

**EVANSTON CITY COUNCIL
Second Regular Meeting
December 16, 2014**

The official record of proceedings of the second regular meeting of the Evanston City Council for the month of December was held in the Council Chambers of City Hall on the above date. These proceedings were video recorded.

Gerry Bolger led those in attendance in the pledge of allegiance to the Flag.

The roll was called and with a quorum being present, Mayor Joy Bell called the meeting to order at 5:30 p.m. and welcomed everyone present.

Those present from the governing body at the start of the meeting were: Mayor Bell; Councilmembers Tim Lynch, Curtis Rex, Evan Perkes, David Welling, Sandra Meyer, and Wendy Schuler.

Staff members present at the start of the meeting were: City Attorney, Dennis Boal; Director of Administrative Services/City Clerk, Amy Grenfell; City Treasurer, Kathy Defa; City Engineer, Brian Honey; Police Chief, Jon Kirby; Director of Planning & Development, Paul Knopf; Director of Parks and Recreation, Dennis Poppinga; Assistant Director of Parks and Recreation, J.D. Nielson; Public Works Director, Oop Hansen; and Deputy City Clerk, Nancy Stevenson. A group of interested citizens were also present.

Approve Agenda

Councilmember Meyer moved, Councilmember Welling seconded, to approve the agenda. The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Approve Minutes

The official record of proceedings for the City Council Meeting held December 2, 2014 were approved as presented.

Bills

Councilmember Meyer moved, Councilmember Rex seconded, to approve the following bills for payment:

December 3, 2014 to December 16, 2014

| VENDOR | FOR | AMOUNT |
|-------------------------------|---------------------|------------|
| AXA Equivest | Payroll | 2,079.11 |
| Beneficial Life Insurance | Payroll | 269.68 |
| Blue Cross Blue Shield | Payroll | 117,727.89 |
| Delta Dental | Payroll | 6,359.30 |
| FlexShare | Payroll | 2,532.89 |
| ING Life Insurance | Payroll | 29.20 |
| NCPERS | Payroll | 80.00 |
| Orchard Trust | Payroll | 22,366.12 |
| Parks and Recreation | Payroll | 170.06 |
| The Hartford | Payroll | 199.80 |
| Utah Child Support | Payroll | 296.34 |
| Vantage Point | Payroll | 1,081.97 |
| Vision Service Plan | Payroll | 1,085.08 |
| WEBT | Payroll | 990.00 |
| Wells Fargo | Payroll | 184.00 |
| Wyoming Dept of Employment | Payroll | 9,714.72 |
| Wyoming Retirement | Payroll | 45,638.53 |
| Payroll | Payroll | 120,339.94 |
| EFTPS | Payroll | 56,702.99 |
| Golden Rule Embroidery | Services | 10.00 |
| Gateway Gourmet Catering | Winter Meeting | 5,500.00 |
| First Bank | Visa | 6,199.47 |
| Selina Zuehlsdorff | Reimbursement | 1,190.36 |
| First Advantage | Testing | 122.00 |
| All West | Internet | 1,119.36 |
| American Planning Association | Accreditation | 890.00 |
| Boys & Girls Club of Evanston | Contract | 12,500.00 |
| Dennis M. Boal | Services | 6,612.00 |
| Calibration Tech | Repairs | 40.00 |
| Caselle | Support/Maintenance | 523.67 |
| Cazin's | Supplies | 1,111.64 |
| CD's Electric | Electrical | 3,091.00 |
| City of Evanston | Utilities | 2,239.35 |
| CNA Surety | Bond Renewals | 255.00 |
| Cook Brothers Broadcasting | Promotional | 1,400.00 |

