

**EVANSTON CITY COUNCIL
First Regular Meeting
February 3, 2015**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of February was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Oop Hansen led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Councilmembers Tim Lynch, Andy Kopp, Evan Perkes, David Welling, and Wendy Schuler. Councilmember Saundra Meyer was excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; City Engineer, Brian Honey; City Treasurer, Kathy Defa; Director of Planning & Development, Paul Knopf; Police Chief, Jon Kirby; Public Works Director, Oop Hansen; Director of Parks and Recreation, Dennis Poppinga; Assistant Director of Parks and Recreation, Jay Dee Nielson; Deputy City Clerk, Nancy Stevenson; and Economic Development Coordinator, Mieke Madrid. A group of interested citizens were also present.

Approve Agenda

Mayor Williams suggested the following changes to the agenda: Delete Special Presentation, add Resolution 15-07, and add an Executive Session.

Councilmember Welling moved, Councilmember Perkes seconded, to approve the agenda with the suggested changes. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Approve Minutes

The official record of proceedings for the City Council Meeting held January 20, 2015 and Work Session Meeting held January 27, 2015 were approved as presented.

Bills

Councilmember Lynch moved, Councilmember Schuler seconded, to approve the following bills for payment:

January 21, 2015 to February 3, 2015

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	2,079.11
FlexShare	Payroll	2,711.00
ING Life Insurance	Payroll	29.20
Orchard Trust	Payroll	566.12
Parks and Recreation	Payroll	221.91
Uinta County Court	Payroll	302.19
United Way	Payroll	6.00
Utah Child Support	Payroll	296.34
Vantage Point	Payroll	826.14
Wells Fargo	Payroll	168.00
Payroll	Payroll	107,778.60
EFTPS	Payroll	37,559.89
Uinta County	Reimbursement	465.00
Carver Family Health	Services	200.00
Casper Star Tribune	Subscription	358.80
Cowboy Motor Co	Parts	84.50
Castle Rock Chevrolet	Parts	53.31
Cazin's	Supplies	596.18
CD's Electric	Electrical	5,895.80
Verizon Wireless	Cell Phones	785.80
Cook-Sanders & Associates	Services	6,127.25
CSI-Networks Telewood Communication	Maintenance	605.00
Crum Electric	Supplies	243.88
Norco	Supplies	80.65
Deru's Glass	Repairs	545.61
Ellingford's	Supplies	31.07
Chemtech-Ford Laboratories	Testing	78.00
Executech	Maintenance/Equipment	1,921.92

Evanston Chamber of Commerce	Awards/Contract	10,495.00
Evanston Parks & Recreation	City Subsidy	95,449.00
Fastenal	Parts	67.17
Freeway Tire	Tires	623.23
Frontier Psychological Assoc	Evaluation	575.00
Murdochs	Supplies	684.16
Evanston Regional Hospital	Testing	60.55
Kallas Automotive	Parts	807.28
MJB Animal Clinic	Supplies	142.00
Morcon Industrial	Supplies	2,350.43
Mtn West Business Solutions	Contract	255.28
Questar Gas	Utilities	551.83
Office Products Dealer	Supplies	849.52
Office Depot	Supplies	63.35
Reserve Account	Postage	15,000.00
Real Kleen Janitorial	Supplies	199.05
Rocky Mountain Turf	Parts	1,725.19
Six States	Parts	528.98
Skaggs	Supplies	4,385.22
Standard Plumbing	Parts	127.22
Stateline Metals	Supplies	6.65
T-7 Propane	Propane	580.89
Tom's HVAC	Repairs	675.00
Twin D, Inc	Inspection	878.75
Uinta County	Jail/Dispatch Fees	78,639.81
Uinta County Herald	Ads	1,099.00
Incontact	Utilities	306.01
Century Link	Utilities	454.50
Rocky Mountain Power	Utilities	7,013.81
Walmart	Supplies	361.98
Wasatch Surveying	Refund	100.00
Westar Printing	Printing	389.50
Taylor Welling	Contract	30.00
White Mountain Lumber	Supplies	333.13
Wyoming Law Enforcement Academy	Tuition	185.00
Wyo Public Health Laboratory	Testing	240.00
Young Ford	Parts	43.40
Yamaha Motor Corp	Contract	3,281.75
Nickerson Co	Parts	1,649.00
Creative Ink Images	Promotional	1,739.95
Independent Software Solutions	Repairs	25.50
JC Golf Accessories	Supplies	140.00
Vehicle Lighting Solutions	Equipment	5,060.00
Golden Rule	Supplies	104.50
Evanston Rodeo Series	Contract	2,480.00
Semi Services	Parts	132.48
Utility Bill Solutions	Services	119.85
Pacificorp	Repairs	4,509.30
IDVille.com	Software	512.00
Bear River Ducks Unlimited	Refund	300.00
Victoria Kelm-Foy	Jury Fees	60.00
Nancy Gutierrez	Refund	300.00
Shipping Plus	Shipping	98.00
Nutech Specialties	Supplies	80.78

