

**EVANSTON CITY COUNCIL  
First Regular Meeting  
March 1st, 2022**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of March was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded and streamed live.

Mayor Williams led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tim Lynch, Tib Ottley, Evan Perkes, David Welling and Mike Sellers. Mikal Welling was excused.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Trudy Lym; City Clerk, Diane Harris; Police Lieutenant, Ken Pearson; Director of Parks and Recreation, Scott Ehlers; Director of Engineering and Planning, Dean Barker; Information Technology Coordinator, Preston Sheets and Community Development Director, Rocco O'Neill. Public Works Director, Gordon Robinson and Police Chief Mike Vranish were excused.

**Approve Agenda**

**Council member Welling moved, Council member Perkes seconded, to approve the agenda.** The motion passed unanimously with 6 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers..

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held February 15th, 2022 was approved as presented.**

**Bills**

**Council member Lynch moved, Council member Ottley seconded, to approve the following bills for payment:**

February 16, 2022 to March 01, 2022

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	433.00
Beneficial Life Insurance	Payroll	293.34
Blue Cross Blue Shield	Payroll	183,736.00
Delta Dental	Payroll	8,623.75
Evanston Police Benevolent	Payroll	232.00
Flex Share	Payroll	2,979.73
IRS Tax Deposit	Payroll	42,868.08
NCPERS	Payroll	112.00
Orchard Trust	Payroll	1,123.88
Parks & Recreation	Payroll	196.87
Vantage Point	Payroll	109.44
Vision Service Plan	Payroll	1,236.24
WEBT	Payroll	946.00
Wyoming Dept of Workforce Services	Payroll	5,856.13
Wyoming Child Support	Payroll	264.92
Wyoming Retirement	Payroll	64,840.35
Payroll	Payroll	132,522.02
Artistic Custom Badges & Coins	Supplies	279.30
Evanston Youth Club	Contract	18,750.00
Brownells	Supplies	272.35
Dennis M. Boal	Services	3,154.50
Yeti	Parts	371.00
CD's Electric	Electrical	3,123.66
Curtis Blue Line	Uniform	530.44
Verizon Wireless	Cell Phones	753.83
Cowboy Graphics	Supplies	36.16
Deru's Glass	Parts	203.30
Evanston Parks & Recreation	Reimbursement/City Subsidy	126,766.16
Fastenal	Parts	38.36
Forsgren Associates	Contract	1,320.00
Harrington Industrial Plastics	Parts	204.75
Harris Law Office	Contract	4000.00
Ferguson Waterworks	Parts	5,182.26
Kallas Automotive	Parts	1,430.35

Amanda R. Kirby	Services	2,025.00
Modern Cleaners	Laundry Services	690.55
Morcon	Supplies	245.45
Mtn West Business Solutions	Service Agreement	372.45
Dominion Energy	Utilities	20,667.42
Novus Glass	Services	229.95
Quadient	Contract	3,039.87
Rush Truck Center	Parts	1,032.46
Salt Lake Wholesale Sports	Supplies	674.00
Sunrise Environmental	Supplies	651.09
Interwest Supply	Parts	281.34
Six States	Parts	92.52
Standard Plumbing	Parts	41.02
Local Government Liability Pool	Deductible	5,000.00
Straight Jacket Armory	Supplies	105.00
Sirius XM Radio	Satellite Radio	191.24
Thatcher Chemical	Supplies	3,528.18
Rocky Mountain Power	Utilities	24,413.75
Walmart	Restitution	563.13
XO Xtreme Marketing	Contract	24,761.00
The Lumberyard	Supplies	71.55
WY DFPES	Contract	23,069.54
Yamaha Motor Corp	Contract	3,495.25
Uinta County Peace Officer Association	Dues	310.00
WARWS	Registration	1,185.00
Utah/Yamas Controls	License Renewal	736.00
Dana Kepner of Wyoming	Parts	553.25
Rotary Club of Evanston	Dues	175.50
JC Golf Accessories	Supplies	504.60
Taylor Made Golf	Supplies	2,855.98
Aaron Powell	Reimbursement	44.06
Jesus Saavedra	Refund	600.00
Wade or Candice Spivey	Refund	100.00
Mayra Guijarro	Refund	650.00
Ricardo Chavez	Refund	750.00
Noel Anderson	Restitution	30.34
Charles Gillard	Refund	100.00
Michael Howard	Refund	100.00
Steve Regan Company	Parts	764.90
Evanston Rodeo Series	Contract	4,000.00

The motion passed unanimously with 6 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers.