| | | |
|--------------------------------|----------------------------|------------|
| Crum Electric | Supplies | 2,864.07 |
| Norco | Supplies | 188.95 |
| Wyo Dept of Transportation | License Plates | 4.00 |
| Engineer Supply | Equipment | 839.99 |
| Ellingford's | Supplies | 288.97 |
| Evanston Chamber of Commerce | Awards | 150.00 |
| Evanston Parks & Recreation | Reimbursement/City Subsidy | 147,520.22 |
| Fastenal | Supplies | 33.43 |
| Forsgren Associates | Services | 362.50 |
| Gustin Hydraulics | Repairs | 1,250.00 |
| Murdoch's | Supplies | 521.78 |
| Hach Company | Supplies | 153.24 |
| Harrington Industrial Plastics | Parts | 369.10 |
| Harris Law Office | Contract | 4,000.00 |
| Hogan & Associates | Contract | 65,778.30 |
| Kallas Automotive | Parts | 1,180.83 |
| Kaman Industrial | Parts | 2,429.34 |
| Keith's Feed | Supplies | 167.50 |
| Val Kotter & Sons | Services | 350.00 |
| L-3 Com Mobile-Vision Inc | Maintenance | 494.00 |
| Leadership Wyoming | Sponsorship | 250.00 |
| Mobile Golf | Parts | 2,533.54 |
| Morcon Industrial | Supplies | 1,011.13 |
| Mtn West Business Solutions | Contract | 1,239.67 |
| Questar Gas | Utilities | 14,355.62 |
| Northwest Scientific | Supplies | 621.71 |
| Office Products Dealer | Supplies | 209.01 |
| Porter's Fireworks | Contract | 5,036.25 |
| Rip's Grocery | Supplies | 26.98 |
| Ridge Rock | Crack Sealing | 4,800.00 |
| Six States | Parts | 977.93 |
| Skaggs | Supplies | 2,504.91 |
| Paul R. Skog | Services | 3,560.00 |
| Standard Plumbing | Parts | 176.98 |
| Alsco | Laundry Service | 321.90 |
| Superior Rental | Supplies | 25.00 |
| Tom's HVAC | Repairs | 5,562.29 |
| Trench Shoring Services | Equipment | 4,018.00 |
| Turf Equipment | Parts | 440.40 |
| Uinta County Herald | Ads | 1,071.16 |
| InContact | Utilities | 444.07 |
| US Geological Survey | Maintenance | 2,385.00 |
| CenturyLink | Utilities | 1,614.53 |
| Rocky Mountain Power | Utilities | 30,843.56 |
| Valley Kubota | Parts | 411.57 |
| Wyoming Waste Systems | Services | 57.91 |
| WEDA | Membership | 460.00 |
| Westar Printing | Printing | 2,765.60 |
| Waxie Sanitary Supply | Parts | 55.17 |
| White Mountain Lumber | Supplies | 99.33 |
| One-Call of Wyoming | Services | 49.50 |
| Eskelson Roofing | Repairs | 1,550.00 |
| Dana Kepner | Parts | 621.56 |
| Creative Ink Images | Supplies | 10.00 |
| Miles/Weaver | Promotional | 12,092.00 |
| Wyo Dept of Transportation | Supplies/Maintenance | 139.70 |
| Evanston Cowboy Days | Reimbursement | 2,400.00 |
| Water of Life | Supplies | 14.00 |
| Surge Hydraulics | Repairs | 425.00 |
| Jennifer Richards | Refund | 100.00 |
| Michelle Moran | Refund | 25.85 |
| Sarah Dean | Refund | 75.00 |
| Patricia Powers | Refund | 750.00 |
| Lazer Lines Pavement Marking | Striping | 12,385.08 |
| Media Skills | Promotional | 3,750.00 |
| Wright Express | Fuel | 16,834.94 |
| Joe Archuleta | Services | 100.00 |
| Deb Wagstaff | Reimbursement | 20.00 |
| Snap-On Industrial | Tools | 2,895.00 |

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Revenue & Expenditure Report

Councilmember Lynch moved, Councilmember Welling seconded, to approve the Revenue and Expenditure Report. The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Council Comments

All the Councilmembers thanked Mayor Bell for her devoted service to the City of Evanston and also for her service in many State organizations. They also encouraged everyone to shop locally and wished everyone a very Merry Christmas.

Special Presentation

Linda Cummings, Director of SAFV and Patricia Arnold, Nurse Manager of Uinta County Health presented Mayor Bell with a token of appreciation for her continued support and service to their organizations.

Appointment to Boards/Commissions

Mayor Bell made appointments to the following board and commission. Councilmember Perkes moved, Councilmember Meyer seconded, to confirm the following appointments:

Golf Course Advisory Board

Cole Helm - December 2017

Uinta County Economic Development Commission

Amy Grenfell - February 2017

The motion passed unanimously with 6 yes votes: Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Award Bid/Pickup Truck/Public Works

Councilmember Lynch moved, Councilmember Schuler seconded, to award the bid for one (1) 2015 3/4 ton 4WD extended cab pickup with utility body to Spradley Motor's, the apparent low bidder meeting all City specifications, in the amount of \$30,633.00. The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Award Sale of Excess City Assets

Councilmember Rex moved, Councilmember Welling seconded, to award the sale of the following surplus items to the high bidders as follows:

| <u>Item</u> | <u>High Bidder</u> | <u>Amount</u> |
|--|--------------------|---------------|
| 1998 Chevy Tahoe | Todd Griffith | \$1,169.00 |
| 1995 Ford Pickup F-150 | Judd Kishpaugh | 1,281.00 |
| 1996 Johnston Broom | Mark McGurn | 3,500.00 |
| 1979 Ford Bucket Truck | Wesley Mills | 1,508.00 |
| Tent; Anchor Span Fabric Structure 50'x90' | Jim's Service | 2,101.00 |
| 12' Jensen Snow Plow: Truck Mounted | Brad Tollefson | 300.00 |
| 12' Jensen Snow Plow: Truck Mounted | Darrell Norris | 200.00 |
| 12' Jensen Snow Plow: Truck Mounted | Jim's Service | 156.00 |
| Bear Cat Crack sealer | Darnell Lambert | 700.00 |
| Melrose Broom attachment for Bobcat | Darrell Norris | 125.00 |
| Monroe Tailgate Spreader | Earl LaVake | 59.99 |
| ACS Loader Bucket | Jim's Service | 126.00 |
| 12' Truck Mount Snow Plow (Henke) | Jim's Service | 161.00 |
| Green Lee Fairmount Hydraulic Power Unit | Darrell Norris | 75.00 |

