

**EVANSTON CITY COUNCIL  
First Regular Meeting  
May 3rd, 2022**

The official record of proceedings of the first regular meeting of the Evanston City Council for the month of May was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded and streamed live.

Council member Perkes led those in attendance in the Pledge of Allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Kent Williams called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Williams; Council members Tim Lynch, Tib Ottley, Evan Perkes, David Welling, Mike Sellers and Mikal Welling.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; City Treasurer, Trudy Lym; City Clerk, Diane Harris; Police Chief, Mike Vranish; Director of Parks and Recreation, Scott Ehlers; Director of Engineering and Planning, Dean Barker; Public Works Director, Gordon Robinson; and Community Development Director, Rocco O'Neill

**Approve Agenda**

**Council member Welling moved, Council member Ottley seconded, to approve the agenda.** The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Approve Minutes**

**The official record of proceedings for the City Council Meeting held April 19th, 2022, Special City Council Meeting held April 26<sup>th</sup>, 2022 and the City Council Work Session Meeting held April 26th, 2022 were approved as presented.**

**Bills**

**Council member Perkes moved, Council member Lynch seconded, to approve the following bills for payment:**

April 20, 2022 to May 03, 2022

VENDOR	FOR	AMOUNT
AXA Equivest	Payroll	433.00
Beneficial Life Insurance	Payroll	293.34
Blue Cross Blue Shield	Payroll	172,559.00
Delta Dental	Payroll	8,449.90
Evanston Police Benevolent	Payroll	232.00
Flex Share	Payroll	2,929.58
IRS Tax Deposit	Payroll	46,290.11
Orchard Trust	Payroll	13,763.88
Parks & Recreation	Payroll	159.37
Vantage Point	Payroll	109.44
WEBT	Payroll	957.00
Wyoming Child Support	Payroll	264.92
Payroll	Payroll	182,903.48
Dennis Boal	Services	3,334.50
Bushnell Corporation	Supplies	2,308.68
Yeti	Parts	162.00
CD's Electric	Services	3,446.18
Curtis Blue Line	Uniform	1,649.89
Verizon Wireless	Cell Phones	753.70
Carahsoft Technology	Software	5,033.00
Cummins Rocky Mountain	Software	770.00
Deru's Glass	Services	255.34
Chemtech-Ford Laboratories	Testing	364.00
Evanston Chamber of Commerce	Registration	49.00
Evanston Parks & Recreation	City Subsidy	97,685.64
Fastenal	Parts	299.21
Forsgren Associates	Contract	3,883.75
Freeway Tire	Tires	2,276.14
Justin George	Reimbursement	120.00
Harrington Industrial Plastics	Parts	4,072.73
Harris Law Office	Contract	4,000.00
Hazen and Sawyer	Services	1,080.00
Evanston Regional Hospital	Testing	77.72

Floyd's Truck Center	Parts	363.19
Kallas Automotive	Parts	2,125.11
Amanda R. Kirby	Services	1,687.50
Modern Cleaners	Laundry Services	290.85
Morcon Industrial	Supplies	118.68
Mtn West Business Solutions	Contract	439.29
National Pen Co	Supplies	655.90
Plan One	Contract	883.30
Personnel Screening	Testing	535.00
Professional Plastics	Supplies	1,582.00
Real Kleen Janitorial	Supplies	90.05
Roto-Aire Sales & Service	Supplies	581.52
Sigma-Aldrich	Testing	404.60
Shred-It USA	Services	110.45
Sunrise Environmental	Supplies	536.14
Six States Distributors	Parts	1,597.01
Skaggs	Uniforms	444.58
Superior Rental	Parts	641.98
Turf Equipment & Irrigation	Parts	189.44
Rocky Mountain Power	Utilities	5,833.21
Walmart	Supplies	940.70
XO Xtreme Marketing	Contract	24,761.00
Wheeler Machinery	Parts	294.50
The Lumberyard	Supplies	178.93
Wyoming Law Enforce Academy	Registration	675.00
Yamaha Motor	Contract	3,495.25
Callaway Golf	Supplies	1,088.59
Taylor Made Golf	Supplies	223.86
U.S.A. Blue Book	Supplies	728.77
Terri Spero	Reimbursement	59.99
Rebecca Landes	Reimbursement	120.00
Brian Lonsway	Reimbursement	207.90
Dale Basham	Refund	100.00
Corbin or Taylor Metcalf	Refund	100.00
Alyssa Prochaska	Refund	600.00
Medi Shahabi	Refund	100.00
Dengjun Wei	Refund	100.00
Judith Cook	Refund	89.78
Carrie Zarlengo	Refund	750.00