#### **Revenue & Expenditure Report**

**Council member Ottley moved, Council member Welling seconded, to approve the Revenue and Expenditure Report for January, 2022.** The motion passed unanimously with 6 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers.

#### **Council Comments**

Council member Sellers commented that he was sorry to see that the SWOT bill was defeated at the State Legislature. He stated that it would have been an asset to our state. He also mentioned that Jumpstart Evanston is ending and what a good opportunity it was for all involved.

#### **Appointment to Boards/Commissions**

**Mayor Williams made an appointment to the following board. Council member Sellers moved, Council member Lynch seconded, to confirm the following appointment:**

##### **Urban Renewal Board**

Taylor Kofoed - January 2026

The motion passed unanimously with 5 yes votes: Lynch, Ottley, Perkes, Welling, Sellers.

#### **Public Hearing/Liquor License**

City Attorney Dennis Boal conducted a public hearing to receive public comment regarding an application for a transfer of ownership and location of a Retail Liquor License from BAD Company, Inc., dba:

Michael's Bar & Grill located at 1011 Front Street to 1945 Harrison Drive, LLC, dba: Homestretch Bar located at 1945 Harrison Drive.

#### **Transfer of Retail Liquor License**

**Council member Lynch moved, Council member Welling seconded, to approve the transfer of ownership and location of a Retail Liquor License from BAD Company, Inc., dba: Michael's Bar & Grill located at 1011 Front Street to 1945 Harrison Drive, LLC, dba: Homestretch Bar located at 1945 Harrison Drive.**

The motion passed unanimously with 6 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers.

#### **Public Hearing/Liquor License**

City Attorney Dennis Boal conducted a public hearing to receive public comment regarding an application for a transfer of ownership of a Retail Liquor License from Evanston Golf Club, Inc., dba: Evanston Golf Club to SG Ventures, LLC, dba: Fairway Restaurant and Bar located at 401 Kindler Drive.

#### **Transfer of Retail Liquor License**

**Council member Ottley moved, Council member Sellers seconded, to approve the transfer of ownership of a Retail Liquor License from Evanston Golf Club, Inc., dba: Evanston Golf Club to SG Ventures, LLC, dba: Fairway Restaurant and Bar located at 401 Kindler Drive.**

The motion passed unanimously with 6 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers.

#### **Consent Agenda**

**Council member Perkes moved, Council member Ottley seconded, to approve the following Consent Agenda Items:**

**Open Container** requested by Jon Pentz for the Evanston Car Show on Saturday, July 23rd, 2022, on Main Street from 7<sup>th</sup> Street to Harrison Drive, from 7:00 am to 5:00 pm.

The motion passed unanimously with 6 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers.

**Limited Malt Beverage Permit** requested by Rachelle Points of Arts Inc. for the Celtic Festival at the Roundhouse and Machine Shop for the following dates and times:

Friday, March 18th, 2022	3:00 pm to 11:59 pm
Saturday, March 19 <sup>th</sup> , 2022	10:00 am to 11:59 pm

The motion passed unanimously with 6 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers.

#### **ORDINANCE 22-01**

**Council member Sellers moved, Council member Welling seconded, to pass Ordinance 22-01 on second reading.**

**AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SECTIONS 9-3. A OF ARTICLE II OF CHAPTER 9, FIRE PREVENTION, OF THE EVANSTON CITY CODE TO ADOPT THE 2021 EDITION OF THE INTERNATIONAL FIRE CODE.**

WHEREAS, there is a public safety need for the City to adopt and provide for the enforcement of the most recent edition of International Fire Code;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: Section 9-3. A of the Evanston City Code is hereby amended and re-enacted to provide as follows:

#### **§ 9-3. Adoption of the International Fire Code.**

A. There is hereby adopted by the City for the purpose of prescribing regulations governing conditions hazardous to life and property from fire or explosion, the International Fire Code, being particularly the 2021 edition and the same is hereby incorporated in this section as if fully set out at length herein, and the provisions thereof shall be controlling within the City.

