

**EVANSTON CITY COUNCIL
Second Regular Meeting
April 19th, 2022**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of April was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded and streamed live.

Mayor Williams led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tim Lynch, Tib Ottley, Evan Perkes, Dave Welling, Mike Sellers and Mikal Welling.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Community Development Director, Rocco O'Neill; Police Chief, Mike Vranish; City Treasurer, Trudy Lym; City Clerk, Diane Harris; Public Works Director, Gordon Robinson; Information Technology Coordinator, Preston Sheets; Director of Parks and Recreation, Scott Ehlers; Senior Planner, DuWayne Jacobsen and Main Street Coordinator/Grant Writer, Mieke Madrid. City Engineer, Dean Barker was excused. A group of interested citizens were also present.

Approve Agenda

Council member Welling moved, Council member Ottley seconded, to approve the agenda . The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Approve Minutes

The official record of proceedings for the City Council Meeting held April 5th, 2022 and the City Council Work Session Meeting held April 12th, 2022 was approved as presented.

Bills

Council member Lynch moved, Council member Perkes seconded, to approve the following bills for payment:

April 06, 2022 to April 19, 2022

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	433.00
Evanston Police Benevolent	Payroll	232.00
Flex Share	Payroll	2,938.43
Hartford	Payroll	196.10
IRS Tax Deposit	Payroll	43,506.22
Orchard Trust	Payroll	1,123.88
Parks & Recreation	Payroll	159.37
Vantage Point	Payroll	109.44
Vision Service Plan	Payroll	1,097.12
Wyoming Dept of Workforce Services	Payroll	5,745.07
Wyoming Child Support	Payroll	264.92
Payroll	Payroll	134,584.20
A-Core	Services	1,020.00
Allwest	Internet/Phones	3,245.29
Best Kind Embroidery	Services	135.58
Dennis M. Boal	Services	4,203.00
Caselle	Support/Maintenance	1,969.00
Cazin's	Supplies	2,488.25
CD's Electric	Electrical	303.44
City of Evanston	Utilities	2,366.12
Cobra Puma Golf	Supplies	718.62
Cleveland Golf	Supplies	278.25
Curtis Blue Line	Uniforms	1,239.00
CCI Network	Utilities	82.16
Deru's Glass	Services	1,778.23
Dave Stephens Plumbing	Services	10,900.00
Chemtech-Ford Laboratories	Testing	1,100.00
Energy Laboratories	Testing	965.00
Evanston Parks & Recreation	City Subsidy	97,685.64
Evanston Uinta County Airport	Contract	18,750.00
First Bank	Visa	14,667.12
Fastenal	Parts	384.45

Forsgren Associates	Contract	2,152.50
Freeway Tire	Tires	3,954.48
Grainger	Supplies	285.84
Great Basin Turf Products	Supplies	982.22
Murdochs	Supplies	431.02
Hach	Equipment	907.08
Harrington Industrial	Parts	317.52
Holland Equipment	Equipment	4,446.00
Kallas Automotive	Parts	2,167.99
Amanda R. Kirby	Services	1,530.00
Rhinehart	Fuel	25,774.26
Maddox Air Compressor	Services	2,955.50
Morcon Industrial	Parts	841.01
Maverick Networks	Services	2,500.00
Mtn West Business Solutions	Service Agreement	1,364.98
Dominion Energy	Utilities	15,667.66
Nalco	Supplies	7,446.00
Real Kleen Janitorial	Supplies	190.90
Rocky Mountain Turf	Parts	220.59
Sigma-Aldrich	Supplies	81.41
Shred-It USA	Services	97.85
Stryker Medical	Equipment	174.47
Smith's Food & Drug	Supplies	432.57
SONCO	Equipment	9,790.00
Standard Plumbing	Parts	33.38
Local Government Liability Pool	Claim	2,090.55
ALSCO	Laundry Services	374.07
Sirius XM Radio	Satellite Radio	197.21
Superior Rental	Parts	559.68
Team Laboratory Chemical	Supplies	2,692.50
The Huntington National Bank	Contract	4,445.39
Turf Equipment & Irrigation	Services	3,593.91
Uinta County	Jail Fees	20,660.60
Uinta County Herald	Public Notices/Ads	3,904.25
Uinta County Solid Waste	Landfill Fees	31,060.60
Century Link	Utilities	1,613.45
Rocky Mountain Power	Utilities	38,108.67
Walmart	Restitution	1,439.26
Wyoming Waste Systems	Dumpster Fees	299.59
XO Xtreme Marketing Group	Contract	1,500.00
XYLEM Water Solutions	Parts	1,256.60
Westar Printing	Supplies	246.11
The Lumberyard	Supplies	1,601.56
One-Call of Wyoming	Tickets	46.50
Wyoming Department of Revenue	Sales Tax	98.27
Mountain West	Supplies	4,151.00
Kristine Goble	Reimbursement	157.63
Lawrence's Screen Printing	Services	87.50
Wyoming Conference of Municipal Court	Registration	150.00
Callaway Golf	Supplies	1,281.74
Wyoming Dept of Transportation	Contract	130.56
Taylor Made Golf	Supplies	1,478.48
Atkinson Sound	Services	6,567.00
U.S.A Blue Book	Supplies	1,233.72
Terri Spero	Reimbursement	51.63
Shawn Stahl	Award	75.00
USPS	Postage	15,000.00
Uinta BOCES #1	Registration	600.00
Jared Liechty	Reimbursement	47.25
Sterling Urgent Care	Refund	100.00
Dale Basham	Reimbursement	900.00
Norma Leticia Rios	Refund	100.00
Danielle Prochasha	Reimbursement	249.00
Charlotte Black	Refund	400.00
Natasha Ducharme	Refund	100.00
Wright Express	Fuel	1,814.23
Cate Equipment	Parts	78.36