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

#### **Council Comments**

Council member Welling welcomed everyone and commented that it was good to see citizens attending. Council member Sellers mentioned that he had been enjoying the wet weather and hopes it will continue, as we need the water. Mayor Williams commented that he had driven by Sulphur Creek Reservoir and reported it looked almost full.

#### **ORDINANCE 22-03**

**Council member Sellers moved, Council member Ottley seconded, to pass Ordinance 22-03 on third and final reading.**

**AN ORDINANCE OF THE CITY OF EVANSTON, WYOMING AMENDING SECTION 2-12. WARDS OF CHAPTER 2, ADMINISTRATION, TO ADJUST THE CITY'S WARD BOUNDARIES TO MORE CLOSELY ALIGN WITH THE REVISED BOUNDARIES OF THE VOTING DISTRICTS ENACTED BY THE WYOMING LEGISLATURE.**

WHEREAS, it is necessary to adjust the City's Ward Boundaries to more closely align with the revised boundaries of the Voting Districts recently enacted by the Wyoming Legislature;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: Section 2-12 of the Evanston City Code is hereby amended and re-enacted to provide as follows:

#### **Sec. 2-12. Wards.**

There are hereby created and established within the corporate limits three wards, Ward I, Ward II, and Ward III which are bounded and described as set forth on the Voting Ward Map, which is attached

hereto and incorporated herein as if fully set forth. The Voting Ward Map shall be kept, maintained and made available for inspection by the City Clerk.

PASSED AND APPROVED on Third and Final Reading this 3rd day of May, 2022.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion to pass Ordinance 22-03 on Third and Final Reading passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

#### **Water Main Replacements**

**Council member Lynch moved, Council member Welling seconded to award the apparent low bid for the construction of the 18<sup>th</sup>, 19<sup>th</sup> and W. Summit Streets Water Main Replacement Project to Kilgore Companies, LLC dba Lewis & Lewis, Inc.**

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Council member M. Welling moved, Council member Ottley seconded to award the apparent low bid for the construction of the Sage Street Water Main Replacement Project to Kilgore Companies, LLC dba Lewis & Lewis, Inc.**

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

#### **Resolution 22-31**

**Council member Sellers introduced Resolution 22-31. Council member Sellers moved, Council member Welling seconded, to adopt Resolution 22-31.**

**RESOLUTION OF THE CITY OF EVANSTON, WYOMING, TO AMEND A PORTION OF THE CITY'S MASTER PLAN TO AUTHORIZE A HIGHWAY BUSINESS-DEVELOPING ZONE, FOR THE REAL PROPERTY INDICATED ON THE ATTACHED EXHIBIT AS REQUESTED BY EQUINE CAPITAL NETWORK, LLC.**

WHEREAS, a public hearing was held by the Planning and Zoning Commission of the City of Evanston March 7, 2022, to consider amending the City's Master Plan, (the 2010 Plan), to authorize a Highway Business-Developing Zone, for the real property indicated on the attached exhibit as requested by Equine Capital Network, LLC; and

WHEREAS, Section 2-72 C. Of the City Code requires that an amendment to the Master Plan be approved by two thirds of the members of the Planning and Zoning Commission;

WHEREAS, after receiving testimony and evidence from the applicant, affected adjacent landowners and the public at large, the Commission members present at the hearing, unanimously voted to recommend the approval of the proposed master plan amendment;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Master Plan of the City of Evanston is hereby amended to authorize a Highway Business-Developing Zone, for the real property indicated on the attached exhibit as requested by Equine Capital Network, LLC

Section 2: The Mayor, City Clerk and City Planning Department are authorized to undertake all steps necessary to amend the Master Plan as set forth herein.