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Resolution 14-80

Councilmember Meyer introduced Resolution 14-80. Councilmember Meyer moved, Councilmember Welling seconded, to adopt Resolution 14-80.

Resolution 14-80: RESOLUTION AUTHORIZING THE CITY OF EVANSTON, WYOMING TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE EVANSTON PARKS AND RECREATION DISTRICT FOR THE IMPLEMENTATION OF A FITNESS PROGRAM FOR THE EMPLOYEES OF THE CITY OF EVANSTON.

WHEREAS, the City of Evanston desires to continue to provide and implement a fitness or wellness program for its employees, and the Evanston Parks and Recreation District has agreed to make its facilities available to the City for such program;

WHEREAS, the City and the Recreation District have determined that it is prudent to enter into a Memorandum of Understanding setting forth the responsibilities of each party as they relate to the implementation of the fitness or wellness program for the employees of the City, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to sign, and the City Clerk is hereby authorized to attest, the Memorandum of Understanding, a copy of which is attached hereto, with the Evanston Parks and Recreation District setting forth the responsibilities of the City of Evanston and the Evanston Parks and Recreation District as they relate to the continuation and implementation of a fitness or wellness program for the employees of the City of Evanston.

PASSED, APPROVED AND ADOPTED the 16th day of December, 2014.

Joy Bell, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Resolution 14-81

Councilmember Schuler introduced Resolution 14-81. Councilmember Schuler moved, Councilmember Meyer seconded, to adopt Resolution 14-81.

Resolution 14-81: A RESOLUTION OF THE CITY OF EVANSTON, WYOMING AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE STATE FORESTER FOR THE CITY OF EVANSTON OFFICIALLY RECERTIFIED AS A TREE CITY USA FOR YEAR 2015.

WHEREAS, City of Evanston has been previously certified as a Tree City USA by the State Forester; and

WHEREAS, the governing body has determined that it is in the public's interest to apply for recertification;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Evanston, Wyoming as follows:

Section 1: The City of Evanston hereby authorizes the submission of an application to the State Forester for the City of Evanston to be recertified as a Tree City USA.

Section 2: The Mayor and City Clerk are authorized to sign and attest all documents which are necessary to apply for the recertification.

PASSED, APPROVED AND ADOPTED the 16th day of December, 2014.

Joy Bell, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Resolution 14-82

Councilmember Lynch introduced Resolution 14-82. Councilmember Lynch moved, Councilmember Perkes seconded, to adopt Resolution 14-82.

Resolution 14-82: RESOLUTION AUTHORIZING THE CITY OF EVANSTON, WYOMING TO ENTER INTO A SCADA SERVICE AGREEMENT RENEWAL WITH WETCO, INC. TO PROVIDE MAINTENANCE SERVICE FOR THE SCADA SYSTEM IN THE WASTE WATER TREATMENT PLANT.

WHEREAS, the City has need to provide ,maintenance services to the SCADA System of the waste water treatment plant; and

WHEREAS, WETCO, INC., is able to provide such services pursuant to the attached SCADA Service Agreement Renewal:

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF EVANSTON, WYOMING THAT:

Section 1: The Mayor is hereby authorized to sign, and the City Clerk is hereby authorized to attest,

on behalf of the City, the attached SCADA Service Agreement Renewal with WETCO, Inc., to provide maintenance services for the SCADA System in the waste water treatment plant.

PASSED, APPROVED AND ADOPTED the 16th day of December, 2014.

Joy Bell, Mayor

ATTEST:

Amy L. Grenfell, City Clerk

The motion passed unanimously with 7 yes votes: Bell, Lynch, Rex, Perkes, Welling, Meyer, Schuler.

Comments/Remarks

All the Department Heads thanked Mayor Bell and Councilmember Rex for their service to the City of Evanston.

Public Participation

Shelly Horn thanked Councilmember Rex for his time and service to the City. He also thanked Mayor Bell for her outstanding leadership and service.

Deborah Demander thanked Councilmember Rex and she thanked Mayor Bell for her service and also for everything that Joy has taught her over the last several years.

Adjournment

With no further business to be conducted at this time Mayor Bell adjourned the meeting at 6:40 p.m.

Joy Bell, Mayor

Amy L. Grenfell, City Clerk