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Revenue & Expenditure Report

Council member Sellers moved, Council member M. Welling seconded, to approve the Revenue and Expenditure Report for March 2022. The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Council Comments

Council member Sellers reminded everyone about the Civic Orchestra Concert at 7 pm at Davis Middle School. He added that it is good to see normal activities happening. He mentioned that there have been recent drug overdoses reported in the community and reminded everyone to be mindful of how people are doing.

Appointment to Board

Mayor Williams made appointments to the following boards. Council member Ottley moved, Council member Lynch seconded, to confirm the following appointments:

Airport Joint Powers Board

Don Larson - January 2023

Planning and Zoning Commission - Board of Adjustments

Jill Bass - January 2025

The motion passed unanimously with 6 yes votes: Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Consent Agenda

Council member Welling moved, Council member Sellers seconded, to approve the following Consent Agenda Items:

Parade Route/Street Closure - requested by the VFW for the 2022 Veteran's Awareness Ride Utah/Wyoming. The ride will enter town at Exit 3 at approximately 5:00 p.m. on Thursday, May 19th. Street closure on 9th Street between Front Street and Main Street for Bike Parking.

Open Container Permit requested by Downtown Evanston for School's Out – Summer's In! Downtown Evanston's Promotional Event on Main Street from 7th Street to Harrison Drive, 10th Street and 7th Street from Front Street to Main Street, on Thursday, May 26th, 2022, from 11:00 am to 6:00 pm.

Street Closure Permit requested by Downtown Evanston for AARP Grant Crosswalk painting "Party" at the intersection of 10th and Main Streets on Sunday, April 24th, 2022, from noon to 5:00 pm.

Parade Route - requested by Alpha and Omega Motorcade Across America for June 5th, 2022 at 2:00 pm. The Motorcade will line up at the end of Bear River Drive (Road to Nowhere), proceed onto Bear River Drive and turn onto Interstate 80 heading East. Officer will be stationed Bear River Drive and I80 for traffic control.

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

ORDINANCE 22-02

Council member Sellers moved, Council member Welling seconded, to pass Ordinance 22-02 on third and final reading.

AN ORDINANCE APPROVING AND AUTHORIZING A ZONE CHANGE FOR PROPERTY IN THE CITY OF EVANSTON FROM AGRICULTURAL-ESTABLISHED TO HIGHWAY BUSINESS-DEVELOPING, AS REQUESTED BY EQUINE CAPITAL NETWORK, LLC OF THE LAND MORE PARTICULARLY DESCRIBED HEREIN.

WHEREAS, Equine Capital Network, LLC has filed an application with the Planning and Zoning Commission of the City of Evanston, Wyoming to change the zoning of the property described below from a Agricultural-Established Zone to s Highway Business-Developing Zone; and

WHEREAS, the owner of the property has submitted to the City it's written consent to the proposed zone change: and

WHEREAS, the Planning and Zoning Commission scheduled a public hearing to consider said application on March 7, 2022; and

WHEREAS, notice of the public hearing and application was published in a newspaper of general circulation and notices of the hearing were mailed to affected landowners pursuant to City Ordinance; and

WHEREAS, a public hearing was held by the Planning and Zoning Commission of the City of Evanston on March 7, 2022, to consider said application for a zone change; and