PASSED AND APPROVED on Second Reading this 1st day of March, 2022.

CITY OF EVANSTON, WYOMING

\_\_\_\_\_  
Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion to pass Ordinance 22-01 on Second Reading passed unanimously with 6 yes votes: Williams, Lynch, Ottley, Perkes, D. Welling, Sellers.

**Resolution 22-15**

**Council member Welling introduced Resolution 22-15. Council member Welling moved, Council member Ottley seconded, to adopt Resolution 22-15.**

**RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE ACCEPTANCE OF A PROPOSAL FROM AYRES ASSOCIATES, INC. TO PROVIDE TRAINING AND EDUCATION TO CITY STAFF AND THE URBAN RENEWAL AND MAIN STREET BOARD.**

WHEREAS, the City of Evanston has a need to train and educate city staff and the Urban Renewal and Main Street Board regarding the tools and financing alternatives that are available to address conditions of blight existing within the community; and

WHEREAS, Ayers Associates Inc has the expertise to provide such training and education;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Community Development Director is hereby authorized to accept, on behalf of the City of Evanston, the Proposal from Ayres Associates Inc to provide training and education to city staff and the Urban Renewal and Main Street Board, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED this 1st day of March, 2022.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers.

**Resolution 22-16**

**Council member Ottley introduced Resolution 22-16. Council member Ottley moved, Council member Lynch seconded, to adopt Resolution 22-16.**

**RESOLUTION AUTHORIZING ADJUSTMENTS TO THE BUDGET OF THE CITY OF EVANSTON, WYOMING FOR FISCAL YEAR ENDING JUNE 30, 2022, AND ALLOCATING SUCH FUNDS AND EXPENDITURES AMONG THE FUNDS AND DEPARTMENTS AS DESCRIBED HEREIN.**

**WHEREAS**, the City of Evanston, Wyoming has previously adopted a budget for fiscal year ending June 30, 2022, which budget estimated revenues and appropriated said expenditures to the funds and departments of the city; and,

**WHEREAS** notice of the hearing to consider the Amendment to the Budget has been published in the newspaper as required by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:**

**Section 1:** The following funds and departments shall have their appropriations revised for the fiscal year as shown:

<u>Budget Category</u>	<u>Increase</u>	<u>Decrease</u>
<b><u>General Fund Operating</u></b>		
Health Insurance – Judicial Department	\$ 22,000.00	
General Fund Reserves		(\$ 22,000.00)
<b><u>Water Fund Capital</u></b>		
Union Center Block 1 Lot 2 Water Line	\$150,000.00	
Water Fund Reserves		(\$150,000.00)
<b><u>Wastewater Fund Capital</u></b>		
Union Center Block 1 Lot 2 Sewer Line	\$100,000.00	
Wastewater Fund Reserves		(\$100,000.00)
<b><u>Internal Service Fund Expense</u></b>		
Gas and Diesel Charges	\$100,000.00	
Fuel reimbursements from use by departments		(\$100,000.00)

**Section 2:** The terms and conditions of the original budget shall remain as passed unless otherwise amended.

PASSED, APPROVED AND ADOPTED this 1st day of March, 2022.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 6 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers.

#### **Department Comments**

Community Development Director Rocco O'Neill reminded everyone that Jumpstart Evanston is hosting their Entrepreneurs Night on Thursday, March 3<sup>rd</sup>. He stated that Jumpstart will be finishing up after seven weeks of successful classes. He said that there will be good speakers and an expert panel at the Entrepreneurs Night and invited everyone to attend.

#### **Adjournment**

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:01 p.m.

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Kent H. Williams, Mayor

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Diane Harris, City Clerk