PASSED, APPROVED AND ADOPTED this 3rd day of May, 2022.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Resolution 22-32**

**Council member Lynch introduced Resolution 22-32. Council member Lynch moved, Council member Perkes seconded, to adopt Resolution 22-32**

**A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING AN APPLICATION FOR A GRANT FROM THE WYOMING OFFICE OF HOMELAND SECURITY TO OBTAIN FUNDS WHICH ARE DESIGNATED FOR LAW ENFORCEMENT TERRORISM PREVENTION-ORIENTED ACTIVITIES AND EQUIPMENT.**

WHEREAS, there are funds available from the Wyoming Office of Homeland Security which could be used by the City for law enforcement terrorism prevention-oriented activities and equipment; and

WHEREAS, it is in the public's interest for the City of Evanston to apply for the grant funds;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Chief of Police is authorized to submit on behalf of the City the application for a Grant from the Wyoming Office of Homeland Security to obtain funds for law enforcement terrorism prevention-oriented equipment.

PASSED, APPROVED AND ADOPTED this 3rd day of May, 2022.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Resolution 22-33**

**Council member Sellers introduced Resolution 22-33. Council member Sellers moved, Council member Welling seconded, to adopt Resolution 22-33.**

**A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING AN APPLICATION TO OBTAIN A BULLET PROOF VEST PARTNERSHIP GRANT FROM THE U.S. DEPARTMENT OF JUSTICE.**

WHEREAS, grant funds are available from the U.S. Department of Justice which are to be used to assist in the purchase of bullet proof vests for the police department;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1. The Police Department of the City of Evanston is authorized to apply for a Bullet Proof Vest Partnership Grant from the U.S. Department of Justice.

PASSED, APPROVED AND ADOPTED this 3rd day of May, 2022.

\_\_\_\_\_  
Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Resolution 22-34**

**Council member M. Welling introduced Resolution 22-34. Council member M. Welling moved, Council member Lynch seconded, to adopt Resolution 22-34.**

**A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH MYERS ANDERSON ARCHITECTS, PLLC TO PROVIDE DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR THE ROOF REPLACEMENT OF SECTION ONE AND TWO OF ROUNDHOUSE PROJECT.**

WHEREAS, the City of Evanston and Myers Anderson Architects, PLLC have negotiated an agreement whereby Myers Anderson Architects, PLLC, will provide design and construction management services for the Roof Replacement of Sections One and Two of Roundhouse Project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to execute, and the City Clerk attest, on behalf of the City of Evanston, the Agreement between the City of Evanston and Myers Anderson Architects, PLLC, a copy of which is attached hereto, to provide design and construction management services for the Roof Replacement of Sections One and Two of Roundhouse Project.

PASSED, APPROVED AND ADOPTED this 3rd day of May, 2022.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**RESOLUTION 22-35**

**Council member Ottley introduced Resolution 22-35. Council member Ottley moved, Council member Sellers seconded, to adopt Resolution 22-35.**

**RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING, DESIGNATING THE CONSTRUCTION OF YEAR-ROUND RESTROOMS WITHIN THE STATE PARK AS A ROUNDUP PROJECT.**

WHEREAS, in 1989 the City created the Roundup Program as a means of generating funds to be used for community projects; and

WHEREAS, funds are generated by the Roundup Program because it allows citizens to round-up the payment of their utility bills to the next dollar; and

WHEREAS, a group of citizens have organized to raise funds for the construction of year-round restrooms in the State Park to be used by members of the community; and

WHEREAS, to assist in the fund-raising efforts, the City hereby designates the construction of year-round restrooms in the State Park, as the Roundup Project;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The City of Evanston hereby authorizes and designates that the construction of year-round restroom within the State Park, as the Roundup project to assist in raising funds for the construction of the restrooms.

PASSED AND APPROVED on First Reading this 3rd day of May, 2022.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk

The motion passed unanimously with 7 yes votes: Williams, Lynch, Ottley, Perkes, Welling, Sellers, M. Welling.

**Adjournment**

With no further business to be conducted at this time Mayor Williams adjourned the meeting at 5:55 p.m.

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Kent H. Williams, Mayor

ATTEST:

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Diane Harris, City Clerk