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Council Comments

Councilmember Kopp thanked the Parks and Recreation Department and the Police Department for putting on the annual Skate Party.

Councilmember Schuler also thanked those involved in the Skate Party. She also reminded everyone that the Sled Dog Event will take place this weekend.

Mayor Williams reported on the WAM Winter Meeting that he and some of the Councilmembers attended. He also stated that he had the pleasure of attending the Mad Science Fair held last week at North Elementary School.

Public Hearing

Dennis Boal conducted a public hearing to solicit public comments regarding a proposed Technical Assistance Grant Application to the Wyoming Business Council for the development of a business tools program to be located on the Chamber of Commerce's website in order to foster economic development in the region. Mieke Madrid the grant writer for the City of Evanston explained the application and the reason for the application. No one else address this issue and Mr. Boal closed the hearing.

Appointment to Boards

Mayor Williams made an appointment to the following board. Councilmember Schuler moved, Councilmember Welling seconded, to confirm the following appointment:

Human Service Joint Powers Board Kent Williams - January 2018

The motion passed unanimously with 5 yes votes: Lynch, Kopp, Perkes, Welling, Schuler.

Sale of Used Hand Guns

Councilmember Lynch moved, Councilmember Perkes seconded, to authorize the sale of used Hand Guns to former Police Officers; Mathews, Dean, and Jeffers, for trade-in-value. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 15-03

Councilmember Welling introduced Resolution 15-03. Councilmember Welling moved, Councilmember Perkes seconded, to adopt Resolution 15-03.

Resolution 15-03: RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION TO PURCHASE AND STOCKPILE A SALT AND SAND MIXTURE.

WHEREAS, the City of Evanston and the Wyoming Department of Transportation, (WYDOT), have negotiated an agreement whereby the City and WYDOT will cooperate in the purchasing and stockpiling a salt and sand mixture which can be used on city streets during the winter;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Cooperative Agreement between the City of Evanston and the Wyoming Department of Transportation a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED the 3rd day of February, 2015.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 15-04

Councilmember Schuler introduced Resolution 15-04. Councilmember Schuler moved, Councilmember Welling seconded, to adopt Resolution 15-04.

Resolution 15-04: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT AND TASK ORDER NO. 2015-01 WITH CAROLLO ENGINEERS TO PROVIDE A DISINFECTION BY PRODUCTS, (DBP), EVALUATION OF THE WATER TREATMENT PLANT.

WHEREAS, the City of Evanston and Carollo Engineers have negotiated an agreement whereby Carollo Engineers will perform the services set forth in the Agreement and Task Order for a DBP Evaluation of the water treatment plant; and

WHEREAS, the City of Evanston and Carollo Engineers have set their agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement and Task Order No. 2015-01 between the City of Evanston and Carollo Engineers, copies of which are attached hereto, for services necessary to perform a DBP Evaluation of the water treatment plant.

PASSED, APPROVED AND ADOPTED the 3rd day of February, 2015.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 15-05

Councilmember Lynch introduced Resolution 15-05. Councilmember Lynch moved, Councilmember Kopp seconded, to adopt Resolution 15-05.