WHEREAS, after receiving testimony and evidence from the applicant, affected landowners and the public at large, the Planning and Zoning Commission voted to recommend to the governing body that it approve the zone change.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, THAT:

Section 1. The request of the Equine Capital Network, LLC, to change the zoning of the property described below, from a Agricultural -Established Zone to a Highway Business-Developing Zone is hereby approved and authorized. Said real property being more particularly described as follows:

A tract of land in the NW ¼ NW ¼ of Section 29 and the NE ¼ of Section 30, T15N, R120W, 6TH P.M., in the City of Evanston, Uinta County, Wyoming, said tract being more particularly described as follows:

BEGINNING at the Northwest corner of said Section 29, running thence S 89°50'02" E, 147.08 feet along the North line thereof to the West boundary of Overthrust Road;

thence the following four (4) courses along said West boundary:

S 35°13'19" W, 67.35 feet to the Point of Curvature of a curve concave to the East and having a radius of 1081.74 feet;

thence Southerly 654.24 feet along the arc of said curve, through a central angle of 34°39'10", the long chord of which bears S 17°53'44" W, 644.32 feet;

thence S 0°34'09" W, 1671.91 feet;

thence S 0°00'39" E, 309.87 feet to the South line of said NE ¼;

thence S 89°47'24" W, 2566.92 feet along said South line to the Southwest corner of said NE ¼ (Center one-quarter corner of said Section 30);

thence N 0°02'57" E, 2206.54 feet to the Southerly right-of-way of Interstate Highway I-80;

thence N 58°05'28" E, 842.72 feet along said Southerly right-of-way line to the North line of said Section 30;

thence N 89°46'27" E, 1955.97 feet along said North line to the **POINT OF BEGINNING**.

Said tract containing 154.181 acres, more or less.

Section 2. The City of Evanston is hereby authorized and directed to take all action necessary to implement said zone change.

PASSED AND APPROVED on First Reading this 15th day of March, 2022.

PASSED AND APPROVED on Second Reading this 5th day of April, 2022.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

ORDINANCE 22-03

Council member Sellers moved, Council member Lynch seconded, to pass Ordinance 22-03 on second reading.

AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SECTION 2-12. WARDS OF CHAPTER 2, ADMINISTRATION, TO ADJUST THE CITY'S WARD BOUNDARIES TO MORE CLOSELY ALIGN WITH THE REVISED BOUNDARIES OF THE VOTING DISTRICTS ENACTED BY THE WYOMING LEGISLATURE.

WHEREAS, it is necessary to adjust the City's Ward Boundaries to more closely align with the revised boundaries of the Voting Districts recently enacted by the Wyoming Legislature;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: Section 2-12 of the Evanston City Code is hereby amended and re-enacted to provide as follows:

Sec. 2-12. Wards.

There are hereby created and established within the corporate limits three wards, Ward I, Ward II, and Ward III which are bounded and described as set forth on the Voting Ward Map, which is attached hereto and incorporated herein as if fully set forth. The Voting Ward Map shall be kept, maintained and made available for inspection by the City Clerk.

PASSED AND APPROVED on First Reading this 5th day of April, 2022.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

RESOLUTION 22-23

Council member Perkes introduced Resolution 22-23. Council member Perkes moved, Council member M. Welling seconded, to adopt Resolution 22-23.

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF THE ATTACHED SUB-CONTRACT WITH THE WYOMING DIVISION OF CRIMINAL INVESTIGATION TO PROVIDE FUNDS TO THE EVANSTON POLICE DEPARTMENT FOR HIGH INTENSITY DRUG TRAFFICKING AREA.

WHEREAS, funds have been made available by the Wyoming Division of Criminal Investigation to the Evanston Police Department for high intensity drug trafficking area;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Police Chief is authorized to sign the Sub-Contract Award with the Wyoming Division of Criminal Investigation, a copy of which is attached hereto, for high intensity drug trafficking area funding.

PASSED, APPROVED AND ADOPTED this 19th day of April, 2022.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

RESOLUTION 22-24

Council member Welling introduced Resolution 22-24. Council member Welling moved, Council member M. Welling seconded, to adopt Resolution 22-24.

A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE AGREEMENT WITH FORSGREN ASSOCIATES, INC. TO PROVIDE ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE 18th, 19th STREET AND WEST SUMMIT WATERLINE REPLACEMENT PROJECT.

WHEREAS, the City of Evanston and Forsgren Associates, Inc. have previously entered into a contract whereby Forsgren Associates, Inc., is to provide engineering and construction management services for the 18th, 19th Street and West Summit Waterline Replacement Project; and

WHEREAS, there is a need to amend the contract for the reasons described in the attached Amendment to the Forsgren Associates, Inc Contract;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Amendment to the Forsgren Associates, Inc Contract, a copy of which is attached hereto, for the 18th, 19th Street and West Summit Waterline Replacement Project;

PASSED, APPROVED AND ADOPTED this 19th day of April, 2022.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

RESOLUTION 22-25

Council member Lynch introduced Resolution 22-25. Council member Lynch moved, Council member Ottley seconded, to adopt Resolution 22-25.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A PLANNED MAINTENANCE AGREEMENT AND ADDENDUM WITH CUMMINS INC TO PROVIDE MAINTENANCE FOR ELECTRIC GENERATORS USED BY THE CITY.

WHEREAS, the City has a need to maintain generators used by the City to provide services to its citizens;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, a Planned Maintenance Agreement and Addendum with Cummins Inc to provide maintenance for generators used by the City, a copy of the Agreement and Addendum is attached hereto.

PASSED, APPROVED AND ADOPTED this 19th day of April, 2022.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

RESOLUTION 22-26

Council member M. Welling introduced Resolution 22-26. Council member M. Welling moved, Council member Sellers seconded, to adopt Resolution 22-26.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY, UNITED STATES DEPARTMENT OF THE INTERIOR, FOR THE OPERATION AND MAINTENANCE OF A STREAMGAGE STATION ON THE BEAR RIVER.

WHEREAS, THE City of Evanston obtains useful water flow information regarding the Bear River from a streamgauge station; and

WHEREAS, the U.S. Geological Survey has requested the City assist in funding the maintenance and operation of the Bear River stream gauge for 2022;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Joint Funding Agreement with the U.S. Geological Survey, United States Department of the Interior, for the operation and maintenance of a streamgauge station on the Bear River, a copy of which is attached hereto.

PASSED, APPROVED AND ADOPTED this 19th day of April, 2022.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

RESOLUTION 22-27

Council member Perkes introduced Resolution 22-27. Council member Perkes moved, Council member Lynch seconded, to adopt Resolution 22-27.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH M & K STRIPING TO STRIPE CROSS WALKS, STOP BARS, PARKING LOTS, DOWNTOWN PARKING AND CURBS IN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston and M & K Striping have reached an agreement whereby M & K Striping will provide all materials and labor specified in the agreement to stripe cross walks, stop bars, parking lots, street parking and curbs in Evanston, Wyoming; and

WHEREAS, the City of Evanston and M & K Striping have set their agreement in writing, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and M & K Striping, a copy of which is attached hereto, to stripe cross walks, stop bars, parking lots, street parking and curbs within the City of Evanston.

PASSED, APPROVED AND ADOPTED this 19th day of April, 2022.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

RESOLUTION 22-28

Council member Ottley introduced Resolution 22-28. Council member Ottley moved, Council member Welling seconded, to adopt Resolution 22-28.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PREMIER STRIPING TO STRIPE EDGE AND CENTER LINES IN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston has solicited quotes from qualified contractors to stripe the edge and center lines on selected city streets in Evanston, Wyoming; and

WHEREAS, Premier Striping submitted the lowest bid to perform the work;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and Premier Striping, a copy of which is attached hereto, to stripe the edge and center lines on selected city streets within the City of Evanston.

PASSED, APPROVED AND ADOPTED this 19th day of April, 2022.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

RESOLUTION 22-29

Council member Sellers introduced Resolution 22-29. Council member Sellers moved, Council member Ottley seconded, to adopt Resolution 22-29.

RESOLUTION OF THE CITY OF EVANSTON, WYOMING, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH M & K STRIPING TO DO STREET CRACK SEAL IN THE CITY OF EVANSTON.

WHEREAS, the City of Evanston has solicited quotes from qualified contractors to do street crack seal in the City of Evanston; and

WHEREAS, M & K Striping submitted the lowest bid to perform the work;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and M & K Striping, a copy of which is attached hereto, to do street crack seal within the City of Evanston as specified in the Agreement.

PASSED, APPROVED AND ADOPTED this 19th day of April, 2022.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

Department Comments

Public Works Director, Gordon Robinson reported that the Reservoir is 95% full. Community Development Director, Rocco O'Neill reminded everyone that Brewfest 2022 is on July 23rd this summer. Parks and Rec Director reported that the docks will be going into Sulpher Creek next week.

Adjournment

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 6:03 p.m.

Kent H. Williams, Mayor

ATTEST:

Diane Harris, City Clerk

