
WEBT	Payroll	957.00
Wyoming Child Support	Payroll	264.92
Wyoming Retirement	Payroll	67,327.80
Payroll	Payroll	137,162.97
Airgas USA	Supplies	793.97
Beacon Services	Services	180.00
Dennis M. Boal	Services	3,847.50
Curtis Blue Line	Uniform	118.08
Verizon Wireless	Cell Phones	753.83
Deru's Glass	Services	213.94
Chemtech-Ford Laboratories	Testing	348.00
Evanston Parks & Recreation	Reimbursement/City Subsidy	125,796.40
Forsgren Associates	Contract	6,816.25
Freeway Tire	Tires	1,318.96
General Code	Services	1,195.00
Harris Law Office	Contract	4,000.00
Ferguson Waterworks	Parts	973.00
Kallas Automotive	Parts	872.54
Amanda R. Kirby	Services	2,295.00
MJB Animal Clinic	Supplies	368.00
Morcon Industrial	Parts	794.63
Mtn West Business Solutions	Service Agreement	461.62
Dominion Energy	Utilities	18,927.26

North American Directory	Ads	250.00
Quadient	Contract	386.88
Parnell's Glass & Body Works	Services	230.00
City of Evanston	Reimbursement	166.20
Shred-It USA	Services	196.12
E. Dean Stout	Services	500.00
Schwitzer's Night & Day Trucking	Services	960.00
Six States	Parts	274.56
Smith's Food & Drug	Supplies	992.91
T-7 Inc	Propane	1,204.94
Thatcher Chemical	Supplies	5,726.88
Uinta County Human Services	Contract	33,750.00
Uinta County Herald	Ads	68.00
United Service and Sales	Parts	631.62
Rocky Mountain Power	Utilities	6,025.21
Walmart	Supplies	764.47
XO Xtreme Marketing	Contract	24,761.00
Westar Printing	Supplies	12.00
The Lumberyard	Parts	20.88
One-Call of Wyoming	Tickets	34.50
Young Ford	Parts	107.92
Yamaha Motor Corp	Contract	3,495.25
Trudy Lym	Award	100.00
JC Golf Accessories	Supplies	519.70
Wyoming Dept of Transportation	Contract	1,295.26
Taylor Made Golf	Supplies	1,541.41
Varsity Ink	Supplies	204.00
Brian Lonsway	Award	100.00
Tara Prete	Refund	100.00
Chris Reno	Refund	224.51
Nutech Specialties	Supplies	1,235.50
Animal Care Equipment	Supplies	72.89

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

#### **Revenue & Expenditure Report**

**Council member Welling moved, Council member Perkes seconded, to approve the Revenue and Expenditure Report for December, 2021.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

#### **Council Comments**

Council member M. Welling expressed condolences to Community Development Director, Rocco O'Neill for the loss of his grandfather.

Mayor Williams echoed the condolences to Rocco. He also commented that he hoped people are staying warm. He expressed appreciation to the City crews for their hard work out in the cold.

#### **Appointment to Boards/Commissions**

**Mayor Williams made appointments to the following boards. Council member Welling moved, Council member Ottley seconded, to confirm the following appointments:**

##### **Preservation Commission**

Jim Davis - January 2025  
Shelly Horne - January 2025

##### **Planning and Zoning Commission - Board of Adjustments**

Maryl Thompson - January 2025

The motion passed unanimously with 6 yes votes: Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Consent Agenda**

**Council member Sellers moved, Council member Perkes seconded, to approve the following Consent Agenda Item:**

**Limited Malt Beverage Permit** requested by Alex Moscinski for the Winter Festival at the Bear Ponds for the following date and times:

Saturday, February 5th, 2022                      11:00 am to 5:00 pm

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**ORDINANCE 21-06**

**Council member Welling moved, Council member Perkes seconded, to pass Ordinance 21-06 on third and final reading.**

**AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SECTION 7-7 OF THE CITY CODE TO AUTHORIZE THE GOVERNING BODY TO ADOPT NEEDED REGULATORY BUILDING CODES BY RESOLUTION.**

WHEREAS, the governing body of the City of Evanston has historically adopted needed regulatory building codes for the City by undertaking the formal ordinance process of amending Section 7-7 of the City Code every few years; and

WHEREAS, it makes sense from an expediency standpoint to amend Section 7-7 of the City Code to enable the Governing Body to timely adopt needed regulatory building codes by Resolution;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: Section 7-7 of the Evanston City Code is hereby amended and reenacted as set forth below:

Sec. 7-7. Adoption of Regulatory Codes.

The governing body of the city is hereby authorized to adopt by Resolution, for the purpose of prescribing regulations for the minimum standards for building to safeguard life, health, property and public welfare, all needed regulatory building codes, for the City of Evanston, including without limitation, the International Building Code, the International Residential Code for One and Two Family Dwellings, the International Existing Building Code, the International Mechanical Code, the International Fuel Gas Code, the International Plumbing Code, and the National Electric Code.

PASSED AND APPROVED on Third and Final Reading this 1st day of February, 2022.

CITY OF EVANSTON, WYOMING

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion to pass Ordinance 21-06 on third and final reading passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers, M. Welling.

**Tennis Courts Project**

**Council member Lynch moved, Council member Ottley seconded, to accept the apparent low bid to resurface and repair the tennis courts to Courts Unlimited, Riverton Utah.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Resolution 22-11**

**Council member M. Welling introduced Resolution 22-11. Council member M. Welling moved, Council member Lynch seconded, to adopt Resolution 22-11.**

**RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR SERVICES WITH COURTS UNLIMITED, LLC FOR THE COMPLETION OF ALL WORK REQUIRED FOR THE TENNIS COURTS (2) RE-SURFACE PROJECT.**

WHEREAS, the City of Evanston has a need to resurface its tennis courts; and

WHEREAS, Courts Unlimited, LLC has submitted the low bid for the Tennis Courts (2) Re-surface Project; and

WHEREAS, the City of Evanston and Courts Unlimited, LLC have set their agreement in writing;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston, as Owner, and Courts Unlimited, LLC, as Contractor, a copy of which is attached, for completion of all work necessary for the Tennis Courts (2) Re-surface Project in Evanston, Wyoming.

PASSED, APPROVED AND ADOPTED this 1st day of February, 2022.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Adjournment**

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 5:45 p.m.

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Kent H. Williams, Mayor

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Diane Harris, City Clerk