Resolution 15-05: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING AN APPLICATION ON BEHALF OF THE EVANSTON CHAMBER OF COMMERCE TO OBTAIN A TECHNICAL ASSISTANCE GRANT UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM OF THE STATE OF WYOMING FOR THE DEVELOPMENT OF A BUSINESS TOOLS COMPONENT ON THE CHAMBER'S WEBSITE.

WHEREAS, the governing body recognizes that there is a continuing need to promote economic development within the region; and

WHEREAS, the Community Development Block Grant Program is designed in part, to assist communities in economic development; and

WHEREAS, the Evanston Chamber of Commerce proposes to use a Technical Assistance Grant to develop a business tools component on its website which will help foster economic development in the region; and

WHEREAS, a public hearing was held on February 3, 2015, by the governing body to explain the proposal of the Evanston Chamber of Commerce and to receive public input;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The city of Evanston hereby pledges support for and authorizes an application on behalf of the Evanston Chamber of Commerce to obtain a Technical Assistance Grant under the Community Development Block Grant Program of the State of Wyoming to develop a business tools component on the Chamber's website to help foster economic development in the region.

Section 2. The Mayor and City Clerk are authorized to sign and attest all documents which are necessary to apply for the grant.

PASSED, APPROVED AND ADOPTED the 3rd day of February, 2015.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 15-06

Councilmember Welling introduced Resolution 15-06. Councilmember Welling moved, Councilmember Schuler seconded, to adopt Resolution 15-06.

Resolution 15-06: RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT WITH GOLF COMPLETE, INC. TO UPGRADE THE SOFTWARE FOR THE POINT OF SALE OF THE PURPLE SAGE MUNICIPAL GOLF COURSE.

WHEREAS, the City has a need to upgrade and update the software it uses for the point of sale at the Purple Sage Municipal Golf Course; and

WHEREAS, the City of Evanston and Golf Complete, Inc., have negotiated an agreement whereby Golf Complete, Inc., will provide the software as set forth in the License Agreement which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the License Agreement between the City of Evanston and Golf Complete, Inc., a copy of which is attached hereto, to upgrade and update the software used for the point of sale at the Purple Sage Municipal Golf Course.

PASSED, APPROVED AND ADOPTED the 3rd day of February, 2015.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Resolution 15-07

Councilmember Perkes introduced Resolution 15-07. Councilmember Perkes moved, Councilmember Lynch seconded, to adopt Resolution 15-07.

Resolution 15-07: RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF A CONTRACT WITH DELTA DENTAL OF WYOMING TO PROVIDE DENTAL INSURANCE FOR CITY EMPLOYEES.

WHEREAS, the City of Evanston, Wyoming has for many years provided dental insurance coverage for its employees; and

WHEREAS, it is necessary for the City to enter into a contract with Delta Dental of Wyoming to continue to provide dental insurance coverage for its employees.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1. The Mayor is hereby authorized to execute, and City Clerk attest, on behalf of the City of Evanston, the Contract between the City of Evanston and Delta Dental of Wyoming, a copy of which is attached hereto, to provide dental insurance coverage for its employees.

PASSED, APPROVED AND ADOPTED the 3rd day of February, 2015.

Kent H. Williams, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Comments/Remarks

Paul Knopf reminded everyone to watch the "Road Trippin" episode that will air on Channel 2 News on Friday, February 6th. Mr. Knopf also invited everyone to attend the Sled Dog Race events this Saturday and Sunday, February 7th and 8th.

Chief Kirby invited the Mayor and Councilmembers to attend the "Pinning Ceremony" for the promotion of Police Officers on Friday, February 6th at the Police Department.

Amy Grenfell reported on the Railcar Tax Exemption Bill that will be going before the Senate soon.

Executive Session

Councilmember Perkes moved, Councilmember Welling seconded, to convene an Executive Session concerning proposed litigation. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Councilmember Schuler moved, Councilmember Lynch seconded, to adjourn from Executive Session. The motion passed unanimously with 6 yes votes: Williams, Lynch, Kopp, Perkes, Welling, Schuler.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:30 p.m.

Kent H. Williams, Mayor

Amy L. Grenfell, City